



TOWN OF PEMBROKE

Town Hall ~ 311 Pembroke Street, Pembroke, New Hampshire 03275 Tel: 603-485-4747

Pembroke Energy Committee July 25th, 2022 6:30 PM

1. Call to order & attendance
2. Review and acceptance of June 23, 2022 minutes
3. CPCNH and Pembroke EAP
4. Pembroke energy survey
5. Pembroke Energy Committee outreach
6. Other topics
7. Adjournment

Meeting Minutes

Meeting started at 19:02.

Attendees in person: JJ Smith, Richard Wengenroth, Matt Miller, Jackie Wengenroth, Richard Bean, Pentti Aalto

Invited guest: Henry Herndon, representing CPCNH

June 23, 2022 meeting minutes--accept minutes as written.

CPCNH and Pembroke EAP--Henry Herndon, Guest

1. Henry reviewed and updated Pembroke's Energy Aggregation Plan (also known as a Community Power Plan). Most significant revisions were the addition of two amendments
 - a. Description of how Load Serving Entity services will be implemented.
 - b. Description of how customer data security will be managed.
2. Henry states that the updated EAP is now ready for public meetings.
3. ACTION Item: Matt to upload the EAP that Henry revised and share with other committee members. Additionally, Matt to share the check list.
4. Select specific dates for the two public meetings that are for the purpose of reviewing Pembroke's EAP and receive public comments and feedback.
 - a. October 4, 2022--scheduled for the Pembroke Academy auditorium from 18:30 to 20:30. Josh Coughlin confirmed the booking.
 - b. November 1, 2022--scheduled for the Pembroke Academy auditorium from 18:30 to 20:30. Josh Coughlin confirmed the booking.
5. Richard Bean recommends getting the media involved. Richard will help connect the energy committee with the media in the second half of August. The public meeting dates should be part of the media article.
6. Notes on the mechanics of a public meeting
 - a. Start advertising around 4 weeks before the meeting and then again around 2 weeks before the meeting.
 - b. Make venue reservation (done--Pembroke Academy auditorium, will have computer projector and PA system.
 - c. ACTION ITEM: must schedule a visit with Josh Coughlin at least two weeks before the meeting to test the computer projector system.
 - d. Public meeting agenda
 - i. Background on Community Power
 - ii. Background on CPCNH
 - iii. Teaching opportunity about how electric power procurement works
 1. NH utilities
 2. Competitive load serving entities
 3. CPCNH specifically.
 - iv. Discussion on enrollment mechanism options and the pros and cons of each. Plus, Pembroke Energy Committee recommendation.

7. Henry thinks Pembroke is in good shape with respect to its EAP/Community Power Plan and progress towards a town meeting vote on its EAP.
8. Remaining process
 - a. Finish the EAP
 - b. Conduct the public meetings
 - c. Create a warrant article for the EAP
 - d. Keep the Select Board updated
 - e. Submit a final EAP to CPCNH for technical review
 - f. Send the EAP to the NH Public Utilities Commission up to 60 days before the Town Meeting for their review. If Pembroke votes to approve, then Pembroke may be ready to procure power in an accelerated manner, following proper notifications and mailings to customers.

Pembroke Energy Survey

1. 42 responses to the survey have been submitted as of July 25. Many of the respondents left their contact information for further contact and updates.
2. ACTION ITEM: Richard Wengenroth to figure out how to create a file to share the survey results without exposing people's contact information.
3. ACTION ITEM: PEC needs to reach out to respondents that requested further information and updates.

Pembroke Energy Committee outreach:

1. Richard Bean recommends reaching out to young children.
2. ACTION ITEM: Energy Committee to design a booth for August 27 old home day (can Harbor Freight donate a solar panel?).
3. Action Item: Richard Wengenroth to contact Rose Gallagher (recreation commission director) about having a booth at the old home day.
4. ACTION ITEM: print more Community Power Fliers.
5. JJ Smith met with the CIP.
 - a. They meet on Thursdays and she cannot attend the next meeting and asked for a volunteer to attend the July 28 meeting. Pentti Aalto agreed to attend. The meeting is at the Safety Center and starts at 18:00.
 - b. The Police department wants to replace 2 utility vehicles. JJ would like the energy committee to introduce an electric vehicle as a utility vehicle.
 - i. Ford has set up the Mustang Mach E as a police vehicle.
 - ii. It is expected that at least one truck e-vehicle will be configured as a police vehicle within the next year.
 - iii. The ask is for the police department to consider one of their utility vehicle purchases to be deferred for 1 year to evaluate expected e-vehicle police offerings.
 - c. Fire department is not asking for anything.

- d. Sewer Commission is asking for a huge bond request to interconnect sewage with Concord.
- e. Public works wants to replace gas heaters in the garage at the transfer station. They want to insulate and install 2 x 200K BTU gas heaters.
 - i. Not fully formed ACTION ITEM: help facilities folks to estimate their fuel costs if they replace their \$7500 heaters. The cost of heaters will be a small fraction of the fuel expense—probably annually.
- 6. Energy Committee is on the agenda of the August 8 CIP.
 - a. Give an update on a small solar project
 - b. August 8, 18:00, recreation Memorial Field.
- 7. Recap of Jackie Wengenroth's meeting with Josh Coughlin, Pembroke Academy.
 - a. Lots of positive conversation
 - b. Josh is very engaged on energy topics and Pembroke Academy is in great shape.
 - c. CIP request list: security camera replacement and maintenance, x-zero turn motor (?).

Other topics:

- 1. None

Action Item Summary

- 1. Matt to upload the EAP that Henry revised and share with other committee members. Additionally, Matt to share the checklist.--completed July 28.
- 2. Richard Bean to connect the energy committee with the media in the second half of August. The public meeting dates should be part of the media article.
- 3. (Need to assign a person) must schedule a visit with Josh Coughlin at least two weeks before the meeting to test the computer projector system.
- 4. Energy Committee to design a booth for August 27 old home day (can Harbor Freight donate a solar panel?).
- 5. Richard Wengenroth to contact Rose Gallagher (recreation commission director) about having a booth at the old home day.
- 6. Print more Community Power Fliers.
- 7. Richard Wengenroth to figure out how to create a file to share the survey results without exposing people's contact information.
- 8. PEC needs to reach out to respondents that requested further information and updates.
- 9. Not fully formed ACTION ITEM: help facilities folks to estimate their fuel costs if they replace their \$7500 heaters. The cost of heaters will be a small fraction of the fuel expense—probably annually.

Next meeting is Monday August 22nd at 18:30 in the Pembroke Town Hall.

Meeting Adjourned at 20:23