

# **Town of Pembroke Roads Committee**

311 Pembroke Street, Pembroke, NH 03275

**MINUTES  
Tuesday, June 5, 2018**

Meeting called to order at 6:00 P.M.

1. Attendance: Present: Brian Seaworth, Buddy Curley, Jason Menard, Paulette Malo, James Boisvert, Doc Greco, Tim Goldthwaite

2. Old Business:

- a. Pembroke Loop Road project update
- b. Union Street project
- c. Status for Beacon Hill, Eastview & East Meadow project

a. Jim said that Loop Road was all done except for the 'as built's'. All the damage caused by an accident (curbing, island) has been fixed except for the door on the light cabinet. The Town items on the punch list have been completed. There are still items on that list but they are the State's responsibility. There is still an issue with white arrows and stripes. There is concern that the lines wore out too much for one winter and they are asking that they be redone. As for our concern with the frost heaves, they shimmed it and put a little more cover. We asked for another year warranty for this issue and are waiting for a written agreement to that affect. Final payment is being held for the 'as built's' and the written warranty. At this point any problem with the lights is the Town's responsibility.

b. Union Street is done until next year at a cost of \$112,796.76. We were over the estimated cost because of ledge which was an additional \$14,088.00. The parking area including piping was paid from the roads money in the amount of \$22,807.00 and not from 4 Union Street building budget. The preparation cost for the sidewalks was \$5,437.50 and hand work pave was \$8,386.25. The committee questioned why the parking lot costs were coming out of roads and not the building budget. Jim asked that the paving of 4 Union Street be paid for from the building fund and it did not happen. David is going to talk to Gerry Fleury of the Trust Funds to see if the money can come from another account. There is money that was earmarked for a roof at the Fire Station and money was set aside for pumps to be replaced at Public Works. That money was reserved for all buildings. Those funds have not been touched and may be used for other items. But the Trustees will have to decide that. Why can't the money from the general fund be used for the parking lot? Paulette responded that is had to be in the budget and it was not. The Committee wanted to clarify why the funds are coming from the roads money if it was already approved by the Board of Selectmen to take the money from other sources. There was a question of how much the carryover for Union Street. Somewhere between \$90,000.00 and \$99,000.00. Of the block grant money of \$141,062.92, \$81,062.92 is still available after setting aside \$60,000.00 for crack sealing. Paulette believes that the overage on Union Street needs to

be taken from the \$81,062.92. Since the overage was about \$20,000.00 that leaves \$60,000.00 +/- for the listed 2018 roads. Jim was told today that there was \$81,000.00 to use for this year's project. The Selectmen have the final say as to where the money is spent. We added DI and additional piping for the roof drain at 4 Union Street which also drains from 6 Union Street and takes flow out of the Sewer lines. The Committee feels that that should have been paid out of the building money and not roads.

c. There is a lot more ledge on Eastview than anticipated. They hammered for eight hours one day to get a structure and one length of pipe in. There is at least as much on East Meadow as on Eastview. There is estimated to be 400 cubic yards of ledge that will need to be removed. Reclaiming and new drainage was in the plan. Last week they were digging for reclaiming and found more ledge where the structures are going. The blasting company will be notified tonight so they can blast. No hammering. Part of the problem is that the plans called for larger structures. Custom 6 foot structures instead of 4 foot structures, pipe diameter changed from 18 to 36 inches. This design is to meet MS-4 project required by the State, but this is not in an MS-4 area. The State said to design it in anticipation of an MS-4 area or don't do it at all. The drainage was all doubled in size to meet State approval. After the blasting, they should be able to get back to construction next week. This has caused a two week delay. They might start cutting trees on Upper Beacon Hill Road. Still waiting for one more easement before the whole project can proceed. The project has to be completed by October or there are penalties. Contingency fund for the whole bond could be gone for Eastview and East Meadow. May not be anything left for Upper Beacon.

### 3. Any Old Business:

a. Review new plan: Road Extension 7<sup>th</sup> Range Road (Berube)

a. Jim was told that Mr. Berube does not have to go to Planning until he plans on subdividing that lot but not to build the road. The Board of Selectmen did a walkthrough of the property and approved these plans. The committee discussed the plan which adds 200 feet of roadway.

### 4. New Business

a. Review Paving Bids

b. Center Road

a. They looked over the bids which list the totals and also a breakdown by road and by bidder. Jim asked that it be presented that way because it doesn't appear that they will be able to get them all done. Paulette recommended that they put a hold on all of this until this fall when they can determine how much money is coming out of the other project. Then get a contract for next year with encumbered funds. What we are looking to pave this year are top coats on Pleasant Street, Sixth Range Road and on Pembroke Hill Road shim on bad sections. They discussed holding off on top coats for Pleasant Street Extension and Sixth Range Road since they have low traffic and should hold up for another winter. They considered encumbering funds for next year and the budget should be almost double that of this year, since Pembroke Hill bond should be paid off by then. Next year Union Street will need a top coat and the structures will need to be raised, which comes out of Sewer funds.

**Motion:** Paulette Malo recommends that the selectmen hold off until fall and review any money spent prior to awarding any paving bids.

**Seconded:** Brian Seaworth

**Vote:** All in favor

b. Doc explained what was presented to the Board of Selectmen. The owners of the property want to sell the majority of the land to the Conservation Commission and divide off the lots that have houses on them. The turnaround on the road is not a town road but the town has been plowing and picking up trash for some time. One of the houses has frontage but the other has only a ROW. They discussed Water and Sewer in the area. The town does not have any easements for the water service or the main. They decided that the area should be re-surveyed to determine where the property lines are and the water main which appears to be on their property by the diagram they are viewing. Once surveyed, they would know if Water Works needs easement(s) for their main. Because there is a sewer line through the property, Conservation would need to get an easement. They discussed that because the road is not built to Town specifications and there is no hammerhead for a turnaround then the Town should not accept the road.

**Motion:** Jason Menard made the motion to recommend that the Board of Selectmen not take possession of Center Road private drive. Conservation can come in from Third Range Road. Concern of Sewer lateral on Conservation Land would require an easement. It also needs proper surveying.

**Seconded:** Paulette Malo

**Vote:** All in favor

5. Any New Business:

Brief mention was made of Nadine Road and the golf course not being able to proceed with any tree removal. A public hearing is being scheduled to discuss anything to do with the proposed project in the area of Nadine and making a dead end road.

6. Accept Minutes:

a. May 1, 2018

**Motion:** Brian Seaworth motioned to accept as written.

**Seconded:** Jason Menard

**Vote:** All in favor

Next meeting July 10, 2018 at 6:00 p.m.

7. **Adjourn:** **Motion:** Paulette Malo

**Seconded:** Brian Seaworth

**Vote:** All in favor

Adjourned: 7:00 pm