

**PEMBROKE CONSERVATION COMMISSION**  
**Approved Minutes of January 12, 2009 Meeting**

**Present:** Lea Anne Atwell, Secretary; Carol Bertsimas, Vice-Chair; Kevin Gagne; Ammy Heiser, Chair; and Stetson Heiser.

**Not Present:** Kevin Krebs, Planning Board (PB) Representative; David Sheldon, Board of Selectman (BOS) Representative; and Ayn Whytemare.

**Others Present:** Aaron Pope and Jeff White.

**1. Call to Order:** Ammy called the meeting to order at 7:07 pm.

**2. Conservation Land**

**a. White Sands:** David Baril's monitoring report – Ammy had a message from David that he had left the report at the Town office; however, Ammy could not locate the it, so this item is tabled until our next meeting.

**b. Monitor Update:** Carol spoke with the owners of the Scripture property, the Tylers, regarding an invisible dog fence she had seen during the annual monitoring for the property. The Tylers were aware of the fence. Carol has updated the monitoring report accordingly.

No new annual monitoring to report. This item will be tabled until spring. If anyone completes their monitoring before that time, we will add it to the agenda.

**3. Review and Adopt Minutes~ November 10th and November 22<sup>nd</sup>:** Stetson made a motion to accept the minutes from the November 10<sup>th</sup> meeting. Carol seconded the motion. Four in favor, one abstained. The motion carries.

There were a couple of changes to the November 22<sup>nd</sup> minutes. Steve Folwer's name is misspelled and a small wetland was observed in the northern part of the property, likely a seasonal wetland or vernal pool. Stetson made a motion to accept the minutes as amended. Lea Anne seconded the motion. Three in favor, two abstained. The motion carries.

**4. Site walk with Steve Fowler at Pine Grove Farm - Rating Sheet and Appraisal:**

The CC did a site walk of the property on November 22, 2008 to evaluate the property for a potential conservation easement. We filled out a Land Protection Criteria Rating Sheet based on the observations made during the site walk and observations by other CC members who have also seen the property. The property scored an 11.5, with high points for such features as abutting conservation land (owned by the Town of Chichester) and containing portions of a major trail (snow mobiling). A copy of the rating sheet is on file with the CC files. The property is also located in the Town's designated conservation district.

Carol made a motion to check into the cost for getting a conservation appraisal done on the property. Stetson seconded the motion. Five in favor, none opposed. The motion carries.

**ACTION ITEM:** Kevin Gagne will look into the cost and report back to the CC at our February 2009 meeting.

**5. Applications from PB for review:** The CC was provided with information related to the following PB applications, which were reviewed and discussed, and comments were forwarded to the Town Planner.

**a. Lot Line Adjustment Map 634, Lots 48-1 and 3:** The application is for a lot line adjustment. The CC has no comments related to this application.

**b. Lot Line Adjustment Map 634, Lot 48-3:** This application is for minor site changes related to the lot line adjustment, including partial demolition of an existing building and addition of new parking spaces and paved areas. The CC recommended consideration of permeable pavement for the new parking spaces.

**c. JBI Helicopter Services Site Plan:** The application is to add a new building, remove an existing 12,000-gallon fuel oil underground storage tank (UST), and install a new UST in a different portion of the property. Given the location of the property in the aquifer protection district, concern was expressed over how the UST would potentially impact drinking water. The CC commented that we would like to see more information to ensure the old tank is properly closed and that the new tank will be permitted.

**6. CTAP Open Space Planning Program - Vote on Letter of Commitment and funds:** The CC received a letter from CTAP asking if the Town was interested in participating in an program to update the Town's open space plans. The letter is seeking a commitment of funds (up to \$10,000) and time to participate in the program. Discussion took place about the fact that we should be encouraging more open space preservation in town. CC members were in agreement that participation in the program would be beneficial to the Town.

Carol made a motion to submit an application to the program and to respond to the inquiry with a commitment to appropriate \$5,000 of funds to participate in the program. Stetson seconded. Five in favor, none opposed. The motion carries.

**ACTION ITEMS:** Ammy will send in the letter of commitment / application. She will email the CTAP program that we had voted to participate in the program and will be getting in our application. She will also contact someone at the Town to see if the PB is already participating in this program.

**7. Review of Master Plan Audit: Documents provided by Steve Whitman - Download documents from email on Dec.1<sup>st</sup>:** Ammy provided copies of the documents provided by the consultant that is reviewing the Town's PB regulations via email and encouraged anyone who had not read them to do so, as there were numerous items pertaining to improvements in open space.

## **8. Mail, Correspondences and Misc.**

**a. Town Annual Report submission:** Ammy provided a draft copy of an article she prepared describing the accomplishments of the CC over the past year.

**b. Website submission:** The Town is looking for information from each committee for the website. **ACTION ITEM:** Lea Anne will contact Kevin Foss, who is putting the website together about putting up information on the CC.

**c. Warrant Article for Town Meeting:** The deadline has passed for Warrant Articles for this year. We should consider for next year.

**d. Recap: Chuck Knox of Five Rivers:** Chuck Knox attended our December 2008 meeting, but there was not a quorum. Carol, Lea Anne, and Ayn talked with Chuck about the Five Rivers Conservation Trust and the mission of the organization and provided an update to the CC. Chuck explained that Five Rivers could hold easements on properties owned by a town. They charge a fee for surveying and ask for a donation to set up a stewardship program. They also conduct annual monitoring for the properties they hold easements on. The Town could help with costs associated with the surveying and stewardship fees if the land were owned by the Town and Five Rivers held the conservation easement.

**e. Other Business:** Correspondence related to the following matters was received by the CC:

- We received a notice from NHDES regarding timber harvesting at Lot 656, 101-1 off Church Road.
- We received a copy of a violation notice from NHDES regarding the logging of the Ames Brook property on North Pembroke Road. Apparently, the developer met with NHDES at the property and discussed the violations. NHDES was requiring written documentation regarding how the situation will be remedied. We have received no further correspondence related to this matter.

### **Other ACTION ITEMS:**

Think about organization, priorities, goals, having extra meetings, etc. and discuss at our next meeting.

Lea Anne will download the wildlife inventory / endangered species maps from the NHGRANIT website and the historical maps to help us when filling out the Land Protection Criteria forms.

**9. Adjournment:** Carol made a motion to adjourn the meeting at 9: 45 pm. Lea Anne seconded. Five in favor, the motion carries.

Submitted by Lea Anne Atwell, Secretary.

Next Meeting - February 9, 2009