

Town of Pembroke

Roads Committee

311 Pembroke Street, Pembroke, NH 03275

MINUTES

Tuesday, August 4, 2009

Meeting called to order at 7:00 P.M.

1. Attendance:

Present: Jim Boisvert, Henry Malo, Paulette Malo, Oscar Plourde, Brian Seaworth, Planning Board Rep., Floyd Smith

Unavailable: Buddy Curley, Selectmen David Sheldon

2. New Business:

- a. 2010 Road & Sidewalk Paving Schedule Review:** Floyd explained how he re-worked the sidewalk paving schedule to include some options. Oscar mentioned that there are many mailboxes in the sidewalk on Pembroke Street. Paulette recommended that Pembroke Street from Pembroke Hill North should be taken off the sidewalk paving schedule for the time being until the mailbox issue is resolved. Jim stated that Public Works has prepared letters to every household on Pembroke Street that is in violation of the mailbox policy. The letters have not gone out to the residents yet as Jim has not been given permission to mail them yet. Jim also stated that the Public Works Director is responsible to enforce the Town Code when it comes to mailbox placement. Oscar questioned if there was a regulation that says that you should not have a mailbox on the sidewalk. Jim read the RSA as "...mailboxes are to be placed within the right-of-way of public streets and roads in such manner that does not interfere with safety of the traveling public and the ability of the Public Works Department to perform street and road maintenance. All mailboxes are to be placed by permission and at the owner's expense". Oscar questioned why the Code Enforcement Officer does not enforce this regulation and Jim stated that he inquired at the Post Office and the Code Enforcement Officer and he was told that it is his responsibility to enforce it. The Committee discussed the sidewalk list Floyd came up with and now the 2010 sidewalk paving schedule reads Main Street from Central to Church, Pembroke Street from Dearborn to the Getty Station, the East side of Kimball Street from Main Street to Glass Street, Pembroke Hill Road from Pembroke Street to Third Range Road, Third Range Road from Pembroke Hill Road to Belanger Drive, the East side of Church Street from Glass to Main Street, and the North side of Front Street. The Committee discussed the Safe Routes to School Grant and Jim stated that there is a meeting this week on Thursday at the Town Hall and that there is a possibility that the Town could receive grant money next year. Jim requested Amanda remind the Roads Committee in April of 2010 to work on the Transportation Enhancement program.

The Committee discussed and changed the order of the road schedule to read Cross Country Road (dirt part), 24" RCP from Pleasant St. to Pine Street and part of Maple, Pine Street from

Broadway to High, Maple Street from High to Broadway, Cross Country Road from Seventh Range to Sixth Range, Cross Country Road from Sixth Range to Fourth Range.

- b. Kimball Street Sidewalk:** Jim said that he received a phone call from a resident named Joel on Kimball Street wondering why the east side of Kimball Street sidewalk was not paved when the other side was paved. Paulette mentioned that there is not really a sidewalk there. Paulette mentioned her concern about all the stairways that come right into the sidewalk. Jim had the sidewalk measured and said it can be done. Amanda to send a letter to the resident that called informing them that this sidewalk was talked about this and the Committee is looking into funding this project in the near future.
- c. North Pembroke Road Job Update:** Jim stated that F.L. Merrill was awarded the bid for the North Pembroke Road Job and he was supposed to sign the contract and put his bond in.
- d. Cross Country Road Dirt Section:** Jim stated that the Public Works Department has been receiving phone calls wondering when the dirt section of Cross Country Road will be paved and he wanted it paved this year. With all the heavy rain, it has been hard to maintain it. Cross Country Road dirt section has been added to the top of the 2010 Road Paving Schedule.

3. Any New Business:

- a. 2009 Road Paving Update:** Jim mentioned that Glass Street will be paved this Thursday 8/6/09. Jim said that Water Works still has to put their trench back on Sherwood Meadows. Advanced Excavating will be paving Water Works's trench on Sherwood Meadows hopefully this week. Paulette expressed her concern about leaving her structures raised two inches on Sherwood Meadows and would like to coordinate them so that they are not raised for too long like they were on Glass Street which was only raised one inch. Jim said he does not believe they will be able to put two inches on Sherwood Meadows because there have been seven people that do not want water in their driveways. Henry and Oscar recommended putting a berm in. Jim stated that as of now the residents say they don't have any water in their driveway but they are concerned that they will after the new pavement goes down because of the elevation. Paulette said that the water should drain right into the catch basins if the slope is correct. Jim said that there are only catch basins in one place, which is down in the corner. Jim recommends the Committee goes to look at the driveways in question. Henry said that if we do not pave at least 2 inches on Sherwood Meadows it is going to break up. Jim asked Oscar what his other ideas are about Sherwood Meadows. Oscar said he wanted to do something with the curb but said we can't because the funding is not available. He said the only thing you can do is engineer something to stop the water from going into their driveways. Paulette asked where the water goes now. Jim said it is going all the way down the road. Jim said that the Town previously tried putting a berm on Fourth Range Road in front of Larry Wurster's house and the water went over one part of the berm and into his driveway. Oscar said that Sherwood Meadows could not be ground because it is a bank run gravel base. Jim recommends making a 6" high Cape Cod berm and cutting it at every driveway. Paulette mentioned that she needs to know how high to raise her structures. Floyd recommends putting a two-inch lip at the end of the driveways like he has on his. Henry said to put a 45-degree 4-inch Cape Cod berm that is angled with two inches in the front. Jim believes the shortest berm they have is a 6" or an 8". The Committee discussed the driveway regulations briefly and Paulette stated that it is a privilege to have a driveway off a main road

and that is why the resident has to get a permit from the Town. Oscar believes that the pavement should be at least 2 inches because we cannot go back afterwards and grind it because of the gravel. Jim said that we will put two inches with a berm with driveway cuts and Suburban quoted him \$5.00/foot for the berm. Henry said that if we pave one inch on Sherwood Meadows the plows would peel it up this winter. The Committee discussed the new pavement on Fourth Range Road and how it is thicker than proposed. It was only supposed to be a 1" overlay and it is around 4" thick. The Committee expressed their concern about lost tonnage. Brian received a complaint about the Route 28 end of North Pembroke Road. The complaint stated that the pavement seemed worse after it had been paved than before. Jim stated that this problem could be because the Epsom section was not paved this year like it was last year so the transition may seem worse than last year. Jim will follow up on this complaint.

- b. Proposed Merrill Drive:** Jim stated that Tim Bernier was supposed to attend tonight's meeting to talk about Merrill Drive. Brian stated that a week ago Tim said he was coming. Brian said he was questioning the cul-de-sac vs. hammerhead, which the Planning Board has said they prefer a hammerhead. He also was questioning the easement for the turnaround. Jim said his concern is that he is currently maintaining easements from twenty years ago and he would like the easement to be written up to state that the Town is not responsible for maintaining it.

4. Any Old Business:

5. Accept Minutes:

- a. 07/07/09 Minutes**

Motion: Paulette moved to accept the minutes as written.

Seconded: By Brian

Vote: All in favor, **motion passed**

6. Adjourn

September 1, 2009 at **6:00 pm** is the next meeting.

Motion to Adjourn:

Motion: Floyd made the motion to adjourn

Seconded: By Brian

Vote: All in favor, **motion passed**

Adjourned: 9:17 P.M