

# PEMBROKE AND ALLENSTOWN OLD HOME DAY COMMITTEE

Minutes of Meeting - February 22, 2010

(Adopted)

**Call to Order:** 6:35 p.m.

**Attendance:** Steve and Pat Fowler, Jocelyn Carlucci, Sue Johnson, Ron Lafond, Cathy Roche, Jo-Ann Dupuis, Joyce Welch.

**MOTION:** Joyce Welch moved to approve the October 15, 2009 minutes as amended. Seconded by Ron Lafond. Unanimously approved.

<b><u>Treasurer's Report:</u></b> Ron Lafond reported:	\$ 3,961.82
Interest	<u>.17</u>
Checkbook balance:	\$ 3,961.99
CD balance:	<u>13,149.96</u>
Total:	\$17,111.95

**MOTION:** Joyce Welch moved to approve the Treasurer's Report. Seconded by Sue Johnson. Unanimously approved.

After a brief discussion, it was discovered that Albert Plourde had not been paid for placing 2 floats in the last OHD parade.

**MOTION:** Joyce Welch moved to donate \$40 from OHD to Albert Plourde. Seconded by Sue Johnson. Unanimously approved.

## **COMMITTEE REPORTS:**

**Antique Cars:** Jocelyn reported that Doc Greco is interested in continuing to be in charge of the antique cars.

**Mapping:** The committee agreed that mapping the separate sections of the fields was needed. The sections would be broken down as follows: (1) craft area; (2) concessions; (3) parking (Cone locations are critical); (4) children's area. Each committee is best suited to prepare their own map.

**Youth Program:** Ann Viar was not present.

**Concessions:** The consensus of the committee is that there is no maximum number of concessions allowable. The number of concessions depends on the variety of foods available – keeping in mind that there is not to be any duplication of foods. The committee also agreed that it is important to protect non-profit organizations first and in-town businesses second. If a food product is not to be distributed by one of those, then an outside source can take part.

- Sue Beauchesne would like to sell whoopee pies.
- The Pembroke Woman's Club would like to sell hot dogs and hamburgers if the Lion's Club doesn't sell them this year.
- Associates Grocers is considering "make your own sundaes."

- Ladies of St. Anne – 20 years at OHD will serve 20 varieties of fudge.
- Joyce Welch will contact Meathouse and Veanos and inquire if they would like to participate as a vendor this year.

**Fund Development:** The Business Director for Pembroke is located on Pembroke's Town website.

- Jo-Ann Dupuis volunteered to Chair Fund Development.
- Cathy Roche will have her students update the Town Business Directory. They will create a database.
- Joyce Welch will research Allenstown businesses for the database.

Sue Johnson will change the letter to include photos of past events. It may become a 2-sided letter.

**Fireworks:** Bruce Kudrick not present.

**Stage:** Lisa Gilbert was not present. Pat Fowler said that Lisa will be part of the committee again this year. 7 Siding will also be involved.

**Parking:** Lee Cheney was not present.

**Maintenance:** Dana Carlucci was not present. The Committee asked if OHD would be required to recycle the trash since Pembroke will have mandatory recycling by spring of 2010. It will be investigated.

**Entertainment:** Pat and Jocelyn will create an entertainment budget.

For consideration on main stage:

- 60's Invasion
- Brownie & Julie
- Jungle Encounters
- A ventriloquist

For consideration on a second stage located in the small recreation building (near the fudge booth):

- Concord Coachman quartet
- Joe Tyler
- Jim Barnes, Balladiere
- Ron Drolet

**Parade/Floats:** Suggestions:

1. Concord Coachmen on a float.
2. Laconia High School Band
3. Windham Community Bands
4. Londonderry High School Band – already booked.
5. Alvirne High School Band
6. Small Retirement Band – Jocelyn will check with Royal Blais.

7. Andover One Wheelers
8. Leap'n Lena of the Newport Legion Post
9. Velvet Green Stables (horses and pooper-scooper person)

**Volunteers:** Need someone to:

- Recruit volunteers during Pembroke Academy Freshman Orientation during the summer
- Take call from volunteers and schedule them for work
- Record volunteer hours per student
- Submit volunteer (community service) points/hours per student

Pat will ask Laurie Hill and Grace Forrest to volunteer for the children's area.

**Photographer:** Sue Johnson will take care of photography. Jo-Ann Dupuis will ask Michelle Eaton to also take photos at OHD. The Committee agreed to sell the Town aerial photo again this year.

**Graphics/Program:** Sue Johnson will take care of the program. She suggested giving the program a new look.

**Publicity:** Sue Johnson and Jo-Ann Dupuis will take care of publicity. Jocelyn will send information (radio stations, newspapers) to Sue and Jo-Ann.

**Election:** Nominate officers and committee chairs at next meeting.

**Budget:** Postpone budget discussion and approval until next meeting.

**Theme:** Suggestions (to be discussed at the next meeting):

- Spirit of New Hampshire
- Good Times
- Seasons of New Hampshire
- Good Seasons
- Greatest Show on Earth
- Home Sweet Home
- County Fair of Fun
- Celebrating Summer in New England
- Celebrating Seasons of New England (could relate to sports, foliage, etc.)
- Mardi gras

**Meeting Schedule:** Pat will create. The dates are as follows: 03/29/10, 04/26/10; 05/24/10; 06/14/10; 06/28/10; 07/12/10; 07/26/10; 08/02/10, 08/09/10 Field meeting; 08/16/10; 08/23/10; 08/27/10 (set-up); 08/28/10 OHD; 08/29/10 (clean-up).

**Town Meeting:** Jo-Ann Dupuis will speak about OHD at School and Town Meetings in March.

**Roster Update:** Pat Fowler will contact Stephanie Cheney for an updated roster.

**Suggestions:**

- Advertise on facebook. Continue discussion at next meeting.
- Minutes and OHD's list of events and meeting dates will be given to Linda Williams so she can update the Town website.
- Pat will complete the 39<sup>th</sup> Army Band Request form.
- Eliminate the basketball hoops in order to discourage teens from becoming problematic.

**MOTION:** Ron Lafond moved to adjourn. Seconded by Sue Johnson. Unanimously approved.

**Adjourned:** 9:20 pm

Reported by: Jocelyn Carlucci