

## **MINUTES OF THE AUGUST 5, 2020**

### **PEMBROKE CAPITAL IMPROVEMENT (CIP) COMMITTEE MEETING**

#### **POLICE DEPARTMENT AND RECREATION REQUESTS**

The CIP Committee held a meeting on August 5, 2020, at 6:00 p.m., at the Pembroke Safety Center, Pembroke New Hampshire

The meeting was called to order by Gerry Fleury at 6:00 p.m. Those present and absent were as follows:

#### **PRESENT:**

Gerry Fleury CIP, Budget Committee	David Jodoin Town Administrator
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Bethany Chase-Reynolds CIP, Resident	Karen Yeaton Alt. Selectman
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Kevin Foss CIP, Resident	Sandy Goulet Selectman
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Rosemarie Michaud  
CIP, Resident

Gene Gauss  
CIP, School Board

#### **ALSO PRESENT:**

Rose Galligan  
Chair, Pembroke Recreation Commission

Matt Peterson  
Suncook Little League

Chief Dwayne Gilman  
Pembroke Police Department

Lieutenant Gary Gaskell  
Pembroke Police Department

#### **EXCUSED:**

Jillian McNeil  
Recording Secretary

Gerry Fleury made a motion to nominate the slate from prior year which would have Gerry Fleury as the Chairman and Rosemarie Michaud as the Vice Chairman. Bethany Chase-Reynolds seconded it, and the motion was approved unanimously.

#### Police Department – 2021 CIP Requests

Police Chief Dwayne Gilman presented the Police Department's 2021 CIP Requests. The first request for \$20,700 for Taser replacements. The warranties on the tasers are only valid for five years. In the next few years, the Department will also be asking for ballistic vests that also age themselves out after five years. The Department is taking this year off from replacing cruisers but in 2022 there will be a request for a cruiser. They will look at the mileage of all the cars to determine need going forward. Gerry Fleury asked if they are replacing tasers every year, that it may be better off as a regular expenditure in the operating budget. Chief Gilman stated that they are replacing 12 tasers at once that will need to be replaced every five years so it could be worked into the operating budget. Gerry asked if all the tasers work the same if they not replaced all at once. Lt. Gaskell stated that they are designed differently every year so they need to be replaced all at once so all the officers have the same tasers. The batteries are replaced more often. Lt. Gaskell explained the taser certification process and watched a video of a suspect being tased. The taser is a crucial tool for de-escalation. Kevin asked how often the Department uses their tasers. Chief Gilman answered the threat of being tased typically will de-escalate most situations. They average 6 or 7 a year but this year there will be a higher number due to the current climate across the country.

The next request to discuss is \$5,153 for 12 Police Officer body cameras. The Department once had cameras in every car but ended up removing those cameras because the courts say if a department has cameras they need to be on and functioning at all times. The cameras they had were unreliable, old technology, and if a camera went out, they could potentially lose a case and they would need to file paperwork with the courts every time one was not on. Chief Gilman believes that the State will likely mandate that all police officers wear body cameras in the near future but it does not appear that there would be any type of funding mechanism. The officers would wear the cameras all day and then at the end of the shift they would upload the footage. Pembroke would be the first department in the area to have them. Bethany supports this item coming out of the current operating budget and not waiting until March Town Meeting to get the expenditure approved since it is a high priority item and it protects the officers as well as the community. Gerry stated that the small equipment capital reserve is expendable with the Selectmen as agents to expend. If they do not have anything currently earmarked for those funds, they could be used for cameras. Kevin Foss asked if there will be additional costs for storage of the footage. Chief Gilman answered that the hard drive will be an additional \$1,000 and there will be \$500 in potential annual maintenance costs that would likely be used if an officer was to drop one. Kevin asked if the storage will be backed up. Chief Gilman stated that they are putting it on an additional external drive that can be taken off site. Sandy Goulet asked if the resource officer would be wearing one when he goes into the schools. The Chief stated that he would not wear one when he is in the school but would wear one when he is on patrol.

#### Recreation Committee – 2021 CIP Requests

Rose Galligan presented the Recreation Committee's 2021 CIP Requests. The Recreation Committee is requesting \$21,000 for crack repair on the tennis courts. Vermont Tennis Courts will evaluate the courts to see if they will be able to repair just the cracks but the \$21,000 is the quote for total replacement of the cracked areas. The second request is \$45,000 for bathroom renovations in order to make them handicap accessible and ADA compliant. The third request is \$10,000 for the stage roof. The Commission is requesting \$10,000 be put aside yearly to save for a new roof. The final request is for \$15,000 for the Little League major field. Matt Peterson explained that they would like to clear out the fields, rebuild with fill, and then put down turf. Gerry asked when they would like to have the work done. Matt explained the best time is now because it can rest over the winter. The first games are typically the first week of May. Matt explained that the board has been saving and has \$6,500-8,000 to invest in the field. There was an irrigation system that was improperly installed should also be replaced. If there is budget money available, Matt would rather put that money towards middle or point field where the more developing players are. Gerry has concerns for the lower fields because the river occasionally floods those fields. Gerry requested that Rose prioritize her requests for the committee. Rose answered that she will do that but the Tennis courts are the top priority. Rose was unaware that the Little League wanted to do work on Middle and Point fields so those are not part of any quotes or priorities this year. Karen Yeaton asked if the Little League supports projects at Memorial Field financially. Matt explained that they have the lowest registration fees of any surrounding towns, kids can keep their uniforms, they refurbish their equipment every couple of years, the Eagle Scouts renovated the roofs for the home and visitor buildings so that was pulled out of CIP plan. They were anticipating 95-110 participants on all the teams this year.

The next meeting will take place at the Department of Public Works Building to discuss the Public Works, Roads Committee, and Cemetery Commission CIP Requests.

There being no further business to come before the committee the meeting adjourned at 7:43 p.m.

