

Town of Pembroke

Roads Committee

311 Pembroke Street, Pembroke, NH 03275

MINUTES

Tuesday, September 6, 2016

Meeting called to order at 6:02 P.M.

1. Attendance: Present: Oscar Plourde, Jason Menard, Brian Seaworth, Paulette Malo, Jim Boisvert
Unavailable: Doc Greco, Selectmen, Buddy Curley

2. Old Business:

- a. Update on 2016 Roads projects
 - b. Update on Pembroke Hill Project and Safe Routes to School
 - c. Update roads for 2017
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- a. Roads are all done except for Rosedale Lane. It will be done next week. Jim said they were waiting to make sure the funds were there and not needed to finish Safe Routes to School.
 - b. Discussion on where Safe Routes to School starts and ends? School is responsible from the gate into the school. So if the sidewalks beyond the gate are not ADA compliant, it is the schools responsibility. They discussed the way the grade was matched on the walkway and that near the awning the grade is questionable for proper water flow. Although the Public Works Department kept an eye on the day to day progress, the Planning Department was involved in and responsible for the project. Public Works is not responsible for the maintenance of the sidewalks beyond the gate. That is up to the school. The sign is over 100 feet out of the scope of the work. Jim said he thought it was put there to slow traffic down as it approached the Safe Routes section. Three Rivers emergency road on Academy Road is now paved. Safe Routes to School is complete. Discussion continued on the curbing not matching from the Safe Routes into the School. Pembroke Hill project is not done. Some people have not been paid by F.L. Merrill. One resident is owed \$100.00 (Olivier) and another \$770.00 (Mr. Rooter) and both should have been paid by August 26th according to our engineer. The town is holding payment to Merrill because of a discrepancy in the billing for repairs made to pipes that were broken by F.L. Merrill. They did a repair that failed and had to redo the repair. It was agreed by Selectmen and Sewer that the expense would be split three ways, Contractor, Sewer and Town. However, the materials used and the materials invoiced did not match. Jim is to discuss with Mike Vignale. Originally F.L. Merrill submitted a bill listing time and materials totaling \$6200.00. Discussion continued about how the bill was submitted to the town and whether it was a job price or an itemized invoice. No price had been stated before the repairs were done. There is another resident that complained about the grade of her front yard which may still need to be addressed.

- c. Nixon Road was discussed as to if it was private or town owned. There is \$299,000 for roads in 2017. Micol Road, Melissa Drive and Ross Road are to have top coats done. Jim wanted Eastview and East Meadow on the list. Roads Committee would like to put the 2017 roads out to bid this fall and feel they would get a good price. It would be subject to approval in March at town meeting but the Selectmen said no to bid this fall already. The committee also agreed to take Upper Beacon Hill off the list and add Union Street (checking drainage etc.) and White Sands Road. Discussion continued on Union Street area including parking spaces. Jim is to measure Union Street and White Sands Road. White Sands Road needs a lot of upgrading. The committee also wants to write another recommendation to Selectmen to go out to bid this fall.

3. Any Old Business:

- a. Pembroke Loop Road project
- a. They were told it would not cost any more to move the guard rail. The contractor changed the pipe to a coated pipe, not plain metal, 96" and wanted to use a mason/stone headwall. Precast is preferred and is in the bid. If the weather holds the contractor plans on work up to Route 3 including paving (binder) being done this year. Nothing being done on State portion of Rt. 3 this year. The town will not be plowing it this year. Discussion continued on the costs of utilities and easements that need to be finalized. There are meetings every two weeks for updates with CDL Engineering.

4. New Business:

- a. Five Year CIP
- b. Ten Year CIP
- c. Review 3-Year and 5-Year plans
- d. Review KV Plans, Eastview and Upper Beacon Hill

- a. No discussion
- b. No discussion
- c. No discussion
- d. No discussion

5. Any New Business:

6. Accept Minutes:

- a. August 2, 2016

Motion: Jason moved to accept minutes as written

Seconded: Paulette

Vote: All in favor

Next meeting Tuesday, October 4, 2016 at 6:00 at the Public Works building

Motion: Paulette to adjourn

Seconded: Oscar

Vote: All in favor

7. Adjourn: 7:15 pm