

Capital Improvement Program (CIP) Committee
August 9, 2017
Location: Memorial Field and DPW

Call to Order: 6:00pm

I. Attendance:

Gerry Fleury-CIP
David Sheldon-CIP Selectman Alternate
Bryan Christiansen-CIP
Tina Courtemanche-CIP Selectman Representative
Dianne Schuett-CIP
Rosemarie Michaud-CIP
Janna Culberson-School Board Representative
David Jodoin-Town Administrator

Absent: Larry Young CIP

II. Approval on Minutes:

Motion made by Tina Courtemanche to approve the minutes with the correction of Bryan Christiansen's name. Motion seconded by Bryan Christiansen. Motion passed 7-0.

III. Recreation Department-CIP Requests

Rose Galligan was in attendance to present the CIP Requests for the Recreation Department. The three items requested are bathroom renovations, roofing projects, and fencing for the basketball court. The proposals for the bathroom and basketball court fencing are the same as last year however with increased cost for inflation. To remind all members the fencing around the basketball court would be on two sides and blocking the ball from rolling into the pavilion and onto the main pavement area.

As of the meeting Rose Galligan would like to remove her request for roofing as an Eagle Scout has come forward offering to aid in this project. The materials would be purchased by the town and the labor would be donated. As of right now the thought is to put metal roofing on the structures. Bryan Christiansen expressed his concerns with the metal roof and the possibility of denting from foul balls. Gerry Fleury stepped in as the conversation progressed as this topic was not a part of the CIP Committee tasks.

Rose Galligan thanked everyone for coming and the meeting was put into recess to move the DPW.

IV. Department of Public Works -2018 CIP Requests

Jimmy Boisvert was in attendance to discuss the requests for the Department of Public Works. Public Works is requesting four items this year. A mini excavator, a trailer to transport the new equipment, a snow push and snow blower attachment.

It was asked if the snow blower attachment would have the capability to load the snow into a dump truck. Per Jim Boisvert the current attachments does have this capability however the new piece that is being requested would work better due to the new PTO and box.

The Snow Push would be put on the Backhoe to assist in snow removal. This is a more efficient way to remove snow at a faster rate.

The snow blower attachment being requested is to fit the trackless. The town currently has two snow blower attachments however one is broken and would cost over \$4000 to fix. This piece would be traded in for the newer piece. The reasoning behind having two is to have a backup piece as they are frequently broken due to what is left in the roads and sidewalks.

Tina Courtemanche requested to know that with the new developments coming in how are we sitting with equipment? Jim Boisvert feels we are doing well with equipment however the potential development going in across from Pembroke Academy asked if there would be anything the town would need with the increase in roads. It was requested at this point that an extra tractor be purchased. As for manpower that may be something the Town will have to discuss in the future.

An update in regards to last year's requests are as follows. The heating system is completed and up and running, the foundation hasn't moved since last year and there is a plan for crack sealing in the town to the tune of \$60,000.

The Roads Committee has put together a list of roads that are priority for the crack sealing. In addition the plan to pave upper Beacon Hill was formed to possibly float a bond for the approximate amount of 1.7million dollars after the Pembroke Hill Bond is complete. This paving would not open up the Class 6 portion of Beacon Hill Rd.

Gerry Fleury requested to know when Main Street would be worked on and fixed. Per Jim Boisvert Main Street has not been talked about. Multiple members of the CIP Committee expressed concern with this information. Jim Boisvert will bring this up at the next roads committee meeting.

V. Other

The Agenda for the next meeting was handed out and Water Department is the only department currently scheduled. After next week we will be meeting with the school. Janna will get the information to where and when this meeting will take place.

VI. Adjourn:
David Sheldon moved to adjourn from the meeting. Dianne Schuett seconded the motion.
Motion passed 7-0.

7:30pm