

# *Town of Pembroke*

## *Roads Committee*

311 Pembroke Street, Pembroke, NH 03275

### MINUTES

Tuesday, April 1, 2008

Meeting called to order at 7:10 P.M.

#### **1. Attendance:**

Present: Floyd Smith, Oscar Plourde, Maurice Lavoie, Paulette Malo, Jim Boisvert, Selectmen Fred Kline, Henry Malo, Buddy Curley  
Unavailable: Mark Zydel

#### **2. New Business:**

- a. Town Audio Tape Policy Acceptance:** Fred explained that the Selectmen have adopted a policy for handling audio tapes for meeting minutes. The Board of Selectmen's policy states that the audio tapes will be kept for a period of thirty days after the minutes from each meeting are officially approved.

**Motion:** Paulette moved to accept the Town Audio Tape Policy

**Seconded:** By Buddy

**Vote:** All in favor, **motion passed**

- b. Howard Street:** Paulette stated that there are several residents on Howard Street that have been complaining about the condition of the road, water getting underneath the roadway collapsing the road, the divots, and the water runoff coming off the top of the road where Robinwood Cabins is. The water is washing out driveways and getting underneath the pavement and some of the residents have paid out of their own pockets to put in swales trying to correct the problem and it's not working. The residents would like the Roads Committee to take a look at it and see if there is something that can be done with it this year. Oscar questioned if it was a town owned street and Paulette confirmed that it was. Paulette stated that there is heavy equipment owned by the residents traveling on Howard Street. Oscar asked Jim if he has seen Howard Street recently and Jim said that he had and that there are roads in Pembroke that are in worse shape than Howard Street. Jim said that the water is coming from Robinwood and a lot of the water runoff is going onto Hillcrest. Henry stated that Howard Street has some bad divots. Paulette said that you can see where the gas company has replaced a lot of their services. Henry said he believes the only way you could repair it without spending big money would be to shim, overlay and put Cape Cod berm down both sides of the road. Jim questioned the right-of-way on Howard Street. Oscar suggested that the Committee take a ride to Howard Street to investigate and then at the next meeting come up with a plan to see if there are funds available to repair Howard Street. Fred questioned if the Committee should view the trouble spots in Town on a Saturday as they did

last year as well as the recently repaired areas to see how they are holding up. Oscar agreed and thought it would be a good idea. Jim suggested they add the bad location of Buck Street and Nadine Drive to the list of trouble areas to look at on May 3<sup>rd</sup>. Floyd added that Cross Country Road from the 700's to North Pembroke Road should also be looked at.

**Motion:** Buddy moved to schedule a Roads Committee tour of the town trouble spots on May 3<sup>rd</sup> at 9:00 a.m. starting from the Pembroke Public Works Garage.

**Seconded:** By Paulette

**Vote:** All in favor, **motion passed**

- c. **Fax from Dana Carlucci re: B1 & B2 Winter Parking in Suncook:** Paulette stated that she didn't think this item has anything to do with the Roads Committee and Buddy agreed.
- d. **Letter from Keyspan re: 2008 CIP:** Oscar questioned if this letter was the same as the previous letter from Keyspan and it was determined that this was a new letter asking for the same information. The Committee will send Keyspan the schedule that they drafted in the fall of 2007 and include a note that if there are any changes due to funding that the Committee will notify Keyspan.
- e. **Review Conceptual Design Report for Broadway, Maple, Pine, Prospect & Pleasant Streets:** Fred requested that this item be tabled until the next meeting so that the Committee can invite Mike Vignale of KV Partners to present the project in detail. Oscar suggested Floyd take the conceptual design report home to study it for the next meeting and Jim requested that Amanda call Mike to request his attendance at the next meeting in May.
- f. **Volunteer Interest Form for Roads Committee Member:** A resident submitted a Volunteer Interest Form expressing their interest in joining the Roads Committee. Fred discussed the current Roads Committee roster. Oscar stated that his term is up at the end of April 2008. The Committee recommended Oscar be reappointed and Oscar accepted. At this point the Roads Committee does not have any openings.

### 3. Any New Business

- a. **Grace Capital Church Addition:** Paulette stated that the access is coming off of Cooperative Way, which is a Town road. Grace Capital is proposing to phase in four phases. Phase one is a parking lot. Phases two, three, and four are going to be additions to the building. They are proposing another driveway coming out where the curve is on Cooperative Way. There is an existing driveway there and they would like add an additional driveway so that one is an "in" and one is an "out". Paulette explained that the current driveway regulations state that a driveway can be no wider than 20 feet and Grace Capital is asking for a 24' wide driveway. Oscar stated that since the property is commercial, the driveway should be at least 24' wide to accommodate traffic. The Committee recommends the new driveway should match the width of the existing driveway, which appears to be 30' wide.

**Motion:** Paulette moved to recommend that the Planning Board waive the existing driveway regulations to allow the width of the proposed Grace Capital Church driveway to match the width of the existing driveway, which appears to be 30 feet wide.

**Seconded:** By Maurice

**Vote:** All in favor, **motion passed**

**b. HUD 202 Pembroke Elderly Housing Project:** Paulette stated that the applicant is proposing a 40-unit elderly housing development for 62 and over. The existing building will be torn down and rebuilt very similar to what is existing now. They have obtained 4 different variances and are going in front of the Planning Board now. Paulette said the driveway is the State's responsibility because it's on Pembroke Street and the applicant already has a driveway permit from the State. The Roads Committee does not have any comments on this application at this time.

**c. FEMA Grant for North Pembroke Road:** Fred questioned the status on the FEMA grant. Jim stated that all the paperwork has been sent to Richard Verville and he would have to ask Geoff for the current status of the grant as he is working on it. Jim also stated that the money would be to repair French Hill on North Pembroke Road.

#### **4. Any Old Business:**

**a.** Floyd discussed the road paving budget he saw at Town Meeting and wondered how much of the \$519,000.00 was committed to other than the primary roads that the Committee submitted. Jim said that the committee has \$582,000.00 in the budget for actual reconstruction and \$57,000.00 in encumbered funds for paving. \$50,000.00 comes out of the \$582,000.00 for engineering and there is also \$20,000.00 for Broadway. The sidewalks budget is another line. Floyd asked if the Nadine Drive culvert project could be dropped for a year and Jim said he believes it could. Floyd said that postponing the Nadine Drive project would free up \$150,000.00.

**b.** Paulette said that the Town received a grant for just under \$280,000.00 to repair 180 manholes in the village area with the exception of High Street.

**c.** Floyd questioned the status on the Upper Beacon Hill proposition from Leo Dumont. Oscar said he had never heard another thing about it. Paulette said that the Selectmen did not accept it and said that Leo would have to re-petition.

#### **5. Accept Minutes**

**a.** 12/04/07 Minutes

**Motion:** Oscar moved to accept the minutes as written.

**Seconded:** By Paulette

**Vote:** All in favor, **motion passed**

May 6, 2008 at 7:00 pm is the next meeting.

## **6. Adjourn**

### **Motion to Adjourn:**

**Motion:** Henry made the motion to adjourn

**Seconded:** By Buddy

**Vote:** All in favor, **motion passed**

**Adjourned:** 8:35 P.M