

Return to:
Town of Pembroke
Pembroke Planning Department
311 Pembroke Street
Pembroke, NH 03275

TOWN OF PEMBROKE, NEW HAMPSHIRE
NOTICE OF VOLUNTARY MERGER OF PRE-EXISTING LOTS
Pursuant to RSA 674:39-a
Complete in black ink only

Property Owner Name(s) _____

Mailing Address _____

Telephone Number _____ Fax Number _____

Email Address _____

Parcels Being Merged

	<u>Map</u>	<u>Lot</u>	<u>Street Address</u>	<u>Book/Page</u>
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Parcel #1 _____

Parcel #2 _____

Parcel #3 _____

Parcel #4 _____

The parcel created by this merger shall be referred to in the Town Tax Records as:

Map _____ Lot _____ Street Address _____

By executing this notice, the undersigned certifies that the merger of these parcels will not create a violation of any Town ordinance or regulation, that the lots are in common ownership and contiguous, and that none of the parcels shall hereafter be separately transferred without subdivision approval from the Pembroke Planning Board.

Signature _____ Name _____

Signature _____ Name _____

Signature _____ Name _____

Signature _____ Name _____

Planning Board Chair _____ Date _____

INSTRUCTIONS FOR VOLUNTARY MERGER OF PRE-EXISTING LOTS

- 1) Fill out the Notice of Voluntary Merger of Pre-Existing Lots form. You must include the Map and Lot information for the Town as well as the Book and Page number information from the Merrimack County Registry of Deeds. If you need additional space, please attach another sheet. Please complete this information **legibly** because the Merrimack County Registry of Deeds may not accept it for recording otherwise.
PLEASE COMPLETE IN BLACK INK ONLY.
- 2) Submit the form along with any surveys you may have for the lots being merged to the Planning and Land Use Department at the Town Hall. The survey is not required but is helpful in the review process.
- 3) A \$25 per lot fee plus a \$25 recording fee must be paid to the Town of Pembroke at the time of submission to cover the costs of administering and recording the merger.
- 4) Once the request is approved and signed by the Planning Board, a copy of it will be forwarded to the Assessing Department and the original will be filed for recording with the Merrimack County Registry of Deeds.

If you have any questions, please contact the Planning and Land Use Department at 485-4747.