

PEMBROKE WATER WORKS

MINUTES OF THE JULY 16, 2009 MEETING

Present Kevin Brasley, Chairman
Louise Roberts, Commissioner
Maurice Lavoie, Commissioner
Christopher Culberson, Commissioner
Edward Lavallee, Commissioner

Staff: Normand Provencher, Business Manager
Christopher Culberson, Superintendent

The regular meeting was called to order at 6:00 P.M. by Kevin Brasley. Motion to approve the May minutes and May and June Financial Reports was moved by Christopher Culberson and seconded by Edward Lavallee, motion passed.

OLD BUSINESS:

CONCORD AREA MUTUAL AID GRANT:

Nothing to report.

346 PEMBROKE STREET:

The new electrical entrance has been installed to the main house and electricity has been installed in the barn. A new barn door has been installed. Electrical work for the remainder of the building will be done at a cost of time and materials.

Chris and Norm are meeting with the planning board on Tuesday the 26th to ask the board what will be required for a minor site plan and explain what the Water Works plans to do with the buildings.

Maurice Lavoie moved to hire Residential Remedies to mow 346 Pembroke Street as well as Brickett Hill and Parker Bailey for the remainder of this year. Edward Lavallee seconded the motion and it passed.

PEMBROKE HILL DEVELOPMENT:

The board agreed to let the developer install a new hydrant at the entrance of the project and to remove the hydrant at Deerpath Lane.

EMPLOYEES:

Raymond Martin has retired and an other employee will be having medical test.

Motion by Maurice Lavoie to hire a part time contract employee for the summer and the motion was seconded by Edward Lavallee. The motion passed.

212 MAIN STREET PROPERTY:

Nothing new.

SHERWOOD MEADOWS:

Chris is looking to install new water main in about three weeks. He will get proposals from Philip Plourde and Advance Paving to do the work.

The Water Works was just informed that Route 3 will be overlay from Route 106 to the new bridge. There are about 40 gate risers that will have to be installed by the Water Works.

NEW BUSINESS:

ROADS COMMITTEE:

Schedule was reviewed.

2009 AUDIT:

The audit was conducted in one day.

OIL AT 346 PEMBROKE STREET:

Maurice Lavoie moved to pay the former owner for the 135 gallons of oil that remained in the tank at the cost of \$199.9 per gallon. The motion was seconded by Edward Lavalley and it passed.

MEETINGS AWAY FROM OFFICE:

Norm will be going to Consumer Credit Counseling June 11.

CORRESPONDENCE:

None.

OTHER BUSINESS:

There being no other business a motion to adjourn was made by Edward Lavalley and seconded by Maurice Lavoie. The motion passed. The meeting was adjourned at 7.10 pm.

Next meeting will be June 18, 2009 at 6:00 p.m.

Respectfully Submitted,

Normand Provencher
Business Manager