

Town of Pembroke

Roads Committee

311 Pembroke Street, Pembroke, NH 03275

MINUTES

Tuesday, August 7, 2007

Meeting called to order at 7:00 P.M.

1. Attendance:

Present: Oscar Plourde, Floyd Smith, Paulette Malo, Jim Boisvert, Selectmen Fred Kline, Mark Zydel, Buddy Curley, Mike Vignale, KV Partners

Unavailable: Maurice Lavoie, Henry Malo

2. New Business:

- a. Surplus Funds from 2007 Paving Projects:** Jim stated that there is \$150,000.00 in surplus funds with \$40,000.00 being reserved for 800 tons of hot top for Church Road. All paving is complete except the second coat on Whittemore and Riverview. Jim stated that the sidewalk paving line went over budget by \$924.75. There were 20 more feet of additional sidewalk that was paved on Main Street because a resident called and complained to Town Hall and also an additional 85 feet from Main Street by Oscar's house up to where the State maintains. Paulette questioned why the contractors paved so many aprons and didn't just blend it into the sidewalk. Fred Kline had heard some complaints about a stretch of road on Main Street north of Broadway where the sidewalk seems to come out and get real skinny. Jimmy plans to take the \$924.75 out of the Asphalt/Cold Patch operating budget. Jimmy mentioned that Town Hall wanted the cape cod berm on Main Street painted yellow. Oscar stated that unless this is due to a hazard it is aesthetically a bad decision. Jimmy stated that the cars have been parking on the berm and that the Police Department has been issuing tickets for the past two weeks. Fred Kline offered to call the Police Chief and inquire why they are ticketing the cars parking on the sidewalk all of the sudden as they haven't in the past. Paulette asked Jimmy if we paint a white line on the berm if it would help the highway department see the road edge for plowing. Jimmy said no. She then asked him if it would serve any purpose to the Town. Jimmy said that the residents would see the curb at night.

Fred Kline inquired about the 2007 Surplus funds. Jimmy stated that the balance would be \$50,000.00 for the reconstruction. The Committee discussed the figures for the 2007 Road Repair Budget and Fred came up with \$26,311.00 in surplus funds after all the unbilled work had been subtracted. Jimmy also brought up the fact that the Town bid 6,000 tons for Brox to pave and we are going to come in under on that as well.

b. Letter from Mr. Bernard C. Lenhardt: Oscar has read Mr. Lenhardt's letter and stated that the Committee understands that they have a problem with a lot of sidewalks. He discussed that at the last meeting the Committee discussed a portion of the sidewalk on Glass Street but they decided they were going to wait to see how far the State was going to go and that they'd wait to look at Glass Street's sidewalk again next spring. Floyd stated that on his 2008 sidewalk list he has Glass Street and Union Street. Jim stated that he didn't have the 2008 sidewalk list. Floyd calculated the tonnage it would take to repair the Glass Street and Union Street sidewalk and he came out with 300 tons. Fred estimated that next year the price would be \$85.00/ton which comes out to \$25,500.00 to repair Glass Street and Union Street sidewalks. Fred explained that when you start working on sidewalks there are new standards for sidewalks. If you want to fix up an old broken down sidewalk you can do a "patch job" on a sidewalk and you don't have to make it comply with the new standards but if you get to a certain level of improvement you have to build it to the new standards. Paulette explained that removing the old tar constitutes an upgrade so if you just shim and overlay the sidewalks you don't have to build it to the new standards.

Motion: Floyd made a motion to request \$25,500.00 for the Sidewalk Capital Reserve Fund to work on Glass and Union Street sidewalks.

Seconded: by Paulette

Vote: All in favor, motion passed

c. Nadine Drive Culvert Replacements: Oscar stated that Nadine Drive is in pretty bad shape and he considers it an emergency. Jimmy stated that this year we had a hole four feet in diameter and 6 feet deep and the Public Works Department filled it back up with rocks. Paulette inquired as of the location of the hole and Jim said it was at the culvert on the grass area.

Nadine Drive (pave and culvert)

Paving	\$42,000.00
Culverts	\$107,000.00
TOTAL	\$149,000.00

d. FEMA Fund Transfer: Fred explained that the FEMA funds recovered for out of pocket expenses from the operating budget have been distributed by Geoff Ruggles back into the respective operating budgets.

3. Any New Business:

a. Broadway Reconstruction: Mike Vignale announced that he's looking for recommendations from the Roads Committee on some items. He stated that he checked into the idea of extending the sidewalk up the hill and nobody wanted it. The Roads Committee agreed with this. He then asked for feedback about where on-street parking should and shouldn't be. Currently on the plans there is on-street parking as much as they can get from Main Street up past Pine a couple hundred feet and then it just ends and goes back to a narrow roadway section and up the hill from there. Oscar noticed on a Saturday morning that there were a lot of cars in the road on both sides. Jimmy stated the he got a complaint this morning from the Chief of Police that Gerry Brasley on Maple Street would like signage at the intersection. Floyd received a suggestion that we make Pine and Maple "one-way" so there would be parking on both sides. Paulette mentioned that with the school there if you

made the one-way Pine coming down to High and Maple one-way out back to Broadway that's the way the school busses go. Fred mentioned that it would be an idea to throw at the next public hearing. Oscar mentioned that he would like to see cape cod berm on one side of the road. Paulette mentioned that it is important that we stick to the Town of Pembroke Regulations when it comes to curbing and stressed going with what is existing already and also mentioned that curbing on both sides of the road would dress up the area better. Oscar mentioned that curbing is very expensive but if you do it right it stays forever. Mike clarified that there are two options, one option is to curb on one side and berm the other side and let parking be what it is and the other option would be the one-way circulation and curb both sides.

Mike questioned the sidewalk on Pine Street that's up high and the sidewalk on Broadway and asked if there was a need for both sidewalks. Oscar stated that he didn't think there was and Mike concurred. Mike suggested that it would be easier to build one sidewalk on the low side of the street. Mike stated that the sidewalk on Maple Street will stay where it is and on Prospect Street he would like just one sidewalk but was still unsure what side it should go on.

Mike stated that he didn't have anything new to report on drainage. He has analyzed the drainage and everything is pretty much good until you get down below High Street and then it's a question whether it works down there or not.

Paulette mentioned to Mike that the Sewer Department is looking into replacing every sewer manhole cover and the risers in this area also.

- b. CIP 2008 Road Repair Schedule:** Fred Kline stated that for 2008 originally we had a schedule for \$665,000.00 for roads (including \$50,000.00 engineering), a request for a \$30,000.00 deposit into the Capital Reserve fund for sidewalks and a \$30,000.00 deposit into the Capital Reserve Bridge fund. Fred explained that we are asking for the State to keep us on the Red List and one of the reasons the Town qualifies for State aid is because we have a bridge program and if the Town stops funding it the State stops helping us. Fred stressed the funding of the bridge fund and stated that he thinks a mistake was made in the math when the Committee prepared the 2008 Road Budget. The mistake was that the total was \$665,000.00 minus \$50,000.00 for engineering, minus \$30,000.00 for bridges and minus \$30,000.00 for sidewalks. Instead it should have been \$665,000.00 minus \$50,000.00 making it \$615,000.00. Fred suggested re-vamping the road repair list from what the committee originally had and document the all roads that need to be repaired and put back the roads that were taken off. Floyd is going to meet with Amanda and update the spreadsheets for 2008 road and repairs and email them to the committee for review. Fred suggested that when the Committee drafts their Road Repair list every year that they make a note of the roads that they pushed off that still need to be repaired.

2008 sidewalks:

Glass Street and Union Street for \$25,000.00

2008 Roads (\$60.00/ton):

North Pembroke Road on the bridge side (rebuild)
Paving \$263,000.00

Grinding	\$17,000.00
Guardrails	\$14,000.00
Gravel	\$22,000.00
Culverts	\$5,000.00
Drainage	\$5,000.00
Rip Rap	\$2,000.00
TOTAL	\$328,000.00

North Pembroke Road on the Rt. 28 side (pave and drainage)

Paving	\$40,000.00
Drainage	\$40,000.00
TOTAL	\$80,000.00

Nadine Drive (pave and culvert)

Paving	\$42,000.00
Culverts	\$107,000.00
TOTAL	\$149,000.00

Fourth Range Road (pave and culvert)

Paving	\$49,000.00
Culverts	\$3,000.00
Rip Rap	\$3,000.00
TOTAL	\$55,000.00

GRAND TOTAL **\$612,000.00**

Motion: Paulette made a motion to amend the 2008 road paving schedule to include the rebuild of North Pembroke Road (bridge end), North Pembroke Road (on the Route 28 end) including ditch work and culverts, the culvert and paving on Nadine Drive, Fourth Range Road (pave and culvert) for an estimated total of \$612,000.00.

Seconded: by Buddy Curley

Vote: All in favor, motion passed

- c. **Roundabout Hearing:** Fred Kline asked the committee if they had any questions or input on the Roundabout for the hearing Thursday night. Paulette had two questions on the roundabout. What are they going to do with the horse trough (because it's in the way)? If we are only going to slow down traffic then why don't we just put up speed limit signs at 20 MPH? Oscar stated that he thought they should install a light instead because it would take care of Pembroke Hill and Donna Drive. Paulette stated that the roundabout is going to cause traffic backups.

4. Any Old Business

5. Accept Minutes

- a. 07/10/07 Minutes

Motion: Paulette moved to accept the minutes as written.

Seconded: By Floyd

Vote: All in favor, **motion passed**

September 4, 2007 at 7:00 pm is the next meeting.

6. Adjourn

Motion to Adjourn:

Motion: Fred made the motion to adjourn

Seconded: By Oscar

Vote: All in favor, **motion passed**

Adjourned: 10:21 P.M