

**Town of Pembroke
Memorial Field**

FACILITY USE REQUEST

Date of Submission: _____ Activity: _____

Sponsoring Organization/Resident: _____

Approximate number of people participating: _____

Date(s) Requested: _____

Event Times (start/finish): _____

Request the use of the following: (Please check all that apply.)

- | | |
|--|---|
| <input type="checkbox"/> Major Field | <input type="checkbox"/> Volleyball |
| <input type="checkbox"/> Middle Field (Soccer) | <input type="checkbox"/> Basketball Court |
| <input type="checkbox"/> Point Field | <input type="checkbox"/> Concession Stand |
| <input type="checkbox"/> Softball Field | <input type="checkbox"/> Gazebo |
| <input type="checkbox"/> Pavilion | <input type="checkbox"/> Bathroom |
|
<input type="checkbox"/> Other: _____ | |

Person Responsible for Supervising and Paying Applicable Fees:

Name: _____ Tel. # _____

Address: _____

I agree on behalf of the organization herein named that all members and guests will observe the regulations, and that we, individually, and as an organization, will assume full financial responsibility for any and all damages done to Memorial Field property during the aforementioned period of use. We also agree that our organization will at all times hereafter indemnify the Town of Pembroke against any loss, because of the use of the facilities by our organization, and we will further hold said town harmless for loss or injury of any kind in connection therewith.

I have received and understand the policy and regulations regarding the use of Memorial Field.

_____ (Initials)

Signed: _____ Date: _____

(Dis)Approved: _____ Date: _____
(Recreation Commission Representative)

Completed facility use request must attach a copy of insurance coverage and other permits/licenses as required by policy.

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**(Recreation Commission Use Only)**

Police protection necessary? Yes \_\_\_\_\_ No \_\_\_\_\_

Rental/User fees? Yes \_\_\_\_\_ No \_\_\_\_\_

Organization representative contacted: \_\_\_\_\_ Date: \_\_\_\_\_

The Pembroke Recreation Commission is an equal opportunity committee appointed by the town selectman and will not exclude or discriminate, with regard to its services, programs, and activities regardless of race, color, religion, sex, national origin, age, or disability. Users of the Memorial Field facility are also required to provide equal access.

The organization should retain a copy of the approved facility request form and have on site/on hand during use of Memorial Field.