

**MINUTES
BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
February 15, 2010 at 6:30 PM**

Present: Vice Chairman David Sheldon; Selectman Cindy Lewis; Selectman Larry Preston; Selectman Tina Courtemanche

Staff: David Jodoin, Town Administrator

1. CALL TO ORDER

Vice Chairman David Sheldon called the meeting to order at 6:30 PM.

2. CITIZEN COMMENT

None

3. SCHEDULED MEETINGS

Public Hearing – Proposed Changes to the Solid Waste Ordinance

Vice Chairman Sheldon opened the Public Hearing at 6:30 PM.

Mr. Jodoin distributed for review, an updated fee schedule, 2009 transfer station activity summary, activity detail report, and a summary detailing costs for burnable/non burnable debris including rental, hauling fees, and tonnage.

Jim Boisvert reviewed the proposed changes which include the addition of the following items to the fee schedule: Dishwashers \$15; Gas Operated Power Tools \$5; Mattress \$5; Box Spring \$5; Upholstered Couch \$7; Upholstered Loveseat \$6; Upholstered Chair \$5; Sleeper Sofa \$10. Additionally, the Solid Waste Committee is recommending that construction demolition debris no longer be accepted at the transfer station due to the cost incurred by the town and the fact that there is no fair way of charging because there is no scale. These materials can be brought to Concord for a cost of \$.29 per pound/\$115 per ton. Mr. Boisvert indicated that the cost to purchase and install a computerized scale would be \$55,000 and would take approximately 24'x55' of space. The current cost per truckload at the transfer station is no charge for up to ½ truck load and \$20 for anything over ½ truck load.

The Selectmen primarily discussed the issue of not accepting demolition debris and cost per truck load at the transfer station. Selectman Preston has concerns regarding removing a service that has always been offered by the town.

Vice Chairman Sheldon opened the hearing up to public comments.

John Duggan, Deerpath Lane, indicated that he paid \$51,000 in property taxes last year. He uses the landfill but has not utilized the police or fire departments and finds plowing by public works to be poor on Deerpath Lane. He feels that it would be more beneficial to cut the budget in one of these areas rather than discontinuing acceptance of demolition debris. He indicated that since the fees were increased for the disposal of electronics, he has been finding a lot of discarded items on his Front Street property in which he must personally dispose of.

Carl Barker, Fourth Range Road, is concerned that if the town decides not to accept demolition debris at the transfer station or if the fees increase, more debris will be dumped at locations throughout the town especially the Range Roads.

The selectmen discussed the cost to dispose of window unit air conditioners and small room-type dehumidifiers. The general feeling is the cost is too high to dispose of these items.

There being no further public comments, Vice Chairman Sheldon closed the public hearing at 6:50 PM.

Action: Selectman Preston moved to continue acceptance of demolition debris at the transfer station with a minimum cost of \$10 per truck load up to ½ full and \$20 for loads over 1/2 full. Additionally, discretion on load size/cost will remain with the transfer station attendant. Selectman Courtemanche seconded. Motion passed 3-1. Selectman Lewis voted no.

The selectmen further discussed reducing the fees to dispose of window unit air conditioners and room type dehumidifiers. More information is needed before a decision is made. Mr. Jodoin will obtain additional information on the disposal cost to the town as well as revenue for these items. This item will be added to the agenda for the next Board of Selectmen meeting scheduled for March 1st.

There was some question as to posting the new fees. It was agreed that all new prices be posted immediately with new pricing effective March 1, 2010. It was also suggested that the information be included with the next newsletter.

Action: Selectman Preston moved to post all new prices effective March 1, 2010. Selectman Courtemanche seconded. Motion passed 4-0.

4. OLD BUSINESS

Execute Contract with Cross Country Appraisal for 2010

Action: Selectman Preston moved to accept the contract with Cross Country Appraisal for 2010 assessing services with the option of extending the contract through 2014 at a cost not to exceed \$289,000 and authorize the chair to sign on behalf of the Board of Selectmen. Selectman Courtemanche seconded. Motion passed 4-0.

Execute 2010 Town Warrant

Action: Selectman Courtemanche moved to accept the Town Warrant as written. Selectman Lewis seconded. Motion passed 4-0.

Execute Repair Authorization/Library

The selectmen briefly discussed the repairs that will be made to the library based on the repair authorization/scope of work prepared by James Hardie Building Products. No cost will be incurred to the town for the repairs however some painting will be required.

Action: Selectman Lewis moved to approve and authorize the Town Administrator to sign the Library Repair Authorization. Selectman Courtemanche seconded. Motion passed 4-0.

Waiver of Fee Request from NE Flower Farms

New England Flower Farms has submitted their request for the waiver of fees. They are requesting that \$75 of the required \$100 per 1000 square foot fee be waived for the planning application and \$112.50 of the required \$150 per 1000 square foot be waived for the building permit fee. New England Flower Farms has paid these fees therefore if approved, an abatement would be necessary. No decision was made. The Board requested that Mr. Jodoin research the policy, procedure, and any history of waiving these fees. This item will be added to the agenda for the next Board of Selectmen meeting scheduled for March 1st.

Health Officer Pay

Mr. Jodoin indicated that Doc Greco is requesting that the Board consider paying him an annual stipend versus salary in the amount of \$2,500 which would include any expenses he incurs.

Action: Selectman Preston moved to change the method of compensation for the Health Officer from salary to an annual stipend. The first year compensation will be \$2,500 which includes reimbursement for all expenses. Selectman Courtemanche seconded. Motion passed 4-0.

5. NEW BUSINESS

Resignation

Fred Kline has resigned from the Board of Selectmen. The board accepted his resignation with regret and agreed that Vice Chairman Sheldon would be become Chairman. The appointment of a new vice chairman is required.

Action: Selectman Preston moved to appoint Selectman Courtemanche as Vice Chairman until town meeting. Selectman Lewis seconded. Motion passed 3-0. Selectman Courtemanche abstained.

Manifest/Abatements

Action: Selectman Lewis moved to approve the Manifest as presented and the Abatements as recommended by the Assessor. Selectman Courtemanche seconded. Motion passed 4-0.

Minutes 1/18/2010 and 2/1/2010

Action: Selectman Courtemanche moved to approve the Minutes of 1/18/2010 as presented. Selectman Preston seconded. Motion passed 4-0.

Action: Selectman Lewis moved to approve the Minutes of 2/1/2010 as presented. Selectman Courtemanche seconded. Motion passed 4-0

6. TOWN ADMINISTRATOR REPORT

Mr. Jodoin has sent a letter to Tri-Town requesting more information on the fuel. They need to provide the town with proof that they are exempt form the federal fuel excise tax. Once that is finalized, adding them to the card system can be addressed.

The Town recently received the updated flood maps.

Mr. Jodoin has transferred all the information from the Town Code to a word document and is currently updating it to add any missing documentation.

Documents included in the packets for review included: Correspondence from Milton CAT regarding the generator; Treasurers Report; Invitation to FIRST; Comcast letters; e-mail from Chief Lane regarding parking; DES letter; CNHRPC Report

7. COMMITTEE REPORTS

Selectman Courtemanche reported on the budget public hearing held on February 6th. She indicated that there was very little feedback from the public and the budget committee was able to finalize their recommendations during a brief meeting immediately following the hearing.

8. OTHER/CITIZEN COMMENT

None

9. NON PUBLIC SESSION 91-A:3 II (b) the hiring of any public person as a public employee.

Action: Selectman Preston moved and seconded by Selectman Courtemanche to enter into non-public session in accordance with RSA 91-A:3 II (b) at 7:30 PM.

Roll Call Vote

Chairman David Sheldon (yes)

Selectman Tina Courtemanche (yes)

Selectman Cindy Lewis (yes)

Selectman Larry Preston (yes)

Vote: Unanimous

The Selectmen came out of non-public session at 8:15 PM.

The Board voted unanimously to hire Jeffrey Gaeta of Concord as the new Town Planner. He will begin on February 17, 2010.

The Board briefly discussed several key remaining items that need to be finalized on the solid waste program.

10. ADJOURNMENT

Action: Selectman Lewis moved to adjourn the meeting at 8:45 PM. Selectman Courtemanche seconded. Motion passed 4-0.

Accepted by the Board of Selectmen

David Sheldon, Chairman