



Town of Pembroke

Department of Public Works

8 Exchange Street, Pembroke, NH 03275
Phone: (603) 485-4422 Fax: (603) 485-2613

BID DOCUMENTS STREET SWEEPING

A. Terms And Conditions

Task

1. All roads, driveways, parking lots, etc. are to be swept clean across their entire width, edge of pavement to edge of pavement and their entire length as described below.

Quality of Work

2. The successful bidder's sweeper will make as many passes necessary to insure each road, driveway, parking lot, etc. is thoroughly cleaned. The Director of Public Works will make the final determination of each road and area that it has been satisfactorily cleaned.

Swept Material

3. The successful bidder will convey all materials that are swept up from the designated areas, to the Pembroke Public Works Transfer Station, 8 Exchange Street, Pembroke, NH and deposit said materials in a pre-designated location. The Pembroke Public Works Department will be responsible for the disposal of this material at the Department's expense.

Labor, Equipment and Materials

4. The successful bidder will supply all the labor, equipment and materials necessary to satisfactorily perform the tasks required in this contract.

Equipment

5. The sweeper or sweepers to be used to complete this contract will be a broom type sweeper(s) that utilize water for cleaning and dust control, must be in good working order, and must be pre-approved by the Director of Public Works.

Dust

6. The successful bidder will prevent and control any and all dust generated by the sweeping operation.

Noise

7. The successful bidder will prevent and control all unnecessary and unacceptable noise generated by the sweeping operation.

Work Schedule

- 8a. Work will occur Monday through Friday 7:00 AM to 5:00 PM.
- 8b. No work will occur on Saturdays, Sundays or National Holidays.
- 8c. For 2011 work will start no sooner than May 1, 2011 and work shall be completed by May 25, 2011.
- 8d. For 2012, work will start no sooner than May 1, 2012 and work shall be completed by May 25, 2012.
- 8e. For 2013, work will start no sooner than May 1, 2010 and work shall be completed by May 25, 2010.

Insurance

9. The successful bidder shall furnish a certificate of insurance at his own expense naming the Town of Pembroke, NH as certificate holder, with limits of coverage at a minimum of general liability - \$1,000,000.00; automobile liability – combined single loss limit (CSL) of \$1,000,000.00 and evidence of worker's compensation coverage. Evidence of coverage shall also be furnished for all subcontractors. If the policy is changed or cancelled during the policy period, the policy shall provide that written notice will be given to the Director of Public Works at least fifteen (15) days prior to the effective date of such change or cancellation.

The Contractor shall fully indemnify and save harmless the Town of Pembroke, NH from all claims for damage or injury whatsoever that may arise from the encumbrance, obstruction, occupation, or use of said highway, and the Contractor shall be accountable for all damage that may occur on account of said encumbrance, obstruction, occupation, or use of the aforesaid highway.

Project Location

This contract covers the following locations to be swept:

10a.

1	Alexander Drive	0.19	31	East View Drive	0.12	61	Pembroke Hill Road	0.47
2	Appleton Street	0.05	32	Eley Lane	0.35	62	Perley Avenue	0.10
3	Ashley Drive	0.13	33	Elm Street	0.16	63	Pheasant Run	0.14
4	Beacon Hill Road	0.16	34	Exchange Street	0.11	64	Pine Street	0.15
5	Bean Hill Road	0.08	35	Fairview Avenue	0.30	65	Pleasant Street	0.28
6	Belfry Court	0.11	36	Fairway Drive	0.13	66	Prospect Street	0.17
7	Bow Lane	0.63	37	Front Street	0.20	67	Rebecca Drive	0.23
8	Brickett Hill Road	1.03	38	Girard Avenue	0.13	68	Renarl Avenue	0.94
9	Bridge Street	0.09	39	Glass Street	0.31	69	Riverview Way	0.23
10	Bridge Street Ext.	0.09	40	Grandview Road	0.12	70	Riverwood Drive	0.26
11	Brittany Circle	0.11	41	Haleighs Court	0.13	71	Rosedale Avenue	0.30
12	Broadway	0.68	42	High Street	0.30	72	Ross Road	0.09
13	Buck Street	1.50	43	Hillcrest Avenue	0.10	73	Rowe Avenue	0.13
14	Carrie Avenue	0.08	44	Howard Street	0.07	74	Sherwood Meadows	0.44
15	Center Road	0.07	45	Jacks Drive	0.12	75	Simpson Ave. Harold Ave.	0.15
16	Central Street	0.06	46	Keith Avenue	0.14	76	Skyview Terrace	0.08
17	Chapelle Street	0.05	47	Kimball Street	0.14	77	Smith Avenue	0.55
18	Church Road	0.70	48	Lindy Street	0.09	78	Terrie Drive	0.39
19	Church Street	0.10	49	Main Street	0.47	79	Tina Drive	0.40
20	Church Street Ext.	0.04	50	Maple Street	0.47	80	Turnpike Street	0.23
21	Colonial Drive	0.06	51	Mason Avenue	0.26	81	Union Street	0.12
22	Commerce Way	0.40	52	Meadow Lark Lane	0.05	82	West View Terrace	0.06
23	Crescent Street	0.10	53	Melissa Drive	0.58	83	Whittemore Road	0.63
24	Cross Road	0.49	54	Micol Road	0.28	84	Wilkins Avenue	0.10
25	Dearborn Road	0.63	55	Middle Street	0.08	85	Woodlawn Ridge Road	0.23
26	Deerpath Lane	0.51	56	Mills Falls Road	0.02	86	Safety Center, Library, Town Hall, Old Police Station, Municipal Lot	2.00
27	Donald Avenue	0.14	57	Millard Street	0.10			
28	Donna Drive	0.61	58	Nadine Road	0.45			
29	Dudley Hill Road	0.62	59	Noyes Street	0.13			
							TOTAL MILES	24.79

- 10b. The Director of Public Works reserves the right to add, subtract, and/or substitute roads, driveways and parking areas to the above lists. Any change in road length to be swept will be charged or credited on a prorated basis based upon the bid price for that year divided by the total miles listed to be swept for said year.

Town Funding

11. The continuation of this contract is subject to approval and adequate funding raised at Town Meetings for the years of 2012 and 2013.

Rights

12. The Town of Pembroke, NH reserves the right to reject any and all bids and to award the bid in the best interest of the Town of Pembroke.

Payments

13. After satisfactory completion of sweeping of all roads and areas listed above an invoice may be submitted for the work completed for that year. The Town of Pembroke will make payment in full within 30 days of receipt of said invoice.

