

# **Town of Pembroke Roads Committee**

311 Pembroke Street, Pembroke, NH 03275

## **MINUTES**

**Tuesday, March 3, 2020**

Meeting called to order at 6:00 P.M.

1. Attendance: Present: Buddy Curley, Jay Menard, Brian Seaworth, Victor Ranfos, Paulette Malo, Vincent Greco,  
Unavailable: Richard Bean, Jim Boisvert

### 2. Old Business:

- a. Culvert Inventory
  - b. Review Trench Permit Application and Rules (Chapter 186)
  - c. Roads for 2020 paving
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- a. VJ said that the Culvert Inventory will be done over the summer. Paulette said that David is looking into what funds will be needed annually for ongoing culvert replacements. The Roads Committee is still waiting for a response from Dean Williams (CNHRP) after the inventory has been done regarding those costs over the next ten years which is needed for budget and CIP.
  - b. The new permit should be all set and ready to go to the Board of Selectmen for their review and then to hold a public hearing for final approval. There was a question as to whether additional permits were required if the project was over 300 feet. They checked Code 186 and it states that no more than 300 feet of trench can be opened at any given time before back filling is done and the trench is continued, but there is no need for an additional permit if the project is over 300 feet. If it is necessary to open a trench longer than 300 feet, approval from the Public Works Director is required. The question of whether David needed to send the permit to Legal before going to the Board of Selectmen was discussed. The committee did not think it needed to go to Legal. Once the Board reviews it, there will be a public hearing but both would not be in the same meeting. The Committee wanted to make sure this was acted on as soon as possible since digging season is fast approaching. April 15<sup>th</sup> is the date that projects can start but the Public Works Director can hold off on permits if necessary. Also, discussed was the fact that once the new permit is put before the Board any new projects are subject to those new rules and permits can be put on hold until the new rules are finally accepted.
  - c. Considering the budget allowed this year, we probably will only be able to do North Pembroke Road. We also put out bid proposal for chip sealing on Cross Country Road and Wellington Way and double chip seal on Ryan Drive. Buck Street was taken off the list this year. We are hoping to change the culverts this year in that area so paving can be completed in 2021.

### 3. Any Old Business:

4. New Business:

- a. Traffic Count for CNHRPC
- a. Six roads were chosen: Borough Road (west of North Pembroke Road), Main Street (west of Rt. 3), Front Street (west of Main Street), Brickett Hill Road (west of Fourth Range Road), Pembroke Hill Road (west of Fourth Range Road), Borough Road (east of North Pembroke Road).

5. Any New Business:

- a. Stephen Keith 474 North Pembroke Road
- b. Crack Sealing Bid
- c. Susan Maples, Sherwood Meadows Granite Curbing
- d. Paving Bid

a. Mr. Keith came in to present a proposal regarding a condition on North Pembroke Road which includes high traffic volume and water flow. There is an agreement for his neighbor's driveway being on a right-of-way on his property. There is a culvert that needs to be replaced between the two driveways and crosses North Pembroke Road. Water coming down North Pembroke Road is currently directed so as not to affect his well. It comes into his driveway into a swale and then goes into the driveway at 478 North Pembroke Road. Both he and his neighbor have large trucks and trailers and entering the road needs to be done slowly and carefully and it is dangerous with the fast traffic. When the culvert is replaced, the roots from one of the ash trees will be cut and he feels that they will present a danger to traffic as the trees will be unstable. He talked to Public Service and Public Works who have both told him it is the other entities problem. He thinks it would be a good idea if the trees are removed when the culvert is replaced. After replacement of the culvert, he wants to extend the culvert and merge the two driveways. This would ease turning onto the road and make it less dangerous. Because of a mailbox and a ditch across the street it currently tricky getting out of both driveways safely. He brought in a letter and diagrams of how it is now and what he would like to see done. They discussed the proposed changes and were not sure where the right-of-way was in order to determine maintenance responsibility for any new drainage proposed. Although Mr. Keith is willing to maintain the flow on his property, the committee felt it was a conflict of interest to install structures that his property would flow into. The discussion continued as to what might be the best way to fix the drainage issue. Jason and Buddy agreed to meet with Mr. Keith tomorrow to get a better idea of what needs to be done to correct the problem.

b. Crack Sealing bid, The Committee review all the Bid documents. 'Sealcoating Inc. dba indus' was the low bidder. Jason asked VJ if the work they completed last year was done according to the Town's standards. VJ stated that they were pleased with the work they did last year and feels that the bid should be awarded to them.

**Motion:** Jay made the motion to recommend to the Board of Selectmen that 'Sealcoating Inc. dba indus' be awarded the bid.

**Seconded:** Vincent

**Vote:** All in favor

c. Email from Susan Maples. Current curbing is concrete and has held up amazingly well. The project was built in the early 60's. They discussed a quote that Public Works had gotten to redo all the curbing with Granite and it was \$100,000.+/- which only covered installation (not removal of the old). They are waiting for Mike Vignale to provide the town the costs to do Main Street which was last estimated at \$300,000.00. David does not want to bond only \$300,000.00, so if they add the curbing replacement to Main Street and then a mill and pave. That would add another \$150,000.00 to \$200,000.00 to an amount to be bonded. We could also include the curbing in the bid for Sherwood Meadows to get a better price overall on the granite curbing. Discussion continued on how best to approach the whole project of Main Street to include Sherwood Meadows. At this point Main Street is scheduled for 2022 unless all parties involved in that reconstruction can get their parts done sooner. (i.e. moving poles).

**Motion:** Jay made the suggestion for concrete curb removal, full depth reclamation, grade correction, base pavement, granite curb installation all to be done in 2022. Roads Committee will draft a letter for David's approval to respond to Ms. Maple's concerns.

**Seconded:** Paulette

**Vote:** All in favor

d. Paving bid question from a bidder regarding rubber roller tires on the equipment. This bidder does not own this piece of equipment and wanted to know if it was necessary to have. The committee agrees that it is part of the bid package to have this equipment however the bidder can always rent any equipment needed and required to complete the project.

6. Accept Minutes: February 4, 2020

**Motion:** Vincent accept minutes as written

**Seconded:** Brian

**Vote:** All in favor

Next meeting will be April 7, 2020 at 6:00 p.m. at Public Works Building

**7. Adjourn: Motion:** Vincent

**Seconded:** Brian

**Vote:** All in favor

Adjourned: 7:05 pm