

**MINUTES
BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
Monday, April 20, 2009 at 6:30 PM**

Present: Chairman Fred Kline; Selectman Cindy Lewis; Selectman Larry Preston; Selectman David Sheldon; Selectman Tina Courtemanche

Staff: David Jodoin, Town Administrator

1. CALL TO ORDER

Chairman Kline called the meeting to order at 6:30 PM.

2. CITIZEN COMMENT

None

3. SCHEDULED MEETINGS

Dana Dexter - Drainage Issue - Melissa Drive

Mr. Dexter introduced himself to the Board and stated that there were several residents in the audience from the Melissa Drive area. Mr. Dexter explained to the Board that his property is extremely wet and that the Town needed to clean out the easements on their properties. He stated that this issue has been problematic for him and that he cannot use his backyard. Several other residents also expressed their concern that their properties were extremely wet. Selectman Preston felt that this was not a Town issue and that the Town had no responsibility to maintain an easement. Selectman Sheldon informed the Board that several years ago there was a project with the gas company and a rainstorm pushed silt down onto various properties and was never cleaned up. The Board directed the Public Works Director to get a copy of the recorded plan along with the deeds to review the easements and report back to the Board. The Board advised Mr. Dexter that he would be contacted at a future date once the paperwork had been gathered.

Public Hearing – Acceptance of FEMA Funds per RSA 31:95-b

Chairman Kline opened the Public Hearing at 7:15 PM. David Jodoin stated that the Town is in receipt of \$21,202.28 for the Ice Storm in December/January. Chairman Kline asked the public if there was any input and there was none. Chairman Kline closed the Hearing.

Action: Selectman Preston moved to accept \$21,202.28 in accordance with RSA 31:95-b. Selectman Courtemanche seconded. Motion passed 5-0

Linda McClintock – Abandoned Mobile Home – 212 Friendship Ave.

The Board met with Ms. McClintock with regards to an abandoned mobile home in Silver Fox Estates. Ms. McClintock informed the Board that she had processed all the necessary paperwork for eviction and wished to have the home destroyed and was requesting that the Board abate the taxes on the property.

Action: Selectman Preston moved to abate the taxes at 212 Friendship Ave. providing that Ms. McClintock pull all the necessary permits with the Town and that the cost of demolition and debris be the responsibility of the park owner. Selectman Sheldon seconded. Motion passed 5-0.

Chief Lane – Computer Server Purchase and Byrne Stimulus Grant

Chief lane was in to discuss a request to have the computer server at the Police Station replaced. David Jodoin received quotes and was recommending that the Town purchase the server through the Town's IT provider VTS at the sum of \$3,619.

Action: Selectman Sheldon moved to purchase the computer server from VTS in the amount of \$3,619. Selectman Courtemanche seconded. Motion passed 5-0

Chief Lane also discussed with the Board, his request to apply for the Byrne Stimulus Grant for 6 Taser weapons as well as video and TV equipment for the Safety Center training room in the amount of \$12,245.58.

Action: Selectman Sheldon moved to authorize Chief Lane to proceed with the grant in the amount of \$12,245.58. Selectman Courtemanche seconded. Motion passed 5-0.

Selectman Lewis inquired if this is where we would be discussing the cell phones. Selectman Lewis stated that a couple of years ago she brought forward information on cell phones and the Town decided to use Nextel and the plan that was offered was cheaper. Chief Lane stated that former TA, Troy Brown, had started to work on this and then when he left, Geoff Ruggles took over and converted everyone to Nextel so everyone would have the same phones. Selectman Lewis referred to a note that stated the Police like Verizon better. Chief Lane stated that they do because the coverage is better with less dead spots.

Action: Selectman Sheldon moved to authorize the Town Administrator to move forward with the conversion from Nextel to Verizon Wireless. Selectman Courtemanche seconded. Motion passed 5-0.

4. OLD BUSINESS

Town Assessment RFP's

David Jodoin stated that the Assessment RFP's are being finalized and will be sent out by weeks end.
BOS Minutes

Committee Appointments – CNHRPC

Mr. Jodoin informed the Board that Planning Board members, Mr. Jeff White and Ms. Kathy Cruson agreed to be on the CNHRPC.

Action: Selectman Lewis moved to appoint members White and Cruson from the Planning Board to CNHRPC. Selectman Preston seconded. Motion passed 5-0. Chairman Kline signed the necessary paperwork.

North Pembroke Road Engineering Expenses YTD

There was a request at the last meeting to have the complete cost that has been expended on this project so far. Mr. Jodoin stated that KV Partners had been paid \$2,805.15 and that TF Bernier had also been paid for some surveying work in the amount of \$2,100. There was a discussion as to the total cost of this project including paving. Selectman Lewis was frustrated that the Town spent money on a survey and is now being required to spend more on additional surveying. Mr. Jodoin requested authorization to move forward with the contract to KV Partners with a sum not to exceed \$11,600 and he will follow up on the extra surveying cost.

Action: Selectman Sheldon moved to allow the Town Administrator to execute the contract with KV Partners for a sum not to exceed \$11,600. Selectman Preston seconded. Motion passed 5-0.

Update RE: Selectmen's request to meet with DES regarding Flooding

David Jodoin informed the Board that he had been in contact with Richard Verville at the State in trying to set up a joint meeting with the State and the residents of Bachelder Road to go over the Flood buyout program. Mr. Jodoin also informed the Board that Mr. Baumeister also brought in a CD with various pictures of the flood damage in case anyone wanted to see them.

Building Use

A brief discussion took place about the building use policies at both Union Street and Town Hall.

5. NEW BUSINESS

Manifest/Abatements

Action: Selectman Preston moved to approve the Manifest as presented and the abatements as recommended by the Assessor. Selectman Courtemanche seconded. Motion passed 5-0.

Minutes 3/16/2009 and 4/6/2009

Action: Selectman Preston moved to approve the Minutes of 3/16/2009 as presented. Selectman Courtemanche seconded. Motion passed 5-0.

Action: Selectman Preston moved to approve the Minutes of 4/6/2009 as presented. Selectman Courtemanche seconded. Motion passed 5-0.

6. TOWN ADMINISTRATOR REPORT

David Jodoin informed the Board that RFP's have been sent out for paving, sidewalks and crack sealing. The Board discussed with the Public Works Director, the paving projects and requested that he supply his list of preferred projects. It was also discussed that he needed to contact all the utilities to see what their repair plans were for the proposed paving projects.

Mr. Field was contacted regarding his land issue.

The 2007 Audit is being finalized and the 2008 Audit is scheduled for May.

The employee evaluation percentages were changed and all Departments were notified.

Mr. Jodoin contacted several salvage yards to dispose of the 1997 Town car that is being used by the Sewer Department. He will need authorization from the Board to dispose of this vehicle. The Town should receive \$100-\$125 for the vehicle.

Action: Selectman Sheldon moved to authorize the Town Administrator to dispose of the vehicle with the salvage company. Selectman Preston seconded. Motion passed 5-0.

Discussion took place about the future transfer of vehicles from Department to Department.

Mr. Jodoin informed the Board that the bids came in for the Packer Refurb and they have been forwarded to the Solid Waste Committee who will be meeting on April 29th to review and make their recommendation to the Board for their May 4th meeting. There was a general discussion on the prices of the refurb as well as the new automated vehicle.

There was a general discussion of a property on Pleasant Street that is using a portion of Town property as their own. It was decided that research needed to be done to see if there are any easements on this property. There were questions as to why this Town property was not disposed of years ago.

7. COMMITTEE REPORTS

None

8. OTHER/CITIZEN COMMENT

9. NON-PUBLIC RSA 91-A:3 II (b) - The hiring of any person as a public employee.

Action: Selectman Sheldon moved and seconded by Selectman Courtemanche to enter into non-public session in accordance with RSA 91-A:3 II (b) at 9:30 PM.

Roll Call Vote:

Chairman Fred Kline (yes)
Selectman Cindy Lewis (yes)
Selectman David Sheldon (yes)
Selectman Tina Courtemanche (yes)
Selectman Larry Preston (yes)
Vote: Unanimous

The Selectmen came out of non-public session at 9:51 PM.

10. ADJOURNMENT

Action: Selectman Preston moved to adjourn the meeting at 9:52 PM. Selectman Lewis seconded. Motion passed 5-0.

Accepted by the Board of Selectmen

Fred Kline, Chair