

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the February 19, 2015 Meeting

Present: Kevin Brasley
Andy Boisvert
Ed Lavallee
Christopher Culberson
Absent: Chet Martel
Staff: Matt Gagne – Superintendent
Betty St. Germain – Admin. Bookkeeper

Student Kelsey Mihachik – Observed the meeting for a College assignment

The regular meeting was called to order at 6:02 pm by Kevin Brasley.

Motion by Andy Boisvert and seconded by Ed Lavallee to accept the minutes and financials for January 2015. All in favor, motion passed.

OLD BUSINESS:

Concord Rt3 Electrical Update – Matt updated the Board with the Rt3 progress.

Pembroke Hill Project – The Project has not gone out to bid yet.

Tree Cutting at Bear Brook – tabled

Pembroke Road work – Matt updated the Board about the main break on High St.

Allenstown Road Work - Nothing new at this time.

National Guard – Everything is on hold for now.

New Hire – Matt updated the Board on the new hire.

106 Upgrade – Matt update the Board on progress of remaining work.

NEW BUSINESS:

Letendre Ave water service – Water is available. The Board would like more details. Matt will look into this.

Meter reading system – Matt updated the Board on issues with the laptop that is used to read meters and will get more information for the next meeting.

Jack Hammer – Matt would like to add the purchase of a jack hammer into next year's budget.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$23267.56

February A/P Manifest, & February Payroll Manifests -- Motion by Chris Culberson and seconded by Ed Lavallee to approve the January Manifest of \$30320.47 and the February Payroll manifests as reviewed by Kevin Brasley. All in favor, motion passed.

January Adjustment Report Manifests -- Motion by Andy Boisvert and seconded by Chris Culberson to accept the January QB \$18667.32 & January SW \$548.92 Adjustment Report Manifests. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

The next meeting is scheduled for March 19, 2015 at 6:00 pm.

Motion by Ed Lavallee and seconded by Andy Boisvert to adjourn at 6:46 pm.
All in favor, motion passed.