

Town of Pembroke

Roads Committee

311 Pembroke Street, Pembroke, NH 03275

MINUTES

Tuesday, October 6, 2009

Meeting called to order at 6:07 P.M.

1. Attendance:

Present: Jim Boisvert, Buddy Curley, Henry Malo, Paulette Malo, Oscar Plourde, Brian Seaworth, Planning Board Rep., Floyd Smith
Unavailable: Selectmen David Sheldon

2. New Business:

- a. Road Management Plan:** Jim checked all his books and cannot find any Road Management Plan in writing and he does not know where it would be. Henry said that when he was still Road Agent they worked on a policy for the roads having different widths for different roads. Henry also said that he did not think it ever got finished. Henry & Paulette remembered that this project was worked on with Keach-Nordstrom Associates, Inc. (KNA). Oscar thought he remembered the plan mentioned making the road shoulders better. Jim asked Brian if the Planning Board had any documents that they were referring to when they asked about the Road Management Plan and Brian stated that one of the forms an applicant gets when they come to the Planning Department refers to the Road Management Plan. Henry suggested the Committee call KNA about the Road Management Plan and see if they have anything on it. Brian said the Planning Board had asked Stephanie Alexander to do this already. The Committee will talk about this matter again at their next meeting.

- b. Safe Routes to School Grant:** Jim stated that he and Paulette are on the Safe Routes to School Task Force. It is a grant that provides funding for enabling children to walk or bike to school safely by improving the infrastructure and educating them. Jim said that things are looking good for the grant but the money will not be in hand until 2011. Jim said that the Town is applying for three different grants; one for Three Rivers School, Village School and Hill School. Each school has a two-mile radius for improvement. Jim said that any work that is done on the sidewalks before the actual construction grant is given to the Town, i.e. Pine & Maple Streets, the town would not be able to get reimbursed for that money. Oscar suggested that the sidewalk construction gets tabled until the grant is in effect so that the Town would get reimbursed for it. Floyd recommended looking into a six-foot wide sidewalk. Paulette stated that the whole process of Safe Routes to School is to have either a path for bikes to ride safely or kids to walk safely from their houses to the school. Paulette mentioned that Pembroke Academy is the only school that is not considered. Eight grade to Kindergarten is considered for walk ability. Paulette said that there are still many other sidewalks in town that need to be upgraded that would be able to qualify for the grant. Jim

mentioned the Task Force talked about an arterial road for the Village School because of the congestion and lack of parking. They are talking about coming behind the school with the road to get the cars off of High Street so it's safer for the kids to come in. Jim urged the committee to reserve some sidewalks for the Safe Routes to School Grant. Floyd questioned the width specs. on a bike path. Paulette thinks they are four feet and Oscar thought they were two feet wide. Paulette said that Safe Routes to School would cover the portion of the road that would be the bike path as well as the sidewalk. Paulette is going to look into this further and also look at the 2 mile radius around the schools. Paulette said that there is a combination of where the money ends up going so if the Town would get \$200,000.00 does not mean that the money is just for sidewalks, it is also for lining up crosswalks, training crossing guards, etc.

3. Any New Business:

- a. Concord Sand and Gravel Expansion Major Site Plan:** Paulette explained that Concord Sand & Gravel is looking to expand their operations onto their property that is located in Pembroke, which is 24.44 acres. Jim stated that there will not be a road coming onto North Pembroke Road, they are going to be using Route 106. They do have a right-of-way onto North Pembroke Road but they are not going to be using it. Paulette stated that lots 3 and 5 contain approx. 24.44 acres. The proposed expansion of the existing mineral extraction area will encompass approx. 17 acres or 70% of the parcel. The third parcel, map 258 lot 13-3, containing approx. 16.57 acres will serve as a buffer to the abutting residence from operations. The applicant has no intention of conducting excavation, mineral extractions, or any other activity on this parcel. All of the parcels are located in zone R-3. At present, no facilities exist on the parcels, which are the subject of this application. Paulette mentioned that they do have Zoning Board Approval for a special exception. Oscar questioned if this project affects the Roads Committee if it does not come out onto a Town road and Paulette said that Concord Sand has an existing approach onto North Pembroke Road. The Committee discussed this project and decided that the project does not affect the Roads Committee because this project does not interfere with Pembroke's roads.

Motion: Oscar made a motion to sign the memo from the Planning Board stating that the Roads Committee does not have any issues at this time provided that the project does not affect Pembroke's road (North Pembroke Road)

Seconded: By Paulette

Vote: All in favor, **motion passed**

4. Any Old Business:

5. Accept Minutes:

- a. 9/01/09 Minutes**

Motion: Buddy moved to accept the minutes as written.

Seconded: By Brian

Vote: All in favor, **motion passed**

6. Adjourn

November 3, 2009 at **6:00 pm** is the next meeting.

Motion to Adjourn:

Motion: Floyd made the motion to adjourn

Seconded: By Oscar

Vote: All in favor, **motion passed**

Adjourned: 7:00 P.M