

Town of Pembroke Roads Committee

311 Pembroke Street, Pembroke, NH 03275

MINUTES

Tuesday, April 2, 2019

Meeting called to order at 6:00 P.M.

1. Attendance: Present: Buddy Curley, Tim Goldthwaite, Paulette Malo, Richard Bean, Victor Ranfos, Mike Vignale, Jay Menard

- a. Elect Chair and Vice Chair

Motion: Paulette nominated Buddy for Chair

Seconded: Jay

Vote: All in favor

Motion: Buddy nominated Paulette for Vice Chair

Seconded: Tim

Vote: All in favor

2. Old Business:

- a. CNHRP Road Inventory and Traffic Count
 - b. Culvert Inventory

a. Dean Williams was in to discuss the road list. He and VJ had compiled a preferred list based on traffic data and tried to list the priority roads to be treated with the best options. They included some for chip sealing to see if the town was satisfied with the results of that treatment. Paulette wanted the cost per foot for crack sealing used in this program. Dean will get back to her with that information. She was asking for this information so that the trench permits might include a clause that would require the company who did the trenching, to come back the following year to crack seal at their expense and not the town's expense. (Would need a linear figure vs. yardage used in the program). It was decided that Sand Seal was not a good idea and Dean thought he would take that option out of the list of choices in the program for the town. Preservation treatments were discussed including crack sealing and chip sealing. Dick asked if the town has a yearly goal for road repairs. They discussed that because of budgeting, not all road issues could be addressed each year but that this new program will give the town a better idea of what actions should be taken each year to preserve roads and hopefully avoid major repairs prematurely. In July and August crack sealing is usually done. The Selectmen now budget \$20,000.00 yearly for crack sealing. Chip sealing is likely to last 5 years. Discussion continued about how treatments have been working for other towns. VJ and Dean will meet to select the crack sealing jobs for the next few years and adjust the report accordingly. For roads in general they plan on about \$250,000.00 per year but that figure fluctuates based on budget changes.

After discussion of roads or which there was already data and for those with none, it was decided that Fourth Range Road (north of Cross Country Road), Pembroke Hill Road (east of Third Range Road) and Glass Street should be on the list of recommended roads for traffic count this year.

- b. Culvert inventory is on hold for now. Inventory of catch basins has been in the forefront.

3. Any Old Business:

4. New Business:

- a. KV Partners, Main Street plans for review
- b. Liberty Utilities, New main on Donna Drive, Nadine Road & Whittemore Road
- c. Review Trench Permit Application and Rules (Chapter 186)
- d. 3,5,10 Year Road Improvement Plan

a. Mike Vignale discussed the Main Street plans. Widths, slopes, poles to be moved to the opposite side of the road as the sidewalks so the town could more easily maintain the sidewalks. Mike thought that they could be moved out of the sidewalk but stay on the same side of the road that they are now. That would have to be discussed with the Utility Company. Mike was asking what the Roads Committee was suggesting as far as widths, sidewalks one or both sides, curbing, etc. They responded that there will be one sidewalk not both sides. It was suggested that there be a public hearing regarding the removal of a sidewalk because the cross walk would be at a blind spot for crossing to the suggested remaining sidewalk. Parking was also discussed. Leaving the sidewalk from Rt. 3 to Turnpike was suggested and putting a crosswalk there. The project is not moving forward until 2022 so they have time to make adjustments to the plans. The earlier the public is involved the better. Further discussion continued regarding sidewalks. When the time is appropriate, the Roads Committee would make a recommendation to the Board of Selectmen for a public hearing on the initial plans for Main Street. Mike suggested that someone observe just how many people use the sidewalks now to determine if removal was the best with regards to safety. The driveways and trees involved were also mentioned. Paulette will talk to David Jodoin about having a Public Hearing. If granite curb is added it will eliminate cars parking on the sidewalks. Drainage was then brought up and Mike was concerned with how DOT would react to this issue in the plans. In summary, the question is sidewalk or not on one section, 30 foot width from curb to curb, and the fact that an 11 foot lane is tight. Mike made suggestions that the committee took under consideration. It is a section that is hard to plow, so changing to accommodate plowing would be a great improvement. Neighbors have questioned that since there isn't to be construction for some time why are they marking the area. Dig safe markings have been placed for planning purposes only. Mike will revise the plan to 32 foot width.

b. Liberty Utilities dropped off proposed maps of their plans for adding gas service via Donna Drive and Nadine Road. Liberty will be cutting both Donna Drive and Nadine Road to lay an 8" main pipe. They will be staying in the ROW whether through ends of driveways or not. All driveways will end up with a 6 foot patch 2 feet on either side. The trench permit will have to address all of this. Rules will need to be strictly enforced to ensure the project is completed properly.

c. Paulette asked Dean for the cost of crack sealing so that the trench permits might include a clause that would require the company who did the trench, come back the following year to crack seal at their expense and not the town's expense. The crack seal would be at the butt. It was asked if the application of emulsion was currently in the trench permit. Another approach was to include a clause to charge the company if the seam failed and to incorporate this in the trench permit. They discussed the current trench rules and what changes might be needed. Public Works will need to be more diligent in enforcing the rules for projects. Committee members will go over the current rules and regulations to make recommendations for changes/additions for their next meeting.

d. This information was address in what Dean Williams presented under Road Inventory (above).

5. Any New Business:

a. Paulette recently talked to a resident of Nixon Road who was not happy with the way the town maintains it during the winter. Because it is a dirt road it is treated differently. It was suggested that the Board of Selectmen write to the residents of Nixon Road for comments and suggestions on the road including future paving.

6. Accept Minutes:

a. March 4, 2019

Motion: Paulette Malo approve as written

Seconded: Tim Goldthwaite

Vote: All in favor, Dick abstained

Next meeting will be May 7, 2019 at 6:00 p.m. at Public Works Building

7. **Adjourn:** **Motion:** Paulette Malo

Seconded: Buddy Curley

Vote: All in favor

Adjourned: 7:35 pm