

**MINUTES
BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
December 20, 2010 at 6:30 PM**

Present: Chairman Cindy Lewis; Selectman Larry Preston; Selectman Tina Courtemanche;
Selectman John Duggan

Staff: David Jodoin, Town Administrator

Excused: Selectman David Sheldon (Met the Board in Allenstown)

1. CALL TO ORDER

Chairman Lewis called the meeting to order at 6:30 PM.

2. NEW BUSINESS

2010 Encumbrances

Encumbrances total \$97,027.57 which includes the remaining Broadway balance, Salt Shed, Cemetery Survey, Software for GASB 45 Compliance, Health Insurance Post Retirement Benefits, IMC, Safe Routes to School, and several Fire Department related items.

Public Works' submission for guardrails has been removed as no information is available.

The remaining balance in the paving budget of \$538,000 is currently \$87,320.61 which includes Cross Country Road dirt section. The selectmen discussed what 2010 bills will be remaining and whether or not all or part of these funds should be encumbered to be used toward the Broadway project. It was agreed that \$80,000 of these funds will be encumbered toward the Broadway project leaving a new balance to be encumbered of \$177,027.57.

Action: Selectman Courtemanche moved to approve the encumbrances in the amount of \$177,027.57. Selectman Duggan seconded. Motion passed 4-0.

Manifest/Abatements

There was a brief discussion regarding a check for Milton CAT for the Peterbilt. It was agreed to hold this check. Mr. Jodoin will contact the representative for further information.

Action: Selectman Courtemanche moved to approve the Manifest with the exception of the Milton CAT check that will be held pending further information. Selectman Preston seconded. Motion passed 3-0. Selectman Preston abstained.

Minutes 11/29/2010, 12/6/2010

Action: Selectman Preston moved to approve the minutes of 11/29/2010 and 12/6/2010 as presented. Selectman Courtemanche seconded. Motion passed 4-0.

3. Other

There was a brief discussion regarding the issue on Ricker Road. Mark Sargent, Richard Bartlett surveying, has contacted Chairman Lewis and Mr. Jodoin. Chairman Lewis indicated that Mr. Sargent can take care of the plans but can not locate the deed. Mr. Jodoin will follow up with Mr. Sargent.

The selectman discussed the cost and liability of removing trees on Union Street. Collins Tree Service has quoted \$3,900 to remove all trees on lot, chip all brush and clear the site; deduct \$1,000 from price if town chips debris and the wood stays on the lot.

Action: Selectman Preston moved to approve Collins Tree Service to remove all trees on lot, chip all brush and completely clear site for the amount of \$3,900. Selectman Duggan seconded. Motion passed 4-0.

Mr. Jodoin will contact Collins Tree Service to arrange for work to be done.

Mr. Jodoin indicated that right of entry letters pertaining to the Broadway project have been mailed to those affected by the proposed construction. There will be a public hearing and discussion on this project with the Engineer on January 10th at Town Hall at 6:30 PM.

The next Board of Selectman meeting is scheduled for January 3rd at 6:30 PM. The State Department of Transportation will be in to discuss the roundabout that was proposed at the bottom of Pembroke Hill. Also included on the agenda will be the School Board to discuss the School Resource Officer and the Scouts to discuss the proposed stage at Memorial Field.

The selectman discussed the trash issue on Howard Street. Mr. Jodoin indicated that the trash has been cleaned up (over 100 bags) and a bill has been prepared for collecting the fees from the owner of the property.

Action: Selectman Preston moved to proceed with the order for abatement costs pursuant to RSA 147:7B to Mr. Anthony Colman, for the property located at 3 Howard Street. Selectman Courtemanche seconded. Motion passed 4-0.

Continental Paving versus Pembroke ZBA was received and has been forwarded to the Attorney.

PSNH will be at Town Hall on January 17th to discuss the Northern Pass project. The public is invited to attend. Mr. Jodoin indicated that there have been numerous calls to Town Hall concerning this project.

Chairman Lewis indicated that she attended a meeting on the Suncook River. Chief Lane, EMD, will be in on January 17th to discuss procedures for a possible buy-out program.

Jim Goff, Town Clerk, has submitted to the Board, his request for his annual Merit raise.

Action: Selectman Preston moved to approve the 1% merit increase for Jim Goff. Selectman Courtemanche seconded. Motion passed 4-0.

4. The selectmen recessed to the Allenstown Town Hall for a Christmas celebration with the Allenstown Board of Selectmen at 7:05 PM.
5. Action: Selectmen Courtemanche moved to adjourn the Christmas celebration with the Allenstown Board of Selectmen. Selectman Preston seconded. Vote Unanimous.

Accepted by the Board of Selectmen

Cynthia A. Lewis, Chairman