

**Pembroke CIP Committee
Meeting Minutes
August 5, 2015, 6:00 PM**

1. **Call to Order** – Rosemarie called the meeting to order at 6:00 PM.

2. **Attendance**

Members: Rosemarie Michaud, Vice Chair; Bryan Christiansen; Dianne Schuett; Larry Young, Planning Board Rep.; Michael Crockwell, Selectmen Rep.; Tina Courtemanche, Alternate Selectmen Rep. *Others:* David Jodoin, Town Administrator *Absent:* Gerry Fleury; Chair and Budget Committee Representative; Janna Culberson, School Board Rep.

3. **Approval of Minutes 7/29/2015**

A motion to approve the minutes of 7/29/2015 as amended was made by Bryan, seconded by Larry, and passed by unanimous vote. Mike abstained as he was not present at the meeting.

4. **Public Hearing 2016 CIP Requests**

Rosemarie opened the public hearing at 6:03 PM and asked for public comments.

There was a brief discussion regarding the bathroom renovations at Memorial Field. David indicated that he has forwarded information to the Building Committee who has some concerns. They suggested possibly allocating funds into the budget and when funds become available, a structural engineer is hired to review the building and provide available options. A firm could then be hired to prepare professional plans. The current plan may cause a liability issue. There are also some concerns regarding sewer.

Paulette Malo, Sewer Commission, provided her opinion regarding septic issues that may occur during renovations and reviewed options that may be available.

There being no further comments, Rosemarie closed the public hearing at 6:10 PM.

5. **Other Business**

Rosemarie reminded the committee that ranking will take place at the next meeting.

An extra meeting has been added to the schedule on August 19th to review and approve the final report.

6. **Future Meetings**

All meetings will be held at Town Hall at 6:00 PM unless otherwise noted.

August 12 th	CIP Ranking
August 19 th	Final Report
September 7 th	CIP Presentation to the Selectmen

7. Adjournment

A motion to adjourn the meeting at 6:15 PM was made by Bryan, seconded by Dianne, and passed by unanimous vote.