

# *Town of Pembroke*

## *Roads Committee*

311 Pembroke Street, Pembroke, NH 03275

### **MINUTES**

#### **Tuesday, November 3, 2015**

Meeting called to order at 6:02 P.M.

- 1. Attendance:** Present: Oscar Plourde, Doc Greco, Buddy Curley, Brian Seaworth, Paulette Malo, Jason Menard  
Unavailable: James Boisvert

**2. Old Business:**

- a. Update on 2015 Roads projects
- b. Update on Pembroke Hill Project
- c. Upper Beacon Hill

**a.** According to the list the shoulder work has already been done on Terrie Drive, Tina Drive Donald Avenue. Jason said that he did not think that the shoulder work was done. Grindings that had been removed from Noyes Street and Kimball is now stock piled behind WACO in the easement. They discussed that the contractor should have removed that fill and not the town, it should be deducted from payment on that road since the contractor (Advanced Paving) did not do the work. They also discussed that the Roads Committee doesn't see the actual contracts and therefore don't know exactly what was in the contract and the Board of Selectmen should be the ones to question this removal of the extra material. Doc asked for a list to bring up at the next Board of Selectmen's meeting regarding the road contract. Further discussion of how the contract was written and who is responsible for the removal of any extra material continued.

There was also some asphalt removed from Kimball and taken to Advanced Paving for crushing at no cost, but hauling was believed to have been done by town trucks. Someone needs to calculate what percentage of the material was handled by the contractor and how much was handled by the town and the payment to the contract should be adjusted accordingly. That should be done by the Public Works Director. It is great that he is saving the town money by having the town crew do the shoulder work but if it is costing us more in another area it needs to be addressed. Oscar expressed his concerns about a bump in the road at Noyes Street. The right lane coming off of Route 3 there is a bump going south bound. But it is fine the other direction.

**b.** Paulette had a punch list for Pembroke Hill. The site was inspected October 27, 2015 and the list was read. Safe Routes to School sidewalks will not be done this year, it is going back out to bid in the Spring. The bids came in higher than the money that was allocated and the town decided to put it back out to bid.

**c.** Doc Greco mentioned to the Board of Selectmen that the roads committee was going to do the patch work on Beacon Hill Road and they had no objection. The money that would have been used for the top coat on Rosedale will be put into Beacon Hill.

### 3. Any Old Business:

a. Buddy asked about crack sealing. Borough Road is an example. It seems that using this method does keep the road in better repair longer than letting the cracks open and break the pavement. Discussion continued about the benefits of this process and that it was still imperative that a good crew do it to insure the best results. They discussed how it is done properly by the crews they have seen on the highways. They also talked about drainage/catch basin cleaning. There is a line item in the budget for crack sealing and they feel it should be utilized. The conversation continued to include dirt roads and the cost of maintenance versus paving. Nixon Road was one of those discussed and the committee thought it would be a good idea to get those costs to present to the Board of Selectmen in an effort to save money in the long run for road maintenance. The question was brought up about roads that don't have curbing and drop off, do they pre-shoulder gravel before they put the final top coat the following year and then come back and re-shoulder gravel again. Paulette said they gravel for the base, then top coat the following year and then shoulder work is done again. And since Terrie had the top coat put on this year the shoulder work should have been done. The committee felt that Terrie, Tina and Donald needed to be checked again to make sure the shoulders were done.

### 4. New Business:

a. The development off Broadway was discussed at Planning Board meeting at the cafeteria. It was opened up to public comments. Everyone expressed concern about there being that many houses there. Doc asked if there were more than 50 people and Brian said he thought there were. Oscar said he did not mind the amount of houses but the design was going to be a burden for the town for ever and ever. All these turn arounds are just laid out to get the frontage. Fire, plowing, garbage trucks are going to have a hard time getting around there. The designers did say to the planning Board that the reason they put in the cul-de-sacs where that they read that in the ordinance. They understood that the town did not like the plan and the designers were going to redo the plan application to take out the cul-de sacs.

### 5. Any New Business:

a. Hazard Mitigation meetings have brought up hazards of culverts and catch basins and Jim had brought up these items saying that he did not have the money to fix these because the Board of Selectmen won't give it to his budget. These are hazards because we are losing some of the big culverts due to lack of funds to fix. It was then suggested that it be a CIP item for funding. This issue has been so since Emile was here. Jim has been addressing this at the Roads Committee meetings for five years at least. Paulette spoke to David and he said it was the first he had heard of catch basins collapsing. Repairs were made to the one at Plausawa and there are others on Nadine and Micol that need to be addressed. Discussion continued about how to address this issue, who should take a closer look at individual culverts or other road issues to determine the priority for areas of concern and then to make sure the parties who make budget decisions are properly notified so the problems are not overlooked.

### 6. Accept Minutes:

a. October 6, 2015

**Motion:** Paulette Malo motioned to approve minutes

**Seconded:** Doc Greco

**Vote:** All in favor

Next meeting December 1, 2015, this will be the last meeting of the year unless there is a emergency. We don't meet in January, February or March.

The questions was posed what do we do about the bidding going out. Those issues will be addressed in December when we have a road list. Hopefully, Kimball will be done and Beacon Hill. A couple of members complained about the timing on Kimball. Paulette explained that Water Works was the cause of the delays on Kimball. There were also unforeseen issues that had to be addressed as they came up.

7. Adjourn: 7:10 pm  
**Motion:** Buddy motioned to adjourn  
**Seconded:** Brian  
**Vote:** All in favor