

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the April 16, 2015 Meeting

Present: Kevin Brasley
Andy Boisvert
Ed Lavallee
Chet Martel
Absent: Christopher Culberson
Staff: Matt Gagne – Superintendent
Betty St. Germain – Admin. Bookkeeper
Resident: Joanne Bernier

The regular meeting was called to order at 6:00 pm by Kevin Brasley.

Motion by Chet Martel and seconded by Andy Boisvert to accept the financials for March 2015.

All in favor, motion passed.

March Minutes tabled until next meeting.

OLD BUSINESS:

Concord Rt3 Electrical Update – Matt updated the Board with the Rt3 progress.

Pembroke Hill Project – The Board signed the Loan Application and Commitment Letter for the \$250,000.00 loan from Merrimack County Savings Bank for the Pembroke Hill Project.

Tree Cutting at Bear Brook – tabled

Total Road work – There was discussion on the roads that the Towns of Allenstown & Pembroke will be working on this year.

National Guard – Nothing new to report at this time.

106 Upgrade – Nothing new to report at this time.

106 Chemical Monitoring – Nothing new to report at his time.

Letendre Ave water service – Nothing new at this time.

Tariff Update – Nothing new to report at this time.

Emery & Garrett Groundwater tabled until next meeting.

Rymes Propane & Oil – There was a discussion about Rymes' request for re-imbursement that they believe is owed to them. The Board discussed and a letter will be sent to John Rymes.

NEW BUSINESS:

Joanne Bernier, 485 Berry Brook Lane, Pembroke – Mrs. Bernier spoke to the Board regarding plumbing issues that she believes happened when an emergency water repair was done on her street. She is looking for the Board to pay for all or part of the repairs that she had done. The Board discussed further and a letter will be sent to Mrs. Bernier with their decision.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$18196.71

April A/P Manifest & April Payroll Manifests -- Motion by Chet Martel and seconded by Andy Boisvert to approve the April A/P Manifest of \$19353.71 and the April Payroll manifests as reviewed by Kevin Brasley. All in favor, motion passed.

March SW & April QB Adjustment Manifests -- Motion by Chet Martel and seconded by Ed Lavallee to accept the March SW Adjustment Manifest for \$3252.36 and the April QB Adjustment Manifest for \$37908.00. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Motion by Chet Martel and Seconded by Andy Boisvert to donate \$100.00 to the Suncook Valley Rod & Gun Annual Fishing Derby. All in favor, motion passed.

Motion by Chet Martel and Seconded by Ed Lavallee to accept the 2015 Proposal from Residential Remedies, All in favor, motion passed.

Shaun Mulholland, Town Administrator for Allenstown will be in the next meeting to speak to the Board.

The next meeting is scheduled for May 21, 2015 at 6:00 pm.

Motion by Ed Lavallee and seconded by Andy Boisvert to adjourn at 7:16 pm.
All in favor, motion passed.