

Town of Pembroke

Roads Committee

311 Pembroke Street, Pembroke, NH 03275

MINUTES

Tuesday, December 2, 2008

Meeting called to order at 7:05 P.M.

1. Attendance:

Present: Jim Boisvert, Buddy Curley, Selectmen Fred Kline, Oscar Flourde, Brian Seaworth, Planning Board Rep., Floyd Smith

Unavailable: Maurice Lavoie, Henry Malo, Paulette Malo

2. New Business:

- a. Nancy Hurd Sidewalk Buck Street:** Buddy believes that this sidewalk should be eliminated. Henry and Paulette sent an email stating that they also think it should be eliminated and replaced with loam and seed rather than a 5-foot sidewalk, which would be more cost effective. Brian said that he does not think the existing sidewalk makes any sense, as it does not go anywhere. Jim stated that in Nancy Hurd's letter she requested that it either be re-built or eliminated altogether. Jim stated that the right-of-way (ROW) is 33 feet and he measured it and the sidewalk is on Town property. Buddy questioned if the sidewalk were to be rebuilt, if it had to be ADA compliant under the new specifications and it was determined that it would have to be ADA compliant. Fred asked if there would be any drainage issues if the sidewalk were to be removed and the Committee feels that there will not be any drainage issues. The Committee discussed how removing the sidewalk would affect the direct abutters of Nancy Hurd. The Committee would like to send Nancy Hurd a letter stating that they would like to question the neighbors in the area and ask them how they feel about the sidewalk.
- b. Union Street Sidewalk Paving Update:** Jim stated that Union Street has not been paved yet. He said that the funds allocated (\$14,000.00) to pave the sidewalk at Union Street will be encumbered for next year and he has secured the paving for the same price to be paved next year.
- c. 2008 Road Paving Breakdown (Costs & Tonnage):** Jim presented spreadsheets with a breakdown by road of material quantity and cost incurred for the 2008 Road Paving Projects. The only items that are not on the spreadsheets yet are the aggregate materials used as Jim is still in the process of breaking down the invoices. Jim stated that all the ditching and stabilization has been completed but he is still working on the shoulders weekly. Floyd questioned how much hot top was used on Glass Street. Jim stated that 3" was used on Glass Street.

- d. **2009 Projects:** The Committee reviewed and discussed the 2009 Road Projects. Oscar questioned if Broadway was going to begin in 2010 and the Committee concurred. Jim stated that Borough Road (dirt section) is done and can be taken off the list; Plausawa Hill Road is also done which takes \$28,000.00 off the total figure of \$895,660.00 leaving \$867,660.00. Jim said that the Water Works is planning on replacing pipe in the Sherwood Meadows development next year.
- e. **Budget Update:** Fred said that CIP has made some minor changes since the last time the CIP Committee met approximately two months ago when the Roads Committee requested \$927,160.00. Fred said that at the time \$300,000.00 of it would be funded by the \$150,000.00 for FEMA, the \$50,000.00 match and \$100,000.00 encumbered meaning the Committee was only requesting \$627,160.00 for new tax dollars. The Board of Selectmen questioned the \$100,000.00 being encumbered instead of using it this year at the current paving price so Jim had Plausawa Hill Road and Borough Road Extension paved instead of encumbering the money. Fred explained that the Board of Selectmen met and the outcome of the meeting was that the Capital Reserve Fund for sidewalks was started a few years back not to be used every year but to be held back as savings. The Selectmen voted to decrease the roads budget to \$600,000.00 even. The Selectmen added a \$30,000.00 line item in the operating budget for sidewalks. Jim said that \$16,000.00 was added to the Public Works operating budget for crack sealing and crack repair.

3. Any New Business:

4. Any Old Business:

- a. **Future Road Projects:** Floyd explained that he has made a list of all the roads in town listing the length and width and he has been going around Town and giving roads a ten-year life span and rating them accordingly. He plans on creating a road project list every year totaling \$500,000.00 reserving \$250,000.00 every year for the Broadway until it is complete.
- b. **Committee vs. Commission:** Buddy inquired what was discussed on this topic at the last meeting. It was discussed that a Commission has more power than a Committee does. Fred explained that the Roads Committee is strictly an advisory Committee to the Selectmen and has zero authority. At one time, the Roads Committee was a Commission but the Board of Selectmen voted to change it to the Committee during structural changes.

5. Accept Minutes:

a. 11/05/08 Minutes

Motion: Oscar moved to accept the minutes as written.

Seconded: By Fred

Vote: all in favor, **motion passed**

6. Adjourn

January 6, 2009 at 7:00 pm is the next meeting.

Motion to Adjourn:

Motion: Floyd made the motion to adjourn

Seconded: By Oscar

Vote: All in favor, **motion passed**

Adjourned: 8:45 P.M