

Town of Pembroke

Roads Committee

311 Pembroke Street, Pembroke, NH 03275

MINUTES

Tuesday, July 11, 2016

Meeting called to order at 6:20 P.M.

1. Attendance: Present: Brian Seaworth, Buddy Curley, Paulette Malo, Doc Greco, Selectmen
Unavailable: Jim Boisvert, Oscar Plourde, Jason Menard

2. Old Business:

- a. Update on 2015* Roads projects
 - b. Update on Pembroke Hill Project and Safe Routes to School
 - c. Update roads for 2016*
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- a. Tonight's Packet has 2015 list of roads but we need to review the amount left from the budget. (List date changed to 2016*). We encumbered about \$329,000.00 and have spent \$216,961.86. Rosedale is the only one left and needs just top coat which will probably take \$15,000.00 to \$20,000.00 to complete. But to determine the exact funds left we need the amount of the budget that was encumbered.
 - b. Safe Routes to School sidewalks are now being base coated, the curbing is not in, there is a question on the mail boxes, cost has become a factor. The current posts are rotting so within five years they will start putting out the flower pots and other mail box holders. By then different people will be involved and they will not know that those are not part of the rules and regulations. If unapproved mailbox receptacles are put in, they will interfere with the sidewalks. Someone needs to make sure that this does not happen. As soon as Safe Routes to Schools is done then Merrill is to come in, raise the structures and do the top coat on Pembroke Hill. There are still several things on the punch list. Catch basin, the pond hasn't been cleared, all must be done before school is back in session. The committee questioned why Merrill wasn't working on raising structures now on the other side of the street (away from the sidewalks). The curbing is in on that side. He still needs to meet his deadlines or will be fined daily if not completed on time. If not done prior, it will be done after school starts and this could be a hazard.
 - c. (List date changed to 2017*) Recommendations for 2017 are the top coats for Micol Road, Melissa Drive and Ross Road. The budget for next year is \$299,090.00. Jim thought we might add Eastview to the bidding list for next spring. The top coat could be taken off the cost list, which would reduce the cost and contingency figures and should allow for this road to fit in the budget. We are still waiting for Jason to complete the roads rating list. Paulette also suggested Union Street be added but it has issues that may be cost prohibitive at this time. Beacon Hill is too big a project at this time.

Motion: Paulette recommends that East View Drive be included in this year's bid for work next year (2017). Memo to the Board of Selectmen to be sent.

Seconded: Doc Greco

Vote: All in favor

3. Any Old Business:

a. Pembroke Loop Road project

a. The Town did get the driveway permit, from DOT, needed to move forward. There had been a question from the State about a traffic study but it was noted that there will be no additional traffic, it is just being redirected, so this issue was dropped.

4. New Business:

a. Five Year CIP

b. Ten Year CIP

c. Review 3-Year and 5-Year plans

d. Review KV Plans, Eastview and Upper Beacon Hill

e. Lot line 247 Pembroke Street

f. 2017 CIP Roads to be done

a. Skip pending additional information needed.

b. Skip pending additional information needed.

c. Skip pending additional information needed.

d. The list of preliminary construction costs for Beacon Hill Road and Eastview Drive are the following: Construction cost for both would be \$1,072,125.00, Construction Engineering and Contingency (18%) is \$192,983.00 for a Total Project cost of \$1,265,108.00 if done at the same time. If we take out East View that removes \$368,573.00, leaving just under one million for Beacon Hill Road.

e. Fire Station lot line change of 25 feet is being considered at the Planning Board meeting at the end of the month and was noted for review and comments from the roads committee. They are changing this for safety reasons involving snow removal and ice buildup prevention. Some of the pavement will be removed.

f. Micol Road, Melissa Drive and Ross Road are on the list for top coats. Recommend adding Eastview Drive without top coat for consideration in the 2017 CIP Roads list. White Sands was discussed and is in bad shape and Union Street needs to be looked at for work.

5. Any New Business:

6. Accept Minutes:

a. June 7, 2016

Motion: Accept minutes as written: Paulette

Seconded: Brian

Vote: All in favor

Next meeting Tuesday, August 2, 2016 at 6:00 at the Public Works building

Motion: Paulette to adjourn

Seconded: Brian

Vote: All in favor

7. Adjourn: 6.38 pm