

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the March 17, 2016 Meeting

Present: Kevin Brasley
Ed Lavallee
Andy Boisvert
Chris Culberson
Absent: Chet Martel
Staff: Matt Gagne – Superintendent
Betty St. Germain – Admin. Bookkeeper

The regular meeting was called to order at 6:01 pm by Kevin Brasley.

Motion by Chris Culberson and seconded by Andy Boisvert to accept the Meeting Minutes and Financial Reports for February 2016. All in favor, motion passed.

OLD BUSINESS:

Concord Rt3 Electrical Update – Matt updated the Board on the work being done on pump #2

212 Main St – The Commissioners reviewed the assessment from the Town Assessor and will discuss again at the next meeting.

2016 Road work – Matt updated the Board on the status of the road being done.

John's Wrecker Service – Test wells on the property as recommended on the Novis recommendation letter.

New Connections – There was discussion about the study from Dufresne Group regarding the capacity of large connections.

NEW BUSINESS:

Election of Officers – Motion by Kevin Brasley and seconded by Chris Culberson to nominate Ed Lavallee as Chairman. All in favor, motion passed. Ed accepts.

Motion by Kevin and seconded by Andy Boisvert to nominate Chris Culberson as Secretary. All in favor, motion passed. Chris accepts.

55 Sheep Davis Rd – Water is available to this location. Connection fees cannot be determined without specific plans as to where the connections will be.

Town Website – Motion by Kevin Brasley and seconded by Andy Boisvert to chip in with the Town of Pembroke for the new website.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$20473.84

A/P Manifests & Payroll Manifests -- Motion by Kevin Brasley and seconded by Andy Boisvert to approve the March 2nd A/P Manifest of \$13800.98 previously reviewed, the March 17th A/P Manifest of \$21311.48 and Payroll Manifests as reviewed by former Chairman Kevin Brasley. All in favor, motion passed.

February Adjustment Manifest -- Motion by Chris Culberson and seconded by Kevin Brasley to accept the February Adjustment Manifest of \$1718.38. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Motion by Kevin Brasley and seconded by Andy Boisvert adjourn at 7:12 pm.
All in favor, motion passed.

The next meeting is scheduled for April 21, 2016 at 6:00 pm.