

Town of Pembroke Roads Committee

311 Pembroke Street, Pembroke, NH 03275

MINUTES

Tuesday, October 6, 2020

Meeting called to order at 6:25 P.M.

1. Attendance: Present: Karen Yeaton, Brian Seaworth, Buddy Curley, Paulette Malo, Victor Ranfos, Adam Mendoza,
Unavailable: Jay Menard, Vincent Greco

2. Old Business:

- a. Culvert Inventory

a. VJ had emailed Dean, who had talked with the State. There are locations on the GIS system for our culverts but the material and condition are not documented. Dean said that they will move forward with the inventory but it will not be until next spring or summer. He might possibly be able to get started on a few this fall. Paulette mentioned how good it would be if we had an asset management program that we could update in real time and not have to wait for an outside vendor to update our data in their program. She suggested asking EPA or checking their website to see if they have some free software that would work for us. There might be something to address work orders for repair/replacement of culverts. VJ will also check with Cartographics regarding updating data in that program.

3. Any Old Business:

- a. 2020 Paving Projects Updates

- i. Paving
 - ii. Buck Street Culverts
 - iii. Crack Sealing

- i. North Pembroke Road is done. GMI had to redo an area to smooth out the seams. They went out 30 feet on each side and it is much better now. There is still a small bump but it will not interfere with plowing. Since North Pembroke Road came in under budget, VJ wants to ask GMI if they can do the shim on Dudley Hill Road this year and estimates it would take \$14,260.00 to complete the area of about 600 feet. There is about \$47,000.00 left to work with and the remainder could be encumbered. VJ also wanted to talk with Bruce Davis at Allstate regarding the chip sealing that did not get done and possibly encumber money for them to do next year. (Wellington Way, Ryan Drive, Cross Country Road).

Motion: Paulette: Recommend to BOS that they approve shimming of Dudley Hill Road at an estimate of \$14,260.00.

Seconded: Buddy

Voted: All in favor

- ii. Buck Street Culverts bid was awarded to F.L. Merrill Construction and is due to start on Monday October 12, 2020. They expect to complete in about one week. They will keep the road

open for buses in the morning and then close the road from 8:30-2:00, detouring traffic onto Dearborn Road.

iii. Crack Sealing was only done on two roads and because Ryan Drive was worse the expected they ran out of funds. VJ talked about the crack sealing making a difference on the roads done (Borough Rd). Only 2 of 14 roads were done but that has made such a big difference in the roads. VJ suggested asking for additional funds \$5000.00 or more for next year. The RSMS program was mentioned and VJ will address the costs used for crack sealing estimates with Dean to have them adjusted to reflect more current costs.

4.New Business:

a.Update 5 Year paving plan for CIP for 2021

b.Projects for 2021

c.RSMS program questions

a. They took all roads that could not be completed this year and put on 2021 list. The committee felt they should ask for an additional \$150,000.00 to get caught up. The roads will be readdressed for priority. Since the Buck Street culverts are being done this year, Buck Street should be done next year. VJ expressed concern that it had been postponed so long that shim and overlay might not be enough, and that mill and fill may be possible or it may have to be reclaimed and paved which will cost more. Doing a core sample could determine the best course of action to take. They discussed the amount of funds for next year, of \$750,000.00 of which \$442,000.00 would be the estimated amount available to the committee. They discussed the status of the Main Street 2022 project and were told that Mike Vignale has met with Consolidated Communications regarding the relocation of poles in that project. Consolidated will meet with Eversource. VJ will ask David if Mike could attend the next roads meeting to provide the latest plan and proposed relocation of the poles for review by the Roads Committee. Paulette asked if Public Works had been notified of the State's projects. Although they are state roads they may affect town projects. VJ had not received anything from the State.

b. The committee discussed the list of roads and felt that Borough Rd to the Chichester town line is worse than Buck Street and suggested postponing Buck Street to the following year. Hillcrest was also discussed because it was due to be done in 2017 to address residents' complaints but was pushed off that year because of lack of funds. It did not get put on any future list. The area of Third Range Road from Pembroke Hill to Brickett Hill Road is in very bad shape too. They discussed reprioritizing several roads to see what would fit in to the budget they are hoping to have next year. Sherwood Meadows was also mentioned as well as Main Street project costs being enough to warrant getting a bond.

c. VJ had asked Dean how often reevaluations are done. He was told that CNHRP does them every 3-5 years at a cost to the Town of \$1500.00 +/- . It was suggested that a town employee accompany them, to learn what they use for criteria to update. Then the town could save that money by inputting the data themselves into the asset management program we are planning on acquiring.

5.Any New Business:

a. State 10 Year plan.

a. Dean told VJ that Pembroke has several roads that qualify for state funding. Federal funds might also be available in the future. Glass Street was mentioned (from Main to under the bridge) as a road that would fall under the state 10 year program as well as a section of Buck Street, as of 2031-2032. DOT proposal form would be used. The Planning Board has asked

Carolyn Cronin to look into the Route 3 corridor to see how the town stands for shared funds for this area.

6. Accept Minutes:

a. July 7, 2020

Motion: Paulette to accept minutes as written.

Second: Brian

Vote: All in favor

b. August 4, 2020

Motion: Brian to accept as written.

Second: Karen

Vote: 3 in favor, 1 abstained

7. Adjourn: **Motion:** Paulette

Seconded: Karen

Vote: All in favor

Adjourned: 7:11 pm

Next meeting will be November 9, 2020 at 6:00 p.m. at Town Hall