

# Town of Pembroke

## Roads Committee

311 Pembroke Street, Pembroke, NH 03275

### MINUTES Tuesday, June 29, 2010

Meeting called to order at 6:02 P.M.

#### **1. Attendance:**

Present: Jim Boisvert, Chris Culberson, Buddy Curley, Henry Malo, Paulette Malo, Oscar Plourde, Brian Seaworth, Planning Board Rep.

Unavailable: Selectmen David Sheldon

#### **2. New Business:**

- a. Letter from Peter Roach re: Clough Mill Road:** The Committee reviewed and discussed a letter Jim received from a resident named Peter Roach. Jim stated that Clough Mill is in good shape from JBI down to Route 106 and has just been hot topped two years ago. The resident is concerned about the condition of the road from JBI to Borough Road. Jim thinks that people are using this section of road to use as a cut through road. Chris recommended posting No Thru Traffic signs. Paulette stated that this would have to go through the Board of Selectmen for their approval. Jim stated that he would have to get a letter of recommendation from the Chief of Police along with his recommendation and the recommendation from the Roads Committee to take to the Board of Selectmen. Chris said that this would be a costly project. Jim said that the road is wide from JBI to Route 106. Chris said that it is wider so that the trucks have access to the commercial lots. Paulette suggested that you could also post a sign saying local traffic only. Jim stated that the potholes have been filled but there is a rough patch from Old Borough Road to Borough Road. Buddy said that Mr. Roach is right about the intersection because when you come up it is really hard to see if anyone is coming. Jim said that the Public Works Dept. had cleaned that intersection last week and he has four trees that are on Town line that need to be moved. Jim talked to the resident about cutting them down and she was going to have her husband dig them up and move them into their back yard last weekend. Jim said that right now, if you stop at the stop sign you have to go out into Borough Road. The complaints are coming in about sight distance when cars are coming from Borough Road going to North Pembroke Road. Paulette suggested that Jim send the resident back a letter stating that we appreciate his information and we are going to look into the concern.

#### **3. Any New Business:**

- a. **Broadway Project:** Oscar announced that Mike Vignale from KV Partners would attend at the next Board of Selectmen meeting on July 6<sup>th</sup> to discuss the Broadway Project. Chris, Brian and Oscar discussed attending this meeting.
- b. **CIP:** Paulette asked when the Roads Committee is meeting with CIP. Jim said that they need it by July 16<sup>th</sup> so it would need to be worked on tonight. Paulette said that the Committee does not know the outcome of the Broadway project yet so it would be difficult to prepare the CIP for next year not knowing if the design will be finished. Chris said that he thinks the Committee needs to make it perfectly clear when they meet with KV Partners and the Board of Selectmen next week that without the prices for engineering the Committee requested two months ago, it has put the Committee two months further in the hole and that we will have to wait on the CIP. Paulette stated that you could not plan or encumber any money unless there is a phase one portion of the project. Jim asked what the Committees recommendations would be if they do not do anything on Broadway project or those side streets. Paulette said that the sidewalk list was totally wiped out because it was not approved through the budget process. Paulette said she would revert to that sidewalk list. Henry asked if there was a portion on Kimball Street that was on the list and the Committee concurred. The Committee agreed to wait on CIP until they hear from the Selectmen on the Broadway project. Jim said that the sidewalks that didn't get through the budget process were Main Street from Central St. to Church Street, Pembroke Street from Dearborn Road to Getty Gas Station, the east side of Kimball Street, Pembroke Hill from Pembroke Street to Third Range Road, Third Range from Pembroke Hill to Belanger Drive, the East Side of Church Street from Glass Street to Main Street, and the north side of Front Street. Paulette recommends that this list be resubmitted to CIP for 2011. Paulette said that the money for this sidewalk list could come out of capital reserve. Brian explained that what is different now with CIP is now reporting each vote to the Selectmen instead of just the consensus. Brian explained that this gives them a lot broader range to decide. The Committee discussed the Broadway project and the projected spending. Chris said that as far as the Broadway project goes it will still be on the list, the problem is that we do not know what the monies are because of the design. Paulette said if it is design it will still go in for next year because the design has to be completed for us to start phase one. Chris said that if they do not get the design done this year it still has to go into the CIP to go forward later. Jim said that his understanding is whatever money we have left this year would be used for that project. Paulette explained that if we can design it and get it out to bid this fall you can encumber the money. Chris said that it has to be awarded by December 31<sup>st</sup> to encumber funds. Paulette said that technically it should be phase one and phase two for next year. The Committee discussed the parking options on Broadway. Paulette said that as far as the roads go the Committee should put phase one on the list for the CIP because we are not going to get this completed this year so it should go on the list for next year. Paulette stated that the Committee already phased Broadway project in three phases so it should be listed in the CIP what phase one is, phase two for next year, etc. Chris stated that if you can get the final design done you can phase it any way you want it and once you have the final design you can break it out and phase drainage, etc.

**Motion:** Paulette moved to recommend the 2010 sidewalk plan for the 2011 CIP.

**Seconded:** By Chris

**Vote:** All in favor, **motion passed**

**c. Cross Country Road Culverts:** Paulette questioned how the Cross Country Road culvert project is coming and Jim said they should have been delivered today. Oscar said that he thought the work was supposed to be done by now. Paulette said the deadline is tomorrow, June 30, 2010. Jim said that he has all but three of his wetland permits together and the person he is talking to at DES works one day a week in the office. Buddy said that he thought as long as we didn't change anything he thought it was all set. Buddy asked how long Jimmy thought the job would take. Jimmy said 3 days. Chris asked if there was any liquidated damages in the contract for the job not being completed on time. Jimmy stated no there were none. The road committee discussed that they were concerned that the job had not been started and none of the materials were on the job site as of this meeting when the contract stated that the job would be completed by June 30<sup>th</sup>. Henry said that the grade-all could have started ditching while waiting for the material. Jimmy said that the headwalls were supposed to be delivered today. Oscar, Chris and Brian will bring the Board of Selectmen up to date on July 6<sup>th</sup> for this project.

#### **4. Any Old Business:**

**a. Cross Country Road Dirt Section:** Jim said the Board of Selectmen said to do the ditching & piping. Jim said that Public Works borrowed Allenstown's bulldozer and they used it on this section and there is not any ledge anymore. Jim said there is good material for approximately the first thousand feet of road and then the last two thousand feet there is maybe an inch of crushed bank run and the rest is all gravel.

#### **5. Accept Minutes:**

**a. 06/01/10 Minutes**

**Motion:** Paulette moved to accept the minutes as written.

**Seconded:** By Chris

**Vote:** All in favor, **motion passed**

#### **6. Adjourn**

August 3, 2010 at 6:00 pm is the next meeting unless the Committee needs to call a special meeting for CIP.

#### **Motion to Adjourn:**

**Motion:** Buddy made the motion to adjourn

**Seconded:** By Paulette

**Vote:** All in favor, **motion passed**

**Adjourned:** 7:05 P.M