

Town of Pembroke Roads Committee

311 Pembroke Street, Pembroke, NH 03275

MINUTES Tuesday, April 7, 2009

Meeting called to order at 7:03 P.M.

1. Attendance:

Present: Jim Boisvert, Buddy Curley, Selectmen Fred Kline, Henry Malo, Paulette Malo, Oscar Plourde, Brian Seaworth, Planning Board Rep., Selectmen David Sheldon, Floyd Smith
Unavailable:

2. New Business:

- a. **Updated Traffic Counts 2000-2008:** The Committee discussed the updated traffic counts. Brian asked if the Committee could recommend ten roads to the Planning Board that they want counted this year. Five that are high priority and five that are low priority. North Pembroke Road at Cross Country Road, North Pembroke Road at Borough Road, East Borough Road at North Pembroke Road, East Dirt Section of Cross Country at North Pembroke Road, Main Street at Church Street, Broadway at Main Street, Broadway at Noyes Street, and Turnpike Street at Glass Street.
- b. **Prospect & Union St. Intersection Road Hazard:** The Committee discussed this concern and the only thing we can do at this time is to have the Public Works Department put up reflective delineator posts.
- c. **Review 2009 Road and Sidewalk Paving Schedules:** The Committee reviewed the sidewalk schedule and David questioned mailboxes on Pembroke Street. Jim stated that we have residents putting whiskey barrels on the sidewalk for their mailboxes and the mailbox posts are blocking parts of the sidewalk. Oscar explained that Pembroke Street is a Town owned road but State maintained. Dave said that he believes there is a Town Ordinance about blocking the sidewalk, which is Chapter 170-2-C Location: Street or road with sidewalks: No mailbox is to be located on a sidewalk. Existing mailboxes placed in the sidewalk at the effective date of adoption or amendment of this article may remain in place and shall be considered nonconforming. Future replacement of nonconforming mailboxes shall be allowed so long as it remains lawful and there is no other practical location. Jim said that in the winter it is hard for the sidewalk machine to clean the Pembroke Street sidewalk because there is not enough room for the machine to get by the mailboxes. David questioned the mailbox on Pembroke Street that has a column of brick around it. Jim stated that before the brick column, the resident had a cement column and the trackless hit it. The Highway Department repaired it and shortly after the resident put brick around it. Henry said that when he was Road Agent the resident was supposed to remove the cement post. David said

that the Code Enforcement Officer should be notified and he should write cease and desist letters to the residents with mailboxes in the sidewalk. Jim is going to ask Everett about the Town Ordinance on blocking the sidewalks.

Oscar took a ride up, inspected Fourth Range Road, and said the middle of it is cracked. Jim said that he measured the crack and it is 300 feet long. Jim stated that the Highway operating budget has \$16,000.00 for crack sealing. Henry recommended traveling the roads that were paved in the last two or three years and seal the cracks. Oscar questioned the price of hot top and Jim said that he saw \$67.50/ton last week. Jim questioned if the Committee would like crack sealing on Glass Street and Oscar said we should seal any streets that we paved in 2008 before the finish coat is paved. Jim said Water Works asked him if we are going to pave Sherwood Meadows. Water Works will not be doing the whole water line, just the loop and doing main and lateral. Jim recommended that we get a price to reclaim just that one portion of road that Water Works is doing, reclaim, and hot top it.

Oscar requested two different sealed bids for road and sidewalk paving and would like the bidding to open to everybody and in Construction Summary. Jim will put the paving to bid at 11,000 tons \pm of hot top to be installed at various locations in Pembroke. Jim said we should also add an escalation clause in the bid and an installation deadline of September 30, 2009. Bids will be clearly marked and submitted to Town Hall by April 30, 2009. Jim will also put a bid for the crack sealing in Construction Summary.

3. Any New Business:

- a. Pembroke Hill Road Subdivision:** Paulette explained that the applicant is proposing a road, a cul-de-sac and there are a lot of wetlands involved. The subdivision is on Pembroke Hill Road by Belanger Drive. This is a five-lot subdivision with a cul-de-sac with a grassy area inside the cul-de-sac, which would be maintained by the owner of lot 1. The cul-de-sac grassy area raised some questions of ownership, as it would be in the right-of-way. Paulette said that the Fire Dept. is worried about getting their truck into the long driveway. Paulette questioned the radius turn on the new recycling truck. Paulette recommended a cobblestone center for the cul-de-sac with a catch basin so the plows do not have to worry about ruining the turf in the middle and the snow melting and going into the road. The Committee discussed the plans in detail including but not limited to where the drainage would discharge, sidewalks, and the naming of the road as well as the current subdivision regulations. David Sheldon recommended putting the road straight through to Belanger Drive. Paulette believes that the best interest of the Town would be to not have a dead end because of emergency purposes. Fred also feels that running the road straight through to Belanger Drive would be the way to go. The Committee recommends the following options:

Option 1: Run the road from Pembroke Hill Road to Belanger Drive;

Option 2: Follow the twenty-two recommendations that KV Partners has already submitted;

Option 3: The inside of the cul-de-sac should be cobblestone with a catch basin in the center that will be tied into the closed drainage system, if not mandate that an Association be implemented to maintain the inside of the cul-de-sac if there is a grassy area; and

Option 4: There should be fencing around the detention pond for the safety of the children.

Motion: Paulette moved to recommend the above four options to the Planning Board.

Seconded: By Buddy

Vote: all in favor, **motion passed**

b. Chairman/Vice Chairman Election: Buddy nominated Oscar Plourde for Chairman. Oscar nominated Floyd Smith as Vice Chairman. All were in favor.

c. Resignation: Maurice Lavoie resigned from the Roads Committee and the Board of Selectmen accepted his resignation with regrets.

d. Silver Hill Development/Pembroke Sand & Gravel Common Driveway: The Committee discussed this project and they have no comments until further information is received.

4. Any Old Business:

a. Nancy Hurd Abutter Correspondence re: Sidewalk: Jim stated that the Public Works Dept. sent out seven letters to Nancy Hurd's abutters requesting their comments in writing and we did not receive any replies. Oscar said that now the Committee must write a letter to the Selectmen recommending the removal of the sidewalk and ask them to make a decision.

Motion: Paulette moved to recommend to the Selectmen to remove the sidewalk from Wilkins east.

Seconded: By Floyd

Vote: all in favor, **motion passed**

b. Committee vs. Commission: Paulette said that years ago the Roads Committee used to be a Commission. What used to happen was the Board of Selectmen would oversee the basic of awarding the bids for paving and sidewalks and they were given the road list. If there was extra money in the budget the Committee would have to go before the Selectmen again to request to pave more roads. David researched the Roads Committee and Roads Commission back to the 1980s and believes that the Board of Selectmen formed the Roads Commission in approximately 1988. In 2005, the Board of Selectmen changed it from a Commission to a Committee and they re-wrote the ordinance. Under Section 179-2 under duties instead of "Develop road design and acceptance policies", it was changed to "recommend road design and acceptance policies to the Board of Selectmen and the Planning Board". It used to say "review subdivision plans as needed for possible offsite effects on the road system" and they changed it to "review subdivision road plans for the Planning Board". David believes that the Selectmen made the Roads Commission a sub-committee to the Planning Board. David said that originally the Commission was supposed to have five regular members and two alternates. Currently the Committee has five regular members, in addition to the Public Works Director, a Board of Selectmen Rep. and a Planning Board Rep. David questioned the Committee make a list of things that they would like to see and make them more effective and he will bring it back to the Board of Selectmen. Henry stated that when they were a Commission they were allowed to bring in the Town Engineer and discuss the road projects and ask questions and now as a Committee, they do not have any contact with the Engineer. David said that if the Committee should have a question for the engineer then it may mean the Committee asking Jim to contact the Board of Selectmen through the Town Administrator to request it but it should not be

precluded. The Committee will work on a list of things that they would like to see happen and bring it up at the next Roads Committee meeting.

5. Accept Minutes:

a. 1/06/09 Minutes

Motion: Brian moved to accept the minutes as written.

Seconded: By David

Vote: Three in favor, 2 abstained (Paulette Malo and David Sheldon) **motion passed**

6. Adjourn

May 5, 2009 at 7:00 pm is the next meeting.

Motion to Adjourn:

Motion: Henry made the motion to adjourn

Seconded: By David

Vote: All in favor, **motion passed**

Adjourned: 10:00 P.M