

**PEMBROKE CEMETERY COMMISSION MEETING**  
**July 14, 2004**  
**Minutes**

Present: Gerald Belanger (chair), Kenneth Fowler, James Garvin, David Richards, Robert Richards.

1. Chairman Gerald Belanger called the meeting to order at 7:05 p.m. at the Pembroke Town Hall.
2. On a motion by Dave Richards, seconded by Ken Fowler, the minutes of the meeting of June 9, 2004, were approved as written.
3. Chairman Gerald Belanger distributed binders containing copies of RSA 289 (Cemeteries), RSA 290 (Burials and Disinterments), RSA 291 (Bodies for Scientific Study), RSA 635:6 (Unauthorized Entries, Cemeteries, Burial Grounds, Gravestones), as well as Chapter 155 (Cemeteries) of the Code of the Town of Pembroke.
4. James Garvin distributed a copy of the Pembroke Cemetery Regulations as they have been retyped from time to time. These regulations differ in slight ways from Chapter 155 (Cemeteries) of the Code of the Town of Pembroke, and it was suggested that Commission members study the two versions and make recommendations to the Board of Selectmen if desired.
5. Chairman Belanger distributed a suggested list of priorities and action items to be addressed by the Commission. These include:
  - a. obtaining bids on wall or fence replacement at Evergreen Cemetery;
  - b. contacting Bill Stanyan, chairman of the CIP Committee, as to how much capital improvement funding we should budget per year;
  - c. talk to Gerry Fleury about submitting a town warrant article to withdraw some of the excess earnings from town trust funds for cemetery repairs;
  - d. talk with Walter Norris about designating sections of roads in Evergreen Cemetery to be paved whenever there may be overruns of macadam from town road projects;
  - e. contact Pembroke Academy or the Boy Scouts about straightening monuments as community service projects rather than asking Perry Brothers Monument Company to do this;
  - f. inquire about updating the cemetery plans;
  - g. inquire about acquisition of the former Fish & Game land on Route 28, adjacent to Buck Street Cemetery, for expansion of the cemetery;
  - h. prepare a Cemetery Commission budget by September to submit to the Board of Selectmen.

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6. The Commission asked secretary Jim Garvin to write to Director of Public Works Walter Norris and send him a copy of the sketch of one proposed design for the fence at Evergreen Cemetery, with a request that he seek information on probable construction costs.
7. Dave Richards offered to talk with American Fences, Inc., in Hooksett about other possibilities for fencing Evergreen Cemetery.
8. Jim Garvin offered to inquire about obtaining the old Fish & Game tract on Route 28, adjacent to Buck Street Cemetery, as state surplus land.
9. Jim Garvin offered to write to the principal of Pembroke Academy to inquire whether students might straighten cemetery monuments and possibly update the CADD disks of the cemetery plans to reflect new burials.
10. Chairman Belanger suggested that the Commission needs to calculate the rate at which available cemetery lots are being filled and report to the Board of Selectmen. We also need to estimate how much usable land remains at the back of Evergreen Cemetery and, if possible, to learn whether the tract at the front of Buck Street Cemetery is empty.

**Other business:**

11. Chairman Belanger reported that he had asked Cindy Baird to schedule the Cemetery Commission for a room at Town Hall on the second Wednesday of each month unless we notify the town offices otherwise.
12. Chairman Belanger reported that he had spoken with Director of Public Works Walter Norris and asked if the town crew could remove the flags at each cemetery after Veterans Day.
13. The next regular meeting of the Commission will be at 7:00 p.m. on Wednesday, August 11, 2004, at the Pembroke Town Hall.
14. On a motion of Dave Richards, seconded by Jim Garvin, the meeting was adjourned at 8:36 p.m.

Respectfully submitted,  
James L. Garvin  
Secretary