

**BUDGET COMMITTEE MINUTES  
TOWN OF PEMBROKE  
Saturday, February 6, 2010**

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*Members Present:* Mark LePage, Chair; Gerry Fleury, Vice Chair; Michael Connor; Bruce Kurinkas; Marie Chouinard; Dan Crean; Brian Seaworth; Tom Serafin, School Board Rep.; Tina Courtemanche, Selectmen Rep. *Excused:* Ray Foss

*Others Present:* David Jodoin, Town Administrator

The meeting began at 11:10 AM immediately following the public hearing.

**Approval of Minutes 1/28/2009**

A **motion** to approve the minutes as amended was made by Dan, seconded by Mike, and passed by unanimous vote.

**Final Deliberation/Recommendations**

Mark began by asking the committee if they were in favor of finalizing their budget recommendations at this time or if they felt that more deliberation was needed. A straw poll vote indicated unanimously that the committee preferred to finalize their recommendations at this meeting.

Tom indicated that the school board met on Tuesday, February 2<sup>nd</sup> and proposed the following to reach the \$325,000 budget reduction recommended by the budget committee: The utility savings are higher than anticipated therefore the school department proposes taking \$53,350 out of this savings; the elimination of one special education teacher at Pembroke Academy for a total savings of \$48,433; catastrophic aid is coming in at 82% versus the 50% originally anticipated for the 2009/2010 school year and it is anticipated that it will be the same for 2010/2011. Total reductions are equivalent to approximately \$100,000 in expenses and \$225,000 in revenue.

Fiscal timing was questioned and discussed as it pertains to revenue. The committee was not in favor of adjusting the bottom line based on "anticipated" revenue. There was also a brief discussion regarding the affected revenue due to budget reductions.

The possibility of making adjustments (up to 10%) to the budget during the school district meeting was discussed. Also discussed was the option of changes being made to the warrant which would guarantee a reduction. The committee was unsure of this procedure but Dave Jodoin indicated that a new article can not be created however an article can be amended on the floor.

A **motion** was made by Gerry to move forward with the Town and School budgets as recommended by the budget committee resulting in a 2% increase in the property tax rate, seconded by Marie, and passed 7-1.

**Other**

Dave Jodoin will update the MS forms and send out an e-mail when they are available for signatures. He anticipates completing these by Tuesday, February 9, 2010. These documents must be signed by the budget committee by February 17, 2010 and posted by February 22, 2010.

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The budget committee meeting scheduled for February 11, 2010 will not be held as the committee has finalized their recommendations.

The committee agreed to hold a final meeting at the end of March to review the 2010 budget season and to discuss any input for 2011.

### **Adjournment**

A **motion** to adjourn the meeting at 11:40 AM was made by Tom, seconded by Dan, and passed by unanimous vote.