

Town of Pembroke Roads Committee

311 Pembroke Street, Pembroke, NH 03275

MINUTES

Tuesday, December 21, 2016

Meeting called to order at 6:05 P.M.

1. Attendance: Present: Oscar Plourde, Jim Boisvert, Jason Menard, Paulette Malo, Doc Greco
Selectmen

Unavailable: Brian Seaworth, Buddy Curley

2. Old Business:

- a. Update on 2016 Roads projects

- b. Update roads for 2017

- c. Safe Routes to School.

- a. Roads (2016) are all done, with projected encumbrances of \$16,000.00 left over. This amount can be encumbered if there is a project to designate it to. However, Jim just found out from David, that there was \$24,910.00 to encumber. Even though Safe Routes to School was done, we still owe \$17,000.00 to KV Partners & American. This leaves only \$7000.00 (+/-). Jim suggested that it be encumbered for White Sands Road. This would include reclaiming, hot top, fine grade, ditching and tree removal, all of which should cost about \$8,000.00 per an estimate provided by Advanced Paving and Excavating. The remainder of funds could come from the regular roads account to complete the project. Paulette wanted to know if that included dropping and raising three (3) structures and Jim said no he was not aware of that many structures. Discussion continued regarding the manhole covers and snow plowing of White Sands Road. Sewer department opens up the Conservation Land at the bottom of the road and the Town does the rest.

- b. We still have money available for roads on this budget line. Currently, the list has Micol Road, Melissa Drive and Ross Road for top coats. Eastview needs full construction but the Selectmen don't want to spend the money on that one at this time. Union Street for reclaiming, fine grade and binder. Pleasant Street Ext. to reclaim, fine grade and 2.5 base coat. Haleigh's Court top coat plus extra work. They discussed the fact that Haleigh's Court had been done about 10 years ago and should have held up better than it has. More work might be needed on it before a top coat is applied. A portion of the center line is cracked and before a top coat goes on it should be crack sealed. There had been trouble with the private contractor hired by the developer not by the Town to do Haleigh's Court. So now, reclaiming might be a good idea for this road. White Sands road is on the list but if the money was encumbered, that cost could come off the 2017 road list except for the costs over and above the encumbered funds. The full scope of Union Street repairs needed were discussed including curbs and sidewalks and how much of the pavement should be considered. The parking lot at 4 Union Street should all be done since there are enough funds. Appleton was also added to the list. Drainage issues were raised about Rowe

Avenue and Pembroke Hill. The water is not draining into the catch basin and goes across the road causing an icy area this time of year. This should be looked at closer to see how it can be corrected.

Discussion continued on pricing factors for raising and lowering structures. Also, most Towns have already put their projects out to bid and are ready to start in the spring. The Roads Committee had wanted to that also but will ask the Board of Selectman again to put the bids out in January or February. We have \$335,000.00 for road repair & reconstruction for our portion of the North Pembroke Road bridge. Once it goes out to bid, we are still hoping that it will remain the same. This project should be done in 2017. The next meeting regarding the bridge project is next Thursday, December 29, 2016 at 1:00 City Hall Concord. New and wider bridge in the plan. Discussion continued on structures and the problems we are having with plowing over them.

Motion: Paulette recommended that approximately \$7,000.00 be encumbered for White Sands Road, if any money is left to encumber.

Seconded: Jason seconded

Vote: All in favor

Discussion continued on funding, and how the bridge project might affect the budget for the 2017 list. Putting anything out to bid now might adversely impact the budget. It is better to wait for the bridge meeting. Eastview /East Meadow are being taken off the list for now.

c. Safe Routes to School Project 151K 217K project. The town gets the money back but it goes back into the general fund.

3. Any Old Business:

a. **Pembroke Loop Road project**

a. Done for the year, they will finish next year. The head walls were supposed to come in last week but have not yet. They might bring them in at the beginning of the year if the weather cooperates.

4. New Business:

a. **Five Year CIP:** No discussion, information not available

b. **Ten Year CIP:** No discussion information not available

c. **Review 3-Year and 5-Year plans:** No discussion information not available

5. Any New Business:

a. **Emerson Mills Condominiums retaining wall**

b. **2016 Encumbered funds**

c. **Central NH Regional Planning Commission 10 year plan update**

a. The retaining wall has three spots that are in danger of collapse. At the third building there is a 6'x5' foot section that needs to be pushed back in place and shimmed. Emerson Mills wants the Town to pay for the repairs. Although it is on their land they are blaming the pounding on Front Street for the damage to the wall. Oscar verified that there has always been water in the basement of the Mill. Eighteen years ago, the Front Street bridge was worked on. Should they be looking at the contractors from that time? Discussion continued about the maintenance of the wall over the years being the responsibility of Emerson Mills. No water flow from the road impacts the wall. The reconstruction of their parking lot needs to be put on paper so we need to verify the date that

this took place. The Association is claiming that without the wall, Front Street would not be there. However the wall has been there as long if not longer than Front Street. The committee believes the parking lot was repaved in the spring of 2016.

Motion: Paulette recommended that the Selectmen determine the date the driveway parking lot paving at Emerson Mills was done, find out all the work the Association has done and when the problem with the wall was brought to the Town's attention.

Seconded: Jason seconded

Vote: All in favor

b. See 2.a. Old Business

c. TRC will be reviewing a subdivision at 339 North Pembroke Road. There was a little discussion about what issues might be involved but more would be known after the TRC meeting. CNHRPC should look at the I-89 drive through to Rt. 106 in Pembroke.

6. Accept Minutes

a. October 4, 2016:

b. November 1, 2016

Motion: Doc Greco motioned to accept the minutes

Seconded: Paulette

Vote: All in favor

Next meeting Tuesday, April 4, 2017 at 6:00 at the Public Works building, unless other important business comes up.

7. Adjourn: Motion: Paulette motioned to adjourn

Seconded: Jason

Vote: All in favor

Adjourned: 7:30 pm