

PEMBROKE CEMETERY COMMISSION MEETING
September 8, 2004
Minutes

Present: Gerald Belanger (chair), Kenneth Fowler, James Garvin, David Richards,
Robert Richards

1. Chairman Gerald Belanger called the meeting to order at 7:03 p.m. at the Pembroke Town Hall.
2. On a motion of Dave Richards, seconded by Kenneth Fowler, the minutes of the meeting of August 11, 2004, were approved as written.
3. Chairman Belanger reported that he and Jim Garvin had attended the Capital Improvements Program (CIP) Committee meeting on August 25th. Chairman Belanger had presented a typewritten summary of the history and current initiatives of the Commission (distributed to Commission members). Among the projects that we described in detail were developing designs and estimates for the fencing of the front of Evergreen Cemetery, and planning to develop the unimproved rear (western) half of the cemetery into a landscaped “rural” or garden-type cemetery with the assistance of a landscape architect.
4. The Commission discussed the \$44,469.29 that is shown as “available for distribution” in the accounts of the Trustees of Trust Funds (\$26,818.96 under “Cemetery Trust” and \$17,650.33 under “Cemetery Improvements”), which we had brought to the attention of the CIP Committee. The Commission asked Jim Garvin to e-mail Gerry Fleury to see if we can gain access to one or both of these funds, and if we can do so by warrant article rather than by going to probate court.
5. Dave Richards reported that he had sent out a request for bids on an aluminum front fence for Evergreen Cemetery, specifying the “Concord” style, manufactured by Jerith, with imperial finials, ball post caps, and matching double gates. He had received one reply from American Fences, Inc., of Hooksett, quoting a price of \$21,299, with \$500 deducted if we use gates of a single, standard width. Chairman Belanger asked Dave to call the two other suppliers who had not responded (B-Line Fence and Touchstone Fence) to ask if they intend to submit bids.
6. Jim Garvin reported that he had sent Judy Weber of the Department of Fish & Game additional assessment information (supplied by Gerry Belanger) on the parcel of land adjacent to Buck Street Cemetery but not heard from Ms. Weber. He will call her to ask directly whether Fish & Game would consider declaring this parcel surplus to their needs.

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7. Chairman Belanger reminded the Commission that the Board of Selectmen will be meeting with representatives of all town boards and commissions at 7:00 p.m. on Monday, September 13. He invited all Commission members to attend if they can.
8. We presume that the Board of Selectmen will request that the Commission submit its budget for next year by October 1. Chairman Belanger reported that he had asked Paul Provencher of Green Tomato Lawn Care for a price to clear brush that is growing along the rear stone wall of Pembroke Street Cemetery. He will ask for similar estimates for other cemeteries where vegetation is encroaching within the walls.
9. Chairman Belanger has talked with Emile Lacerte regarding the number of burials this year as a means of estimating the pace at which available burial space will be used in the town's cemeteries.
10. The Commission discussed the rusting of the chains between the granite posts of Buck Street Cemetery. Dave Richards described a product called "Rust Converter," which consolidates loose rust into a hard coating that can be painted. He will check on product information for the product, which we might use on the chains of the Buck Street fence.
11. The next meeting of the Cemetery Commission will be at 7:00 p.m. on Wednesday, October 13, 2004, at the Pembroke Town Hall.
12. On a motion by Dave Richards, seconded by Jim Garvin, the meeting was adjourned at 8:31 p.m.

Respectfully submitted,
James L. Garvin
Secretary