

PEMBROKE WATER WORKS
346 PEMBROKE STREET
PEMBROKE, NH 03275

Minutes of the July 16, 2015 Meeting

Present: Kevin Brasley
Ed Lavallee
Andy Boisvert
Chet Martel
Staff: Matt Gagne – Superintendent
Betty St. Germain – Admin. Bookkeeper
Absent: Chris Culberson

The regular meeting was called to order at 6:01 pm by Kevin Brasley.

OLD BUSINESS:

Concord Rt3 Electrical Update – Nothing new at this time.

Pembroke Hill Project – Waiting for final bill from FL Merrill.

Deanna & Richard Murray requested that the Board pay the bill they received for a plumber to come in and fix a water issue that they believe was caused by water being shut down during the Pembroke Hill project. Motion by Kevin Brasley and seconded by Chet Martel to pay Deanna & Richard Murray for the bill in the amount of \$192.88. All in favor, motion passed.

Tree Cutting at Bear Brook – The tree cutting is still planned. The cutting consists of mostly Oak trees. Waiting for the price of Oak to go back up before cutting.

Total Road Work – 31 Pleasant St then High & Pleasant next week. Kimball St, week of the 27th. Then Reynolds will need to be done.

National Guard – Matt updated the Board. The pipe has been bored across 106, it's not tied in yet. They may be looking for an additional service, 2" meter with high volume.

106 Chemical Monitoring – Matt updated the Board about the resampling for Gross Alpha, 3 samples were taken, and all came back below the 3.0 PCI per liter. No issues.

Rymes Propane & Oil – Nothing new at this time.

CIP Budget – The Board discussed the CIP Budgets to present to the Capital Improvement Program Committee.

Sabbow and Co., 56 Sheep Davis Rd Pembroke – The Permit Fee has been paid. They will not be using the amount of water originally thought, they will only be using 50 gallons a day due to the new machine that recycles the water and is now looking at a 1” meter. Monitoring will be done so they do not exceed the approved amount.

Hydrant Markers – Matt informed the Commission that the cost to replace the hydrant markers will be \$2414.72. Motion by Ed Lavallee and seconded by Chet Martel to finish replacing all the hydrant markers. All in favor, motion passed.

NEW BUSINESS:

Audit – The auditors have been in to do the Water Works portion of the audit.

REGULAR MONTHLY BUSINESS:

Late Accounts - The total current past due amount \$20340.73

A/P Manifests of July 16th & June 29th and Payroll Manifests -- Motion by Chet Martel and seconded by Andy Boisvert to approve the July 16th A/P Manifest of \$66188.86, the June 29th A/P Manifest of \$29204.36 previous reviewed and the July Payroll manifests as reviewed by Chairman Kevin Brasley. All in favor, motion passed.

June Adjustment Manifest -- Motion by Andy Boisvert and seconded by Chet Martel to accept the June Adjustment Manifest of \$6920.34. All in favor, motion passed.

OTHER BUSINESS and CORRESPONDENCE:

Betty informed the Board that the town of Pembroke had paid for A&B Lumber’s hydrant 16 times. In 2007 when the hydrant was put in, it didn’t get put on the list as a private hydrant. A credit of 1248.00 will be issued to the Town of Pembroke’s hydrant account.

The Board will not be waiving Daniel Lacasse’s late fee.

The next meeting is scheduled for August 20, 2015 at 6:00 pm.

Motion by Chet Martel and seconded by Andy Boisvert to adjourn at 6:47 pm.
All in favor, motion passed.