

Town of Pembroke Roads Committee

311 Pembroke Street, Pembroke, NH 03275

MINUTES

Tuesday, April 7, 2020

Meeting called to order at 6:03 P.M.

1. Attendance: Present: Buddy Curley, Victor Ranfos, Jay Menard, Karen Yeaton, Paulette Malo
Unavailable: James Boisvert, Vincent Greco, Brian Seaworth

Committee welcomed new Board of Selectmen representative, Karen Yeaton and each gave a quick background of themselves.

2. Old Business:

- a. Culvert Inventory
- b. Trench Permits
 - a. VJ emailed Dean Williams CNHRP and was told that Dean was to go to a software meeting in May but was not sure if that will happen due to the COVID-19 issue. VJ told him we are trying to get this done in June or July so we have budget figures for CIP. We have not had a response to that yet. When the system is in place they will 'GPS' the locations. The report will also include size, type and condition of the culverts.
 - b. The new Trench/Excavation permit was approved by the Board of Selectmen and we are now using it. New cost of permit is \$300.00. Midway is doing work for Liberty Utilities and discussion continued with a description of the work Midway is doing and they were all satisfied that they are following the new rules. The work they did last year will also match the new regulation requirements when completed.

3. Any Old Business:

4. New Business:

- a. Elect Chair and Vice Chair
- b. Review Chip Seal Bids
- c. Review Full Depth Reclamation w/Injected Asphalt Stabilization Bids
- d. Review Paving Bids
- e. Buck Street Culverts

- a. Chair and Vice Chair

Motion: Paulette made the motion to recommend Buddy as Chair

Seconded: Jason

Vote: All in favor

Motion: Paulette made the motion to recommend Jason as Vice Chair

Seconded: Buddy

Vote: All in favor

The budget was brought up because of the COVID-19 situation and department heads trying to find places to save money. There is concern that town tax receipts are questionable at this time. In any event, the Roads Committee said they do not have enough money to do all these projects this year. Discussion continued on which companies would do which parts of the roads. The injection emulsion company does not include the top coat of paving so another company would do that and these steps are accounted for in the planning of the work to be done. All State would do the grinding and emulsion and make it 'pavement ready' which may cause scheduling issues. They asked Karen for her view on whether the committee should make any recommendations to the Board of Selectmen or wait until they had a firm answer on what funds would be available. Karen felt the committee should make their recommendations based on the plans outlined. The committee calculated the different road costs and considered which roads they might skip this year to have enough funds to cover the remainder.

b. Chip Seal bid – only one bidder. Single \$2.55 sq. yd. and double chip seal \$5.95 sq. yd. The bid listed single chip seal roads of Cross Country Road (from North Pembroke Road to the Chichester town line) and Wellington Way, the double chip seal was for Ryan Drive. They discussed the lack of bidders and where others were located. Then they explained to Karen what chip seal process actually does and the other processes that the town is now considering for road maintenance. The Town is working with the CNHRP staff on a ten year plan that gives the town different options on different roads and the reason to prefer one type of the pavement treatment over another. The plan also includes estimated costs of each for planning annual budgets. The committee went over the figures per road on this year's bid and figured \$51,000.00 for all.

Motion: Paulette made the motion to Double Chip Ryan Drive at estimate of \$19,468.00 at the All States Asphalt, Inc. figures.

Seconded: Buddy

Vote: All in favor

c. Full Depth Reclamation w/Injected Asphalt Stabilization received two bids. All States Asphalt, Inc. and Advanced Excavating and Paving. Using All States bid the cost would be about \$80,022.00 for the section of North Pembroke Road we want to do.

VJ was able to get letters from the contractors stating that they would hold their prices for the 2020 season if the projects were delayed because of the COVID-19 situation.

Motion: Paulette made the motion to award the bid for Full Depth Reclamation w/Injected Asphalt Stabilization to All States Asphalt, Inc. for \$80,022.00 for North Pembroke Road.

Seconded: Buddy

Vote: All in favor

- c. Paving bids were received from three companies. GMI Asphalt, Inc., R&D Paving, Inc. and Advanced Excavating and Paving. GMI purchased their own asphalt plant which would explain their lower pricing.

A discussion took place about pass issues with GMI.

Jason asked if it was a mistake that the price for machine 3/8" fine shim, machine 1/2" top and machine 3/4" binder were all the same price.

The committee discussed that it was the price in the bid and they cannot change the price now if it is a mistake.

Motion: Paulette made the motion to award the bid for paving to GMI Asphalt, LLC for North Pembroke Road and shim on Dudley Hill Road for approximately \$160,000.00 with the shoulder work.

Seconded: Buddy

Vote: All in favor

- e. Buck Street culverts. All the culverts that need work on Buck Street require permitting and KV Partners is working on those now. There is also a possible endangered species issue with Blanding's Turtles. Fish & Game is to get back to us on this. The permit will also list the required material for piping and structures. There are five (5) culverts to redo and \$60,000.00 in is a separate budget line for the project.

5. Any New Business:

- a. 474 North Pembroke Road Report (Stephen Keith property)
- b. VJ – 10 Year Plan Changes

a. VJ, Jason and Buddy met with Mr. Keith so he could explain what he wants done. They decided that he had enough area to make the changes. The trees in question are on his property and should all come down but, it will be up to him and the power company (if they agree) to cut the trees down and stump the area. The culvert is currently galvanized pipe which should be replaced by the Town. However, if Mr. Keith wants to improve the flow, he could add a 15" pipe that would connect to the galvanized by sliding over the end. The committee also recommended that Mr. Keith pave the apron of his driveway to further define it and stabilize the driveway connection to the road. The Town does not have to get involved in the changes he needs to make.

b. VJ informed the committee of changes to the Ten Year Plan needed to accommodate budget and construction issues. Looking at the Ten Year Plan they all discussed the annual costs. One year jumped and the costs were higher because Main Street (a project to be bonded). Jason brought up Sherwood Meadows and said it cannot be reclaimed because of the material under the pavement. The last company that tried to reclaim the area, ruined a \$200,000.00 grinding drum.

6. Accept Minutes:

- a. March 3, 2020

Motion: Paulette accept minutes as written

Seconded: Jason

Vote: All in favor

Next meeting will be May 5, 2020 at 6:00 p.m. at Town Hall

7. Adjourn: Motion: Paulette

Seconded: Karen

Vote: All in favor

Adjourned: 7:27 pm