

# Town of Pembroke Roads Committee

311 Pembroke Street, Pembroke, NH 03275

## MINUTES

Tuesday, November 1, 2016

Meeting called to order at 6:06 P.M.

1. Attendance: Present: Brian Seaworth, Oscar Plourde, Jim Boisvert, Jason Menard, Paulette Malo

Unavailable: Doc Greco Selectmen, Buddy Curley

2. Old Business:

- a. **Update on 2016 Roads projects:**

All roads are done except Rosedale Lane needs the gravel shoulders. Hopefully that will be taken care of this week. The manhole is fine but it appears the patch sunk at the intersection of Ross and Melissa needs to be fixed.

- b. **Update on Pembroke Hill Project and Safe Routes to School:**

Done

- c. **Update roads for 2017:**

VJ (Victor Ranfos, highway foreman) will be doing the updates for next year on the 2017 roads list. White Sands Road is on the list after Ross Road, as it needs shoulder work, etc. As it is right now, White Sands Road is not plow able. The new pump station should be in by spring. Union Street to High Street has been added to the list for reclaim, and to improve drainage flow. Request for improvement to Pleasant Street Ext. 86 feet belongs to the Town. The rest is owned by the School. \$2100 hot top but more to reclaim. A test hole was suggested before reclaim is done. The hot top is currently 22' but the right of way is wider. Drainage was discussed and should be taken into account when planning this improvement. The Selectmen have already said they don't want to do East View next year. KV Partners engineered that project. They Board of Selectmen did not want to put this out to bid.

3. Any Old Business:

- a. **Pembroke Loop Road project**

They are making progress and doing a good job per Jim. The week of Thanksgiving they are planning on putting the binder down. This is already a town road but there will be no maintenance this year, it will be shut down for the winter. Because the town is building this road the Board of Selectmen has already accepted the road and does not need to go to the town's people for approval.

4. New Business:

- a. **Five Year CIP:** No discussion, information not available
- b. **Ten Year CIP:** No discussion information not available
- c. **Review 3-Year and 5-Year plans:** No discussion information not available

5. Any New Business:

a. **Parking issue on Riverview Way cul-de-sac:** The issue is parking on the cul-de-sac on Riverview Way, which the town owns up to the Littlefield Condo project. Jim and Paulette went there and there is also parking on the main road that causes any passing vehicles to cross the double yellow lines to get through. The road is 28' includes the sidewalk but only 11' travel lanes when accounting for the curbs. Rose Galligan's concern is parking in the circle. Rose and others have complained to Jim about this issue. Too many cars are parking. There are currently no regulations on parking except for snow storms. Rose mentioned that one night there were 15 cars parked on the circle, some park on an area that Littlefield's owns. Littlefield's has put up no parking signs on their property. Travel and visibility are major concerns when the cars are parked there and Emergency Vehicles would not be able to get through as it stands now. Drivers have to wait for the other vehicle to get through. The Board of Selectmen is looking for a recommendation from the Roads Committee to establish some parking rules. If the area was posted then the Police would be able to enforce rules. The only rule at this time for not parking there is snow emergencies. Paulette asked Rose if there was additional parking for each unit other than 2 vehicles per unit. There is visitor parking. It is a one way cul-de-sac. Brian felt that parking in the cul-de-sac should be banned. The Association and the Town would have to be on the same page as far as where parking should be allowed. On North Browning Court and South Browning Court the association put no parking on their road, as a fire lane. When vehicles are forced out of one area to park they end up near the street and cause a line of sight problem. The Condo Association by-laws allow 2 cars per unit. If someone has only one vehicle they could rent the extra spot. Rose did not get on the Board of Selectmen's agenda for November 7, 2016. Jim thinks the whole road should be no parking. Concern for firetrucks ability to get around. Discussion continued about what areas the Police can and cannot enforce rules. The dotted lines mentioned are on the Condo Associations land and are considered driveways not roads. Oscar thinks the committee should study this situation. It was also mentioned that the Condo Association might consider making more parking available on their property. The minimum that should be considered is the cul-de-sac for a parking ban. Members considered taking a ride to the area in question to address the safety issues and send a recommendation to the Board of Selectmen. Also, notify the Police Chief, Fire Chief and Ambulance of the safety concerns so they can also look into how this parking issue would affect their ability to travel this road. Public Works does have snow plowing issues with this cul-de-sac. If we recommend that there be no parking all the way up to Route 3, we also need to have the other Safety Departments take a look at how it currently affects their access in the event of an emergency. The recommendation of the Roads Committee is that the Condo Association pay for the No Parking signs (100%). They should pay for the safety issues because their residents have created the situation. Discussion continued about who owns what part of the road. The Town owns Riverview Way but North Browning Court and South Browning Court are Association property. It would be in the best interest of the Town to involve the Safety Departments because Rose kept referring to the problem as a safety issue. Those departments should review and submit their recommendations directly to the Board of Selectmen. The snow plowing will not change this winter. If cars are not moved during a snow emergency, the Police Department is called and they are responsible for trying to

reach the owners first and then having them towed.

**b. Emerson Mills Condominiums retaining wall meeting 11/7 Reminder:** Committee to go and look at wall and go to selectmen meeting on Nov. 7. No discussion.

**c. Girard Avenue:** Remind Jim to talk to David about Pembroke Hill Road paperwork on the Good's property. Mrs. Good owns the property on Girard Avenue that goes up to Grandview Road. She did not want to grant the Town an easement or a right of way to fix and/or repair it. The road is in terrible shape and now a boat is parked on it. This should be her responsibility to deal with if it is an issue. The Town has been snow plowing that road for some time but now the turnaround is a driveway. If there is actual documentation regarding this property, the Town may be able to stop maintaining it if the owners claim private property. If they claim that, then prior precedence would allow the Town to stop maintaining it.

**6. Accept Minutes October 4, 2016:**

**Motion:** Brian motioned to table acceptance of the minutes

**Seconded:** Oscar

**Vote:** All in favor

Next meeting Tuesday, December 6, 2016 at 6:00 at the Public Works building

**Motion:** Paulette to adjourn

**Seconded:** Brian

**Vote:** All in favor

**7. Adjourn: Motion:** Paulette motioned to adjourn

**Seconded:** Brian

**Vote:** All in favor

Adjourned: 7:25 pm