

Town of Pembroke

Roads Committee

311 Pembroke Street, Pembroke, NH 03275

MINUTES

Tuesday, September 1, 2009

Meeting called to order at 6:25 P.M.

1. Attendance:

Present: Jim Boisvert, Buddy Curley, Paulette Malo, Oscar Plourde, Brian Seaworth, Planning Board Rep., Floyd Smith

Unavailable: Henry Malo, Selectmen David Sheldon

2. New Business:

- a. Silver Hill Development (Tim Bernier & Frank Merrill):** Tim Bernier attended to clarify the recommendations to the Planning Board and to review their proposal. He explained that the road is about 1,200 feet long that will terminate in a temporary turnaround. The turnaround is going to be paved and built just like the road so when you get to the end of the road you are going to know. He also explained that the turnaround would be oversized because it is a commercial area. He feels it is important that the road get maintained and plowed in the winter so they wanted to make sure it's alright and that they deed everything to the Town and make it part of the road. Oscar asked if the road was going to have a "T" and Tim said it would be "L" shaped. Tim said that the turnaround will be 65' long and he believes it will be easy to plow and the trucks will have an easy time to turn around. Oscar questioned how long they intend to make the turnaround temporary and Frank Merrill said he was not sure and that it would be a few years and possibly ten years. Oscar said that the Committee just wanted to make sure the cul-de-sac was big enough to handle commercial trucks. Tim said that the Planning Board requested he submit driveway permits for every lot in the subdivision. He said that because it is commercial, every one of the lots is going to have to come back to the Planning Board for a site plan and they really do not know what the uses are going to be and what an adequate driveway would be for the different type of uses because it is not residential. Jim stated that he would only need a driveway permit if it were a Town road. Tim stated that he would like the road to become a Town road because the develop-ability would be higher. Jim said that if it were a Town road the Town Engineer would have to inspect it. Tim stated that he is aware of that and the road is designed as a collector and it's 24 feet of travel lane with 4 feet of paved shoulders making it 32 feet wide plus gravel shoulders. Brian mentioned the other topic the Roads Committee was concerned about was the easement language. Tim explained that the State changed the Alteration of Terrain Permit Criteria and he now has to submit a detailed maintenance schedule and list who is responsible for the maintenance schedule. They also have to account for every single bit of runoff off the project. Tim is going to incorporate runoff from the lots in a single drainage system and then the lots are going to have to setup an association and they will be

responsible for maintaining the entire drainage system so all the Town will be responsible for is plowing the road and physical improvements to the road. Oscar questioned who would be responsible in the mean time and it would be the primary member of the association. The maintenance will be split up into sixths between the lot owners. Paulette questioned how the Town would move the snow coming in because of the location of the entrance of Merrill's drive and Frank stated that they could take care of the excess snow with their loaders. Brian questioned how the end of the road will be defined and it was discussed that there would be bounds and/or signs.

Motion: Paulette moved to accept the information brought to the Committee by Tim Bernier and Frank Merrill about Silver Hill Development.

Seconded: By Buddy

Vote: All in favor, **motion passed**

b. CIP Review of 2010 Road and Sidewalk List: Jim stated that the roads were fine but the CIP Committee wanted to know why we were doing Kimball Street sidewalk before we are doing Church Street. The CIP Committee felt that Church Street was more important than Kimball Street and if the CIP Committee recommends \$30,000.00 for sidewalks then Church Street would not be on the list according to the current order of the sidewalk list. Paulette explained that Church Street was reconstructed back in 1994 or 1996 with new sidewalks then and she feels they could go another year if they had to, whereas the Kimball Street sidewalk has not been touched ever and it is missing in many areas and needs to be cleaned up and re-done. Jim said that the CIP public hearing is 9/09/09 at Town Hall and the Roads Committee is welcome to attend the meeting to answer any questions about roads and sidewalks. Jim discussed the Safe Routes to School Grant and the Transportation Engineering Grants that are currently being worked on. There is a possibility that Church Road sidewalk could be paved through the Safe Routes to School Grant. The Committee discussed the amount of residents that walk in the road due to the lack of sidewalks, such as Buck Street. Paulette suggested that we look at a map with a two-mile radius around the schools and make a note where there are no sidewalks and the condition of the sidewalks that are currently there.

3. Any New Business:

a. Sand Road: Frank Merrill asked what the procedure would be to get Sand Road turned over. The Committee told Frank that he would have to go to the Board of Selectmen. Frank explained that he owns the property all around it. Frank also questioned if the Roads Committee would want the road abandoned and Jim stated that it is a dirt road and the Town picks up the rubbish, plows and maintains it twice a year.

b. North Pembroke Road Construction: Floyd asked when the construction would start on North Pembroke Road and Jim stated that it started this past Monday August 31. The two culverts are in and they should start ditching on Wednesday Sept. 2. The project should be complete by September 30, 2009.

c. 2009 Paving Update: Jim said that all the paving is done and Suburban has a punch list of about three different spots that they need to repair. Three on Glass Street, two on Sherwood Meadows, and three on Cross Country Road. On Sherwood Meadows at one location, there is not enough crown in the road. Jim said the day he paved Sherwood Meadows was a

Friday and he did not finish the entrances and the Fire Department got a call to go pump out a resident's basement. Glass Street and Church Road have standing water and the road needs to be cold planed as well as in front of the post office. Oscar questioned how many tons we laid down and Jim stated that we were over by about 40 tons. Jim mentioned that he had another complaint about Cross Country Road dirt section and he brought it up again to the Selectmen to be paved and they said no.

4. Any Old Business:

5. Accept Minutes:

a. 08/04/09 Minutes

Motion: Paulette moved to accept the minutes as amended.

Seconded: By Brian

Vote: All in favor, **motion passed**

6. Adjourn

October 6, 2009 at **6:00 pm** is the next meeting.

Motion to Adjourn:

Motion: Paulette made the motion to adjourn

Seconded: By Brian

Vote: All in favor, **motion passed**

Adjourned: 7:55 P.M