

MEET ME IN SUNCOOK!
Minutes of Meeting
October 6, 2009

Present: Noreen Bean, Mariette Brissette, James Garvin, Ingrid Lemaire (chair), Joyce McKay, Roger Menard, Larry Perron, Jan Shichkin, Joyce Welch

1. Chair Ingrid Lemaire called the meeting to order at the old Pembroke Fire and Police Station at 7:10 p.m.
2. The minutes of the meeting of September 12, 2009, were unanimously approved on a motion by Larry Perron, seconded by Jan Shichkin.
3. Noreen Bean delivered the treasurer's report, as follows:

<i>Balance on September 1, 2009:</i>	\$3,749.94
<i>Income:</i>	
Member dues:	\$15.00
Contribution from Joan Bussiere:	500.00
Reimbursement from the Pembroke Historical Society for rental of one bus for the 250 th bus tour:	175.00
<i>Total income:</i>	\$690.00
<i>Expenses:</i>	
Dail Transportation for rental of two buses for tour:	\$350.00
Somedays Florist gift certificate to Jeannette Gagne for use of her car for the 250 th bus tour:	20.00
Sunrise Grille gift certificate to Tom Hebert for OHD float:	25.00
<i>Total expenses:</i>	\$395.00
<i>Balance on October 6, 2009:</i>	\$4,044.94

4. Ingrid noted that she will invite Bodie Morey, Joan Bussiere, Claudette and Armand Verville, and other friends and partners to the *Meet Me in Suncook* Christmas party at her house.
5. Ingrid reported that the Pembroke Town Library is doing a fundraiser, with certificates for a meal.
6. Ingrid reminded the committee of the 250th Anniversary Ball at the Grappone Conference Center ballroom in Concord on November 7, 2009, with the Bedford Big Band.
7. Fred Kline has said that *Meet Me in Suncook* may receive reimbursement for the cost of renting the second bus for the bus tour by submitting a letter requesting reimbursement to Associated Grocers. Ingrid will submit such a letter.

8. Ingrid thanked Joyce Belanger, Jan Shichkin, and Jocelyn Carlucci for their efforts in cleaning the vault on September 7 (Labor Day). We can now store our collections in a stable environment and responsibly receive donations under the terms of our guidelines for the use of the vault (attached for review). We might consider purchasing steel shelving for the vault.
9. Jim Garvin reported on the Emerson Condominiums assessment project, for which *Meet Me in Suncook* lent our partnership in order to qualify the Emerson Condominium Association to apply for a consulting grant from the New Hampshire Preservation Alliance. The Association received the grant and has contracted with Robert L. Fulmer of Portsmouth to study the building and assess its moisture and mold conditions. Ms. Morey will keep *Meet Me in Suncook* informed of the final results of this study.
10. Ingrid read a letter from Claudette Verville thanking *Meet Me in Suncook* for our work on the Old Home Day float and suggesting that we again join forces to exhibit historical photograph or other collections at a future event.
11. The committee discussed a proposal to seek a state historical marker that would commemorate the honeymoon of poet Robert Frost and his wife, Elinor, in Allenstown in the summer of 1896. Jim Garvin explained the rules for applying for a regular state marker, and the committee discussed the possibility of seeking a marker to be placed on Route 28 (a state highway) at a location near the Suncook River, where the Frosts' rented camp was located. Ingrid will remind Regis Lemaire to discuss the matter with Carol Martel of the Allenstown Historical Society.
12. Under *New Business*, Ingrid mentioned the Community Restoration and Revitalization Act, which had been referenced on the website of the National Trust for Historic Preservation. Jim Garvin explained that this federal bill, if passed, would expand existing historic preservation tax credits to provide an increased incentive for the rehabilitation of older and historic buildings. It would offer increased tax credits for rehabilitating historic buildings to increase their energy efficiency, and would spur greater investments in smaller commercial projects and "main street" commercial properties in older neighborhoods. By making tax credits available for small projects, the bill should potentially help Suncook Village. The committee agreed that *Meet Me in Suncook* should monitor this bill.
13. Jim Garvin reported that he had been in touch with Pembroke Town Administrator David Jodoin, who informs us that the upper windows in the Pembroke Clocktower Building will be rehabilitated rather than replaced, as *Meet Me in Suncook* had recommended.
14. Ingrid reminded the committee that we need to decide this fall on *Meet Me in Suncook* priorities for 2010. We need to decide whether we want to sponsor

another art contest or take on other projects. We need to think about how to attract new members.

15. Larry Perron reported on further progress in the current owner's rehabilitating the Town Line Printing building. The interior is having new drywall installed and the owner is hoping to secure commercial tenants for the building.
16. The next meeting is scheduled for Tuesday, November 3, at 7:00 at the old Pembroke Fire and Police Station. This is election day.
17. On a motion by Jan Shichkin, seconded by Larry Perron, the meeting adjourned at 8:14 p.m.

Respectfully submitted,
James L. Garvin
Recorder

**GUIDELINES FOR THE
USE OF THE PEMBROKE TOWN VAULT
OLD SUNCOOK FIRE-POLICE STATION**

The use of the vault has been offered by the Pembroke Board of Selectmen to the *Meet Me in Suncook* committee.

The internal atmospheric conditions of the vault have been monitored for some months during 2007-8 and found to fall within a recommended range of relative humidity and temperature.

The interior dimensions of the vault are approximately 4'-6" wide by 6'-9" long. The vault is lighted by a single fixture in the center of its ceiling.

Given its relatively small size, the vault should be used for safekeeping of collections that are the property of *Meet Me in Suncook*. Appropriate items for storage in the vault would include:

1. Objects that require a stable environment, free of fluctuations of relative humidity, temperature, and light;
2. Objects of monetary or cultural value that need to be protected from theft;
3. Fragile objects, such as glass or textiles, that need to be protected against handling and breakage;
4. Small objects that can be stored compactly.
5. The *Meet Me in Suncook* Committee reserves the right to limit the storage of larger objects due to the limited volume of the vault.

Among the specific objects that might be stored in the vault are:

photographs,
manuscripts, such as letters, diaries, business records,
valuable books and other publications,
jewelry, clocks and watches, delicate instruments,
coins and paper currency,
silverware or other valuable metalwares,
small works of art or handicraft,
textiles, such as hand-spun and -woven linens or articles of clothing,
records or minutes of organizations, including *Meet Me in Suncook*.

The *Meet Me in Suncook* committee shall appoint a subcommittee to supervise the use of the vault. This subcommittee will consider proposals to store objects in the vault and will present its recommendations to the full *Meet Me in Suncook* committee for a vote before objects are accepted for storage in the vault.

For the security and tracking of objects placed in the vault, a deed of gift will be developed. This form shall be used whenever an object or collection is accepted for safekeeping.

While the vault provides a beneficial environment for objects, it will be important to use archivally stable storage containers, packing materials, wall paints, and shelving in the vault to avoid introducing harmful acids or atmospheric pollutants that could degrade the internal environment of this confined space. The vault subcommittee shall develop guidelines for appropriate materials to be used or placed in the vault.

