

Capital Improvement Program (CIP) Committee
August 17 2016
Location: Pembroke Hill School and Three Rivers School

Draft _____

Call to Order: 6:07pm

I. Attendance:

| | |
|------------------------|-------------------------------------|
| Gerry Fleury-CIP | Joshua Coughlin-Facilities Director |
| Larry Young-CIP | Mike Conner |
| Bryan Christiansen-CIP | |
| Tina Courtemanche-CIP | |
| Dianne Schuett-CIP | |
| Janna Culberson-CIP | |
| Rosemarie Michaud-CIP | |

II. Minutes

Tina Courtemanche made a motion to accept the minutes from 8/8/16. Rosemarie Michaud seconded the motion.

Discussion: Grammatical corrections had to be made. Change out to put, take out a "the" and change "the individuals" to the "School District CIP Committee".

Motion passed 6-0 as amended.

III. School District CIP Requests Continued:

The CIP Committee met at the Hill School to review requested areas on improvement. Areas to review include:

1. Locking safety devices on the tables in the cafeteria
2. Canopy outside gymnasium
3. Exhaust system in the Cafeteria
4. Lack of Fire Strobes and Horns in the building.
5. Fire Panel location

Gerry Fleury requested to know if the water issues at the front entrance has been cleared up. Mr. Coughlin discussed that although the issue is not 100% it is much better. The rocks are out front to assist with drainage as well.

At this time the committee toured the building. After all areas were seen at the Hill School the committee went to Three Rivers School to tour the areas there. Areas reviewed include:

1. Fire Panel
2. Fire Horns and Strobes

3. Locker Rooms
4. Masonry Work

At 7:11 pm the committee reconvened. Thank you to both Joshua Coughlin and Mike Conner for taking the time to show the committee the three schools.

One final question was that Bryan Christiansen wanted to clarify that the \$275,000 at the Village School was for the second/third floor of the old building. Joshua Coughlin confirmed this was the case.

Larry Young made a motion to adjourn at 7:15pm. Dianne Schuett seconded the motion. Motion passed 6-0.