

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the May 21, 2015 Meeting

Present: Kevin Brasley
Ed Lavallee
Andy Boisvert
Chris Culberson
Chet Martel - late
Staff: Matt Gagne – Superintendent
Betty St. Germain – Admin. Bookkeeper

Attendees/Residents: Allenstown Town Administrator Shaun Mulholland, Allenstown
Selectman Jason Tardiff, Raymond Olivier

The regular meeting was called to order at 6:04 pm by Kevin Brasley.

Motion by Andy Boisvert and seconded by Chris Culberson to accept the March & April Minutes and Financial Reports for April 2015. All in favor, motion passed.

OLD BUSINESS:

Concord Rt3 Electrical Update – Matt updated the Board with the Rt3 progress.

Pembroke Hill Project – Matt updated the Board with the progress of the project

Tree Cutting at Bear Brook – tabled

Total Road work – Route 3 portion is complete. River Rd is to be continued next week.

National Guard – Nothing new to report at this time.

106 Upgrade – Nothing new to report at this time.

106 Chemical Monitoring – Nothing new to report at this time.

Letendre Ave water service – Nothing new at this time.

Tariff Update – Nothing new to report at this time.

Emery & Garrett Groundwater – The Board is not interested in pursuing this at this time.

Rymes Propane & Oil – Nothing new at this time.

NEW BUSINESS:

Shaun Mulholland, Allenstown Town Administrator and Jason Tardiff, Allenstown Selectman – Shaun Mulholland asked the Board for assistance with the connection fee for the new Boys & Girls Club/Senior Citizens Center. There is already a connection at that location so there are no additional connection fees.

There was also discussion about how the Town of Allenstown and Pembroke Water Works can improve communications about projects in the future.

Raymond Olivier, 40-42 Ferry St Allenstown – Mr. Olivier spoke to the Board, disputing his water bill. The Board told Mr. Olivier that they would discuss it further.

Motion by Chris Culberson and seconded by Chet Martel not to charge Mr. Olivier the fee for getting the meter tested.

Motion by Chris Culberson and seconded by Chet Martel to amend the motion that there will be no re-imbursement for charges from the old or new meters. All in favor, motion passed.

Pembroke Hill Project, sign loan papers – Motion by Chris Culberson and seconded by Andy Boisvert for the Board to sign the final loan papers. All in favor, motion passed. Papers were signed by all 5 Commissioners.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$17116.93

May A/P Manifest & May Payroll Manifests -- Motion by Chris Culberson and seconded by Ed Lavallee to approve the May A/P Manifest of \$14529.92 and the May Payroll manifests as reviewed by Kevin Brasley. All in favor, motion passed.

April Adjustment Manifest -- Motion by Chris Culberson and seconded by Ed Lavallee to accept the April Adjustment Manifest for \$5946.38. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

The next meeting is scheduled for June 18, 2015 at 6:00 pm.

Motion by Chet Martel and seconded by Andy Boisvert to adjourn at 7:13 pm.
All in favor, motion passed.