

**MINUTES
BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
Thursday, January 29, 2009 at 6:00 PM**

Present: Chairman Fred Kline; Selectman Cindy Lewis; Selectman Larry Preston; Selectman Tina Courtemanche

Excused: Selectman David Sheldon

Staff: David Jodoin, Town Administrator

1. CALL TO ORDER

Chairman Kline called the meeting to order at 6:04 PM.

2. LETTER OF CONDOLENCE

Chairman Kline took a moment to acknowledge the death of Shirley Martel. The Selectmen agreed to send a condolence letter to her husband, Chester Martel.

Action: Selectman Preston motioned to send a letter of condolence to Chester Martel. Selectman Courtemanche seconded. Motion passed 3-0.

Selectman Lewis entered the meeting.

3. ASSESSMENT INFORMATION REVIEW

The Selectmen reviewed Warrant Article 6 Capital Reserve Funds, Revaluation Update Capital Reserve Fund. Mr. Jodoin suggested that it be increased from the proposed \$10,000 to \$140,000 due to a possible mandated expenditure in 2009. He stated that the State of NH will be requiring that all Towns and Cities comply with RSA 75:8-a, which states in part that "The assessors and/or selectmen shall reappraise all real estate within the municipality so that the assessments are at full and true value at least as often as every fifth year". The addition of these funds to the proposed budget as well as taking other updates into consideration (fuel/library) the tax rate would increase from \$5.69 to \$6.31 per thousand for a total increase of \$.62. After a brief discussion regarding this issue as well as revenues, the Selectmen agreed to approve the increase of the Capital Reserve Fund for Revaluation.

Action: Selectman Lewis moved to increase the Capital Reserve Fund for Revaluation to \$140,000 with the stipulation that these funds will not be used without prior authorization from the Board of Selectmen. Selectman Courtemanche seconded. Motion passed 4-0.

4. ADJOURNMENT

Action: Selectman Lewis moved to adjourn the meeting at 6:25 PM. Selectman Courtemanche seconded. Motion passed 4-0.

Accepted by the Board of Selectmen

Fred Kline, Chair