

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the August 20, 2015 Meeting

Present: Kevin Brasley
Ed Lavallee
Chris Culberson
Andy Boisvert
Chet Martel
Staff: Matt Gagne – Superintendent
Betty St. Germain – Admin. Bookkeeper

The regular meeting was called to order at 6:00 pm by Kevin Brasley.

Motion by Ed Lavallee and seconded by Andy Boisvert to accept the Meeting Minutes for June & July 2015 and Financial Reports for July 2015. All in favor, motion passed.

OLD BUSINESS:

Concord Rt3 Electrical Update – Nothing new at this time.

Pembroke Hill Project – Matt informed the Board that we are waiting for the final bill and retention amount.

Tree Cutting at Bear Brook – tabled

Total Road work – The work on Kimball St in Pembroke was started the week of August 3rd and will continue next week. The Town of Allenstown may not start Reynolds St for another 5 weeks.

National Guard – They are physically tied in, have 4 private hydrants and tests have passed.

Rymes Propane & Oil – Nothing new at this time.

NEW BUSINESS:

Permit / Connection – There was discussion about Permit fees and Connection fees.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$12786.02

July & August A/P Manifests & July Payroll Manifests -- Motion by Chet Martel and seconded by Chris Culberson to approve the July 28th A/P Manifest of \$22448.24 previously reviewed, the August 20th A/P Manifest of \$51278.68 and the July Payroll Manifests as reviewed by Chairman Kevin Brasley. All in favor, motion passed.

July Adjustment Manifest -- Motion by Chet Martel and seconded by Chris Culberson to accept the July Adjustment Manifest of \$2673.78. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

The Board reviewed a letter from NHDES stating that the water samples passed.

Dana Carlucci/Old Home Day Committee sent a letter thanking the water department for installing a new line at Memorial Field. This will be a big help for the annual Old Home Day Event.

The Board reviewed a letter from Jason Putnam.

The Board reviewed a letter from Epoch Homes.

The Board reviewed a letter from Thomas Lai.

The next meeting is scheduled for September 17, 2015 at 6:00 pm.

Motion by Chris Culberson and seconded by Andy Boisvert to go into Non-Public Session in accordance with RSA 91-A:311 at 6:38 pm. All in favor, motion passed.

Motion by Chet Martel and seconded by Andy Boisvert to come out of Non-Public Session at 7:17. All in favor, motion passed.

Motion by Kevin Brasley and seconded by Chet Martel to keep the Non-Public Session Minutes sealed for 1 year. All in favor, motion passed.

Motion by Chet Martel and seconded by Chris Culberson to adjourn at 7:18 pm. All in favor, motion passed.