

# *Town of Pembroke*

## *Roads Committee*

311 Pembroke Street, Pembroke, NH 03275

### **MINUTES**

**Tuesday, October 2, 2018**

Meeting called to order at 6:02 P.M.

1. Attendance: Present: Brian Seaworth, Buddy Curley, Paulette Malo, Jay Menard, Vincent Greco, Victor Ranfos, Tim Goldthwaite

Unavailable: James Boisvert

2. Old Business:

- a. Status for Beacon Hill, Eastview & East Meadow project
- b. CNHRP Road Inventory

a. Beacon Hill received complaints from one resident about the catch basin covers, their trees that had to be moved and concerns that their well may be affected by the digging during road reconstruction. The grates were not correct so they were changed to another style. The same resident still expressed concern regarding the covers. The bushes that were in the ROW were moved. The committee feels that enough is enough or the town will be moving everyone's bushes that were planted in the ROW. If bushes are in the ROW they should be removed but not replanted. The company should be paving by October 11, 2018, but Paulette doesn't think that will be on schedule due to the weather. Elevation is being raised 17" at the top of Beacon Hill in between the first two houses. The committee continued to discuss this issue and are now questioning the fill at that area which will result in that 17" elevation change. The driveways are below grade now and this additional elevation will make that worse. There is concern that the town would be held responsible for any flooding that might result. Paulette said that Reno took David to look at the elevation. David was to call Mike Vignale to find out why this was being done this way, so the committee is waiting for results of that conversation. Looking at the plan they discussed that the area is open ditched. The headers/pipes are about 2 feet and it looks like the plan might be allowing for 2 feet cover above that. No changes on East Meadow.

b. All roads have been measured and the data is being entered. They were informed that it should be ready the first week of October, but not in time for this meeting. The CNHRP representative should be attending the next meeting.

3. Any Old Business:

- a. Pot holes on Pleasant Street Extension

a. VJ said this would be taken care of tomorrow. This is a safety issue not an issue of maintaining the entire road.

#### 4. New Business:

##### a. Culvert Inventory

a. The list was printed out but Paulette had not had time to look it over. The information is on the GIS system. She is concerned at the location of the pipes not being noted. Drainage locations are on the list with street names. They discussed this as well as if some of the structures had been upgraded since the GIS program was set up and that these items had not been updated in that system. (ie. conditions). The committee continued to talk about budgeted items for replacement or repair of structures and when their concerns had to be ready for either budget requests or as warrant articles for town meeting. The question of driveway culvert standards was brought up and it is 15 inches but this size can be waived. The driveway regulations should be reviewed to make sure the correct size and type of pipe is specified. The Highway Department should review the rules periodically to address any updated requirements for materials and submit recommendations to the Board of Selectmen to consider the facts, hold a public hearing and then it would be adopted if appropriate.

##### b. Union Street

b. A couple of residents from Union Street were in to discuss their concerns about traffic and parking on Union Street. They live in the middle of Union Street. When traveling from Prospect Street to High Street there have been several close calls for traffic accidents. There is a truck parking at the corner right at top daily. If a car is going down the hill they have to pull out further into the middle of the road to get past. The resident measured and said it was 23' past intersection. Paulette mentioned it should be 30' feet. They also noted that if two cars are parked across the street from each other, there was not enough room to get through. They were suggesting that parking be on one side only. Also, it was noted that if vehicles are blocking the line of sight, then they might be towed. The issue(s) had been brought to David Jodoin and he said they have two options: 1). make a recommendation make Union Street one-way or. 2). make parking on one side only. It was noted that a Granite Curb truck has to go that way because it cannot make the turn at the other street.

Motion: Brian recommended that parking be allowed only on the sidewalk side of Union Street.

Seconded: Jason

**Vote:** All in favor

#### 5. Any New Business:

##### a. Winter meetings

a. It was suggested that meetings be held monthly, year round, and not skip January and February. Further discussion on this pointed out that January is when the budgets get finalized and that in February and/or March we would know roughly how much money will be available for paving projects. Then the highway department could get the bids out in February so we would be ready for Town Meeting and could move forward. We could also work on the 3,5 and 10 year plans for CIP using the updated road and culvert inventories. Since this committee is getting more involved with department interaction, we could meet in all months to review issues, make recommendations to the Board of Selectmen so they could make the final decisions. It is not necessary to wait and try to handle everything in an April meeting.

##### b. Development Regulations.

b. There have been concerns regarding whether regulations should be standard across the board or if it is all right to have different regulations for different size development projects. Next week's Planning Board meeting will address issues with new roads. In the past 10 years the

board has been negative with projects that do not have two ways to get out of the development. With some, like the project at the golf course, it was suggested that a ROW be left where it abuts the Whittemore property to allow for future development. The Planning Board has also decided that they could ask for more requirements as the projects get larger. They are wondering if they should ban dead end roads. Zoning amendments are also being considered. They are wondering how far they can go with additional regulations before it is considered infringing on the property rights of the owner.

c. Bonding projects

c. Lately, there have been issues with loggers and damage to roads. It was suggested that bonds be required when the permits are pulled. The town has 15 days to respond to the logger once the intent to cut is submitted. It seems that a percentage across the board, based on estimated yield, would be the easiest route to take for a bond amount. This would be something that the Board of Selectmen would have to decide. It seems like a good idea to make sure a bond is in place for any contractor that hauls over the roads to their site whether it is a logger or other contractor. Recent issues of road conditions before and after a logging job necessitate something be done to protect the town roads. The committee discussed further that it might be a good idea to add to the permit process the fact that the contractor would be responsible for the road condition at the site and it would be beneficial if they documented pre construction condition of the roads. This would avoid the loggers denying they caused any damage and saying 'I didn't do that'. It should not be on the town to do this.

d. Buck Street Catch basin

d. VJ stated that Brian got an email regarding water issues on Buck Street. A catch basin was put in near 310 Buck Street and more ditch work will be done to fix that situation.

e. Liberty Utilities Gas

e. There has been a request to pipe natural gas to the greenhouses on North Pembroke Road and it was decided that this project would be the responsibility of Liberty Utilities and the Greenhouses.

6. Accept Minutes:

a. September 4, 2018

**Motion:** Brian to accept as written.

**Seconded:** Tim

**Vote:** All in favor

Next meeting due to elections will be November 13, 2018 at 6:00 p.m.

7. **Adjourn:** **Motion:** Paulette Malo

**Seconded:** Brian

**Vote:** All in favor

Adjourned: 7:07 pm