

# *Town of Pembroke*

## *Roads Committee*

311 Pembroke Street, Pembroke, NH 03275

### MINUTES

Tuesday, November 3, 2009

Meeting called to order at 6:00 P.M.

#### **1. Attendance:**

Present: Jim Boisvert, Buddy Curley, Henry Malo, Oscar Plourde, Brian Seaworth, Planning Board Rep.

Unavailable: Paulette Malo, Selectmen David Sheldon, Floyd Smith

#### **2. New Business:**

#### **3. Any New Business:**

- a. **2010 Budget Update:** Jim stated that the budget was finalized last night. Jim instead of cutting any money from the road paving schedule the Selectmen voted to keep the money in the road maintenance budget and take out the sidewalk budget. Jim said that as of now Pine & Maple sidewalks were on the schedule for 2010 and if they were to be done the money would have to come out of the road reconstructing budget. He also mentioned that there would still be \$16,000.00 for crack sealing/crack repair.

#### **4. Any Old Business:**

- a. **Road Management Plan:** The Committee reviewed an email exchange between Steven B. Keach, of Keach-Nordstrom Assoc., Inc. (KNA) and Stephanie Alexander, the Interim Town Planner. Jim said that the email states that KNA does not recall ever creating a Road Management Plan. Jim said that he has the Action Plans that Mr. Keach refers to in his email in his office. Henry said that he remembers the road width being moved around and he thought it could be just in the ordinance. Henry suggested that the Town create a Road Management Plan for future road projects.
- b. **Safe Routes to School Grant (SRTS):** The Committee reviewed the three colored copies of the two-mile radius around Pembroke Hill School, Three Rivers School, and Pembroke Village School. Jim stated that any previous work will not be considered for the Safe Routes to School Grant. He also stated that any SRTS grant money has to be used within the two-mile radius around the school as shown in the colored copies. Jim explained that there are three grants; one for each school. Jim mentioned that the SRTS Task Force meets every two weeks and that Ryan Quinn is one of the contacts. Mr. Quinn is the Principal of Village School and Pembroke Hill School.

**c. LTC Properties:** Jim mentioned that he received a new set of plans before the last Planning Board meeting on October 27, 2009. He asked Brian if the Planning Board granted final approval and he said they did not. The Planning Board gave them an extension and they will be back before the Planning Board at the end of the month. Jim said the only thing different on the plans was the fire hydrant location and a light pole location change. Brian mentioned there was some discussion on the plantings and Jim said that he was under the impression that they wanted to plant shrubs in the right-of-way to be maintained by the Town. Jim said that this would be a maintenance problem that would cost money but he was told that they would be small shrubs that would not grow or require any maintenance by the Town. Oscar said that they could be noise-dampening shrubs and he thought the neighbors wanted it. Henry asked if the Roads Committee would get to review the plans for LTC before it goes back to the Planning Board and Brian said that if it were approved this month then it wouldn't come back for review. Jim said the last set of plans were the seventh revision. Brian believes the real holdup was that they needed to submit the association plans as to how they were going to do the common property. Henry expressed his concern about the shrub maintenance. Jim is going to write to Stephanie with further inquiry about the shrubs. Brian examined the plan and stated that the shrubs were a type of rhododendron.

## **5. Accept Minutes:**

### **a. 10/06/09 Minutes**

**Motion:** Buddy moved to accept the minutes as written.

**Seconded:** By Brian

**Vote:** All in favor, **motion passed**

## **6. Adjourn**

December 1, 2009 at **6:00 pm** is the next meeting.

### **Motion to Adjourn:**

**Motion:** Brian made the motion to adjourn

**Seconded:** By Henry

**Vote:** All in favor, **motion passed**

**Adjourned:** 6:45 P.M