

**Pembroke CIP Committee  
Meeting Minutes  
September 16, 2009, 6:30 PM**

**Draft**

1. **Call to Order** – F. Kline called the meeting to order at 6:30 PM.
2. **Attendance - Members:** Fred Kline, CIP Chair, School Board Rep.; Gerry Fleury CIP Vice Chair, Budget Committee Rep; Tina Courtemanche, Selectmen Rep.; Brian Seaworth, Planning Board Rep.; Bill Hamilton; Dianne Schuett;

*Others:* David Jodoin, Town Administrator

*Excused:* Bryan Christianson; David Sheldon, Alt. Selectmen Rep.

3. **Approval of Minutes**

A motion to approve the minutes of 9/2/2009 as amended was made by G. Fleury, seconded by B. Seaworth, and passed by unanimous vote.

4. **Finalize CIP Report**

There was some discussion regarding the project description under Technology Upgrades for the School District. It was unclear as to whether the Fiber Upgrade should have been voted on as it is listed as an item for the school year 2012-2013 and the Wireless Controllers which is being requested for 2010-2011 was not voted on. F. Kline clarified that the report should reflect the actual item and cost that was voted on; Redundant Servers in the amount of \$20,000 as well as Fiber Upgrades in the amount of \$25,000 (which is listed in the School District's description as \$30,000). He will explain any discrepancies to selectmen while presenting the report.

The committee also agreed on a few minor language revisions.

A motion to adopt the CIP Report as amended was made by B. Hamilton, seconded by G. Fleury, and passed by unanimous vote.

5. **Presentation of CIP Report to Selectmen**

The committee agreed to present the CIP report to the selectmen on September 21, 2009. D. Jodoin will add this to their agenda as the first scheduled meeting (approximately 6:30 PM).

6. **Winning NASCAR Bid**

F. Kline announced the winning bid for the NASCAR tickets - Elaine Wesson.

7. **Adjournment** – A motion to adjourn the meeting at 7:20 PM was made by B. Hamilton, seconded by G. Fleury, and passed by unanimous vote.