

**MINUTES
BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
January 18, 2010 at 6:30 PM**

Present: Chairman Fred Kline; Selectman Cindy Lewis; Selectman Larry Preston;
Selectman Tina Courtemanche

Staff: David Jodoin, Town Administrator

Excused: Selectman David Sheldon

1. CALL TO ORDER

Chairman Kline called the meeting to order at 6:30 PM.

2. CITIZEN COMMENT

None

3. SCHEDULED MEETINGS

Chief Lane – Generator

Chief Lane was present to review the quotes received on the requested generator in which a 50/50 matching grant was accepted by the selectmen on January 4, 2010 in the amount of \$47,452. The total town obligation will be \$23,726. Quotes received include: Powers Generator Service, natural gas - \$33,111/diesel - \$37,819; A.L. McDonnell Co., Inc., propane - \$34,050/diesel \$42,850; R & T Electric, natural gas - \$38,597/diesel - \$43,912. All quotes are labor inclusive however the cost for the natural gas connection is not included. Additionally, a concrete pad will be required for either a gas or diesel powered generator for a cost of approximately \$3,000. The selectmen discussed type, size, location, and budgetary issues.

Action: Selectman Preston moved to fund the generator in an amount not to exceed \$47,452 with the funding source to be determined, and that RFP's should be sent out as soon as possible. Selectman Courtemanche seconded. Motion passed 4-0.

4. NON PUBLIC SESSION 91-A:3 II (b) the hiring of any public person as a public employee.

Action: Selectman Preston moved and seconded by Selectman Courtemanche to enter into non-public session in accordance with RSA 91-A:3 II (b) at 6:50 PM.

Roll Call Vote

Chairman Fred Kline (yes)
Selectman Cindy Lewis (yes)
Selectman Larry Preston (yes)
Selectman Tina Courtemanche (yes)
Vote: Unanimous

The Selectmen came out of non-public session at 9:05 PM and Chairman Kline recalled the public meeting to order.

5. OLD BUSINESS

2010 Budget Adjustments

Mr. Jodoin indicated that according to Selectman Courtemanche, the budget committee is requesting suggested budget cuts from town (.5%) and school (3.1%). He then reviewed changes he has recently made to the proposed town budget which include revenue adjustments, the addition of a boiler at the Safety Center, and an increase in workers compensation which make the overall increase approximately 2% versus the original proposed increase of approximately 1%. This total does not yet include the cost of the generator in the amount of \$47,452 (50% of the cost to be reimbursed by Homeland Security, and elections in the amount of \$2,750.

The selectmen discussed the changes made by Mr. Jodoin, the assessing budget, increase for elections, funding for the generator, funding for specialized trash/recycling carts that may potentially be added to the Recreation Department budget (Mr. Jodoin expects to have pricing by Monday, January 25th from DPW), and Tax Anticipation Notes. Also discussed were the budget cuts requested by the budget committee.

Action: Selectman Preston moved to leave the budget as is but to add the generator funding into the operating budget for an amount of \$47,452 (and to show the 50% match as revenue), \$2,750 for elections, adjust the assessing budget line (decrease to \$40,000 with the remaining \$32,500 placed in the capital reserve fund), and to authorize Selectman Courtemanche to inform the budget committee that the Board of Selectmen agreed that they have presented the lowest possible and responsible budget and if they feel that cuts need to be made, they will need to make them. Selectman Lewis seconded. Motion passed 4-0.

6. NEW BUSINESS

Manifest/Abatements

Action: Selectman Preston moved to approve the Manifest as presented and the Abatements as recommended by the Assessor. Selectman Courtemanche seconded. Motion passed 4-0.

Minutes 1/4/2010

Action: Selectman Preston moved to approve the Minutes of 1/4/2010 as presented. Selectman Lewis seconded. Motion passed 4-0

Non Public Minutes 1/4/2010 and 1/11/2010

Postponed

7. TOWN ADMINISTRATOR REPORT

Jeff White, Alternate Planning Board member, has stepped down from the board.

Mr. Jodoin is in receipt of a request from Ryan and Kristin Gelinis to be reimbursed for a building permit fee issued on June 19, 2009 for a cost of \$613 that is unused due to personal issues. The selectmen discussed this issue and agreed that no reimbursement would be issued.

Action: Selectman Preston moved to deny the request for reimbursement of the building permit for Ryan and Kristin Gelinis. Selectman Courtemanche seconded. Motion passed 4-0.

Doc Greco has agreed to continue as Health Officer. He will be keeping track of his expenses and submitting them for reimbursement.

Larry Young has agreed to act as Deputy Health Officer.

The Solid Waste Committee will attend the next Board of Selectmen meeting scheduled for February 1st to discuss their proposed changes to the fee schedule at the Transfer Station. The selectmen will need to hold a public hearing on February 15, 2010.

Distributed for Selectmen review included: Correspondence from John Harrison regarding his property at 145 Sheep Davis Road; thank you card from a candidate for the Town Planner position.

8. COMMITTEE REPORTS

Selectman Lewis reported that the Solid Waste Committee had not addressed how trash/recyclables will be picked up at Littlefield Condominiums before the letter outlining the program was sent out. The selectmen briefly discussed this issue as well as other unresolved issue with the recycling program including pick up at the schools once the program begins.

9. OTHER/CITIZEN COMMENT

Action: Selectman Lewis motioned to prepare a warrant article on behalf of the Selectmen, to be submitted to the Planning Board to include on the 2010 Town Warrant, an article for Growth Management. Selectman Preston seconded. Motion passed 4-0.

10. ADJOURNMENT

Action: Selectman Preston moved to adjourn the meeting at 9:51 PM. Selectman Courtemanche seconded. Motion passed 4-0.

Accepted by the Board of Selectmen

Fred Kline, Chair

Minutes prepared by Alane Rapazza