

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the June 18, 2015 Meeting

Present: Kevin Brasley
Ed Lavallee
Andy Boisvert
Chris Culberson
Chet Martel
Staff: Matt Gagne – Superintendent
Betty St. Germain – Admin. Bookkeeper

Attendees/Residents: Larry Perron

The regular meeting was called to order at 6:00 pm by Kevin Brasley.

Motion by Chris Culberson and seconded by Chet Martel to accept the Minutes and Financial Reports for May 2015. All in favor, motion passed.

OLD BUSINESS:

Concord Rt3 Electrical Update – Matt updated the Board with the Rt3 progress.

Pembroke Hill Project – Matt informed the Board that the water portion is complete.

Tree Cutting at Bear Brook – tabled

Total Road work – River Rd and Noyes St are complete. There is still Kimball St in Pembroke and Reynolds St in Allenstown to do.

National Guard – Matt updated the Board, they will be connecting 8" hdpe pipe and got approval from the State to do so.

106 Upgrade – The upgrade is complete

106 Chemical Monitoring – Matt updated the Board, samples were taken, no results yet

Letendre Ave water service – Did not get ZBA approval. This item will be removed from the Agenda.

Tariff Update – Nothing new to report at this time. This item will be removed from the Agenda.

Rymes Propane & Oil – Nothing new at this time.

NEW BUSINESS:

Larry Perron, Dearborn Rd Pembroke – Mr. Perron spoke to the Board regarding his concerns about Hydrant markers, he would like to see the newer style hydrant markers instead of the painted posts. He also spoke to the Board about notifications for Hydrant flushing and his concerns about the possibility of hydrants freezing. The Board discussed further.

Sabbow and Co., 56 Sheep Davis Rd Pembroke – Sabbow and Co wants to put a new connection at 56 Sheep Davis Rd. Pembroke. The Board said that water is available and discussed further to determine what the connection fee amount will be.

CIP Budget – The Board discussed the CIP Budgets to present to the Capital Improvement Program Committee.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$16255.94

June A/P Manifest & June Payroll Manifests -- Motion by Chet Martel and seconded by Andy Boisvert to approve the June A/P Manifest of \$33436.07 and the June Payroll manifests as reviewed by Chairman Kevin Brasley. All in favor, motion passed.

May SW & June QB Adjustment Manifests -- Motion by Andy Boisvert and seconded by Chet Martel to accept the May SW Adjustment Manifest of \$2825.52 and the June QB Adjustment Manifest of \$4502.01. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Betty informed the Board that there is a new version update for GIS. After CAI is done testing it there will be training on it. The Water Works and Public Works Departments will split the cost of training.

Dana Carlucci inquired about hogging a new line at Memorial Field.

The next meeting is scheduled for July 16, 2015 at 6:00 pm.

Motion by Chet Martel and seconded by Andy Boisvert to adjourn at 6:58 pm.
All in favor, motion passed.