

**PEMBROKE CEMETERY COMMISSION MEETING**  
**May 12, 2004**  
**Minutes**

Present: Gerald Belanger, Kenneth Fowler, James Garvin, Howard Robinson  
(chair).

1. Chairman Howard Robinson called the meeting to order at 7:06 p.m. at the Pembroke Town Hall.
2. On a motion by Ken Fowler, seconded by Gerald Belanger, the minutes of the meeting of April 14, 2004, were approved as written.
3. Chairman Howard Robinson noted that because the full membership was not present, it would be inappropriate to nominate and elect officers for 2004. He named Secretary James Garvin chairman *pro tem*, and turned over the records and keys pertaining to the office to Mr. Garvin with the request that the Commission hold elections at the next meeting.

**Old business:**

4. The annual spring inspection of town cemeteries was held on Saturday, April 24, 2004, starting at Pembroke Street Cemetery at 9:00 a.m.
5. Equipment belonging to the Pembroke Historical Society but stored in the hearse house at Pembroke Street Cemetery was moved to the Pembroke Historical Society's schoolhouse on the day of the spring cemetery inspection on April 24, 2004.
6. The Commission's annual informational meeting with the Board of Selectmen is scheduled for 7:00 p.m. on Monday, May 24, 2004, at the Pembroke Town Hall.

**New Business:**

7. The Commission's has received its budget from the Board of Selectmen. The budget includes \$750 for marker repairs and \$1,500 for cemetery maintenance, of which \$200 has been expended for flags and flag holders.

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8. The Commission will draft a letter of gratitude to Howard Robinson for his fourteen years of service, and Secretary Jim Garvin will contact David Stack to suggest that the Board of Selectmen also write such a letter.
9. The Commission discussed the need to secure the front of Evergreen Cemetery with a new fence or wall to comply with state law. Members reviewed the plans that were drafted last year. Secretary Garvin offered to assemble correspondence and notes from his conversations with Gerard Fleury of the Trustees of Trust Funds regarding the means by which the Cemetery Commission can secure the needed funding from surplus trust funds. The Commission also discussed the several local contractors who might offer advantageous prices for constructing the fence or wall.
10. Gerald Belanger inquired about the potential use of ground-penetrating radar to determine whether there are any burials near the front wall of Buck Street Cemetery. Jim Garvin offered to ask some of his colleagues about the availability of services, reliability, and costs.
11. The next regular meeting of the Commission will be at 7:00 p.m. on Wednesday, June 9, 2004, at the Pembroke Town Hall.
12. On a motion of Jim Garvin, seconded by Ken Fowler, the meeting was adjourned at 7:55 p.m.

Respectfully submitted,  
James L. Garvin  
Secretary