

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the March 19, 2015 Meeting

Present: Kevin Brasley
Andy Boisvert
Ed Lavallee
Christopher Culberson
Absent: Chet Martel
Staff: Matt Gagne – Superintendent
Betty St. Germain – Admin. Bookkeeper

The regular meeting was called to order at 6:00 pm by Kevin Brasley.

Motion by Chris Culberson and seconded by Andy Boisvert to accept the minutes and financials for February 2015. All in favor, motion passed.

OLD BUSINESS:

Concord Rt3 Electrical Update – Matt updated the Board with the Rt3 progress.

Pembroke Hill Project – Motion by Chris Culberson and seconded by Andy Boisvert to appropriate \$250,000.00 for the project and have Matt and Betty move forward with Merrimack County Savings Bank to get the loan.

Tree Cutting at Bear Brook – tabled

Pembroke Road work – There was discussion on the road that the Town will be working on this year.

Allenstown Road Work - There was discussion on the road that the Town will be working on this year.

National Guard – Nothing new to report at this time.

106 Upgrade – Nothing new to report at this time.

Meter Reading system – Motion by Chris Culberson and seconded by Ed Lavallee to approve the purchase of a new laptop in the amount of \$6995.00 for meter reading.

Letendre Ave water service – The owner is looking to put in Condos with an Association and will be going to ZBA next week.

NEW BUSINESS:

Election of Officers - Motion by Chris Culberson and seconded by Ed Lavallee to elect Kevin Brasley as Chairman. All in favor, motion passed. Kevin accepts.

Motion by Kevin Brasley and seconded by Ed Lavallee to elect Chris Culberson as Secretary. All in favor, motion passed. Chris accepts.

Total Road projects - There was discussion about road projects that are coming and the possible costs of the projects.

Tariff update – Motion by Chris Culberson and seconded by Ed Lavallee to accept the changes in the Tariff with the new rates effective with the April billing.

Reynolds St – Discussed earlier in Total Roads projects.

Bridge St – frozen lines – Matt update the Board on the progress of the frozen lines at 12 & 15 Bridge St. Also was discussed earlier in Total Roads projects.

Rte 106 Chemical Monitoring – There was discussion about future testing.

Lisa Wood- Water Connection – Lisa's well is no longer working and would like to connect to our water system. The Water Department's main doesn't go that far and it will be very costly for her to connect to the system.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$21327.63

March A/P Manifest, & March Payroll Manifests -- Motion by Chris Culberson and seconded by Andy Boisvert to approve the March A/P Manifest of \$43744.99 and the March Payroll manifests as reviewed by Kevin Brasley. All in favor, motion passed.

February Adjustment Report Manifest -- Motion by Chris Culberson and seconded by Ed Lavallee to accept the February Adjustment Report Manifest for \$677.34. All in favor, motion passed.

Bank CD's – Motion by Chris Culberson and seconded by Andy Boisvert to renew the 2 Bank CD's with Merrimack County Savings Bank. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

The next meeting is scheduled for April 16, 2015 at 6:00 pm.

Motion by Ed Lavallee and seconded by Andy Boisvert to adjourn at 7:29 pm.
All in favor, motion passed.